

Dane County Contract Addendum Cover Sheet

Revised 06/2021

Res 373
Significant

BAF # 22027
Acct: DRS
Mgr: JACOBSON
Budget Y/N: Y

Contract # Admin will assign	85412A/14661
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Dept./Division	Human Services /HAA	Vendor Name	Catholic Charities., Diocese of Madison
Brief Addendum Title/Description	Operation of The Beacon	Vendor MUNIS #	1227
		Addendum Term	1/1/2022 - 12/31/2022
		Amount (\$)	\$ 200,000.00

Department Contact Information		Vendor Contact Information	
Contact	Spring Larson, Contract Coordination Assistant	Contact	Shawn Carney, Executive Director
Phone #	608-242-6391	Phone #	scarney@ccmadison.org
Email	dcdhscontracts@countyofdane.com	Email	608-826-8111
Purchasing Officer			


Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	PO Maintenance Needed	Org: 80366	Obj: 36205	Proj:	\$ 200,000.00
	PO# 20220432	Org:	Obj:	Proj:	
<input type="checkbox"/>	No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.				
<input type="checkbox"/>	New PO / Req. Submitted	Org:	Obj:	Proj:	
	Req#	Org:	Obj:	Proj:	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<p>A resolution is required when the total contracted amount first exceeds \$100,000.</p> <p>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</p>	Addendum #	Term	Amount	Resolution	
	Original	1/1/2022 - 12/31/2022	\$ 568,147.00	<input checked="" type="checkbox"/> None	Res#
	A	1/1/2022 - 12/31/2022	\$ 200,000.00	<input type="checkbox"/> None	Res# 2021 RES-373
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
Total Contracted Amount			\$ 768,147.00		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input checked="" type="checkbox"/> Corporation Counsel: DH 2/24/22	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	DH 2/24/22

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 2/25/22	Date Out: _____
<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management		

Goldade, Michelle

From: Goldade, Michelle
Sent: Tuesday, March 1, 2022 3:05 PM
To: Hicklin, Charles; Rogan, Megan; Lowndes, Daniel
Cc: Oby, Joe
Subject: Contract #14661
Attachments: 14661.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 3/2/2022 9:09 AM	Approve: 3/2/2022 9:10 AM
	Rogan, Megan	Read: 3/1/2022 3:10 PM	Approve: 3/1/2022 3:10 PM
	Lowndes, Daniel	Read: 3/1/2022 3:10 PM	Approve: 3/2/2022 8:21 AM
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #14661
Department: Human Services
Vendor: Catholic Charities
Contract Description: Amend contract to add operation of The Beacon (Res 273)
Contract Term: 1/1/22 – 12/31/22
Contract Amount: \$200,000.00

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

2021 RES – 373

AUTHORIZING RECEIPT OF FUNDS FROM THE CITY OF MADISON CONTRIBUTING TO OPERATIONS OF THE BEACON DAY RESOURCE CENTER DCDHS – HAA DIVISION

Dane County Department of Human Services (DCDHS) Housing Access and Affordability (HAA) Division is involved in a public-private partnership between the City of Madison, The United Way, and Catholic Charities, Inc., Diocese of Madison to operate The Beacon day resource center for individuals experiencing homelessness in Dane County.

This resolution is to authorize the receipt of the City of Madison’s 2022 contribution of \$200,000 to this collaborative partnership and to amend the contract for Catholic Charities, Inc., Diocese of Madison for the corresponding amount.

NOW, THEREFORE, BE IT RESOLVED that Dane County authorizes the receipt of \$200,000 from the City of Madison to support operations of The Beacon day resource center in 2022; and

BE IT FURTHER RESOLVED that the following revenue account be added to the Housing Access and Affordability Division of the Department of Human Services and that the revenue increase be credited to the County General Fund and transferred from the General Fund to the following expenditure account in the Department of Human Services:

Revenue

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
80366 86430	City of Madison - Beacon	\$200,000

Expenditure

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
80366 36205	Day Resource Center – Shelter Operations	\$200,000

BE IT FINALLY RESOLVED that the following contract be amended and that the County Executive and the County Clerk are hereby authorized and directed to sign the agreement on behalf of Dane County and that the Controller is authorized to make payments for the contract.

<u>Vendor</u>	<u>Amendment Amount</u>
Catholic Charities, Inc., Diocese of Madison	\$200,000

85412A/14661

APPROVED
CORPORATION COUNSEL
DH 2/24/22

ADDENDUM

THIS ADDENDUM is made and entered into by and between the County of Dane (hereinafter referred to as "COUNTY") and **Catholic Charities, Inc., Diocese of Madison** (hereinafter "PROVIDER") as of the date representatives of both parties have affixed their respective signatures.

WHEREAS the COUNTY and PROVIDER have previously entered into a Purchase of Service Agreement No. **85412** (hereinafter the "Master Agreement"), pursuant to which PROVIDER has agreed to provide the COUNTY certain services more fully described in the Master Agreement; and

WHEREAS COUNTY and PROVIDER now wish to amend said Master Agreement,

NOW, THEREFORE, in consideration of the above premise and the mutual covenants of the parties the receipt and sufficiency of which is hereby acknowledged by each party for itself, the COUNTY and PROVIDER do agree that the Master Agreement shall continue in full force and effect unchanged in any matter by this addendum, except as specifically set forth herein. This addendum consists of two (2) pages.

<u>Current Cost</u> <u>for 2022</u>	<u>Addendum Amount</u>	<u>Revised Maximum</u> <u>Cost for 2022</u>
\$568,147	\$200,000	\$768,147

IN WITNESS WHEREOF, COUNTY and PROVIDER, by their respective authorized agents, have caused this addendum and its attachments, if any, to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

FOR PROVIDER signed by:

Date Signed: 2/25/2022

Signature: Shawn Carney
08756BDE4CCD4C8...

Print Name and Title of Signer: Shawn Carney Executive Director

Date Signed: _____

Signature: _____

Print Name and Title of Signer: _____

FOR COUNTY:

Date Signed: _____

Signature: Shawn Tessmann

Print Name and Title of Signer: SHAWN TESSMANN, Director,
Department of Human Services
(when applicable)

Program Summary Form

Created: 10/5/2021 Revised: 2/4/2022	Contract #: 85412 Division: HAA				Provider: Catholic Charities, Inc., Dioceses of Madison Funding Period: January 1, 2022 through December 31, 2022								
Program Number	Program Group	Org.	Obj.	Program Name	SPC	# of Clients	# of Slots	Unit Cost	Unit Quantity	County Cost	Other Revenue*	Total Cost	Reporting
a.	6945	80366	36205	Day Resource Center	106			\$878.78	592	\$ 520,755		\$ 520,755	See Sch A
b.	6945	80366	22637	Transportation Services	107			\$30.10	260	\$ 7,828		\$ 7,828	See Sch A
c.	8148	80366	36300	Direct Assistance	106			\$250	156	\$ 39,159		\$ 39,159	See Sch A
d.	8159	80000	36604	Housing Case Management	106			\$32.11	6,240	\$ 200,405		\$ 200,405	See Sch A
e.													
f.													
g.													
h.													
i.													
j.													
Total										\$ 768,147.00	\$ -	\$ 768,147.00	

*Other Revenue-Include here the source and related amount for each program:

a.	Unit costs are calculated by the provision of shelter 365 days a year and include funds for 7.5 FTE and operational costs to provide Day Resource Center program. 10/6/2022 Increase of \$1,755 authorized in the County Executive's 2022 Budget (COLA and additional 1.0 FTE). 2/4/22 Amended up dollars and unit quantity to include money from City of Madison.	\$200,000 from City of Madison.
b.	Unit costs include funds for .5 FTE to operate shuttle service 7 days a week from 7:30a - 8:30a and 4pm - 5pm. 10/6/2022 Includes \$1,348 COLA authorized in the County Executive's 2022 Budget. 2/4/22 Amended down to reflect dollars moved to direct assistance line.	\$23,484 moved to Direct Assistance
c.	Unit cost estimates a maximum of \$250 in direct assistance provided a guest per year. Some assistance could be less, which would provide additional units. 10/6/2022 Includes \$675.00 COLA authorized in the County Executive's 2022 Budget. 2/4/22 Amended up to reflect dollars moved from transportation services.	\$23,484 moved from Transportation Service
d.	Unit costs include funds for 3.0 FTE and operational costs to provide housing navigation services program. Includes increase of \$8,630 from County Executive's 2022 budget.	
e.		
f.		
g.		
h.		
i.		
j.		

Standard Program Category (SPC) Code Description:

a.	106 Housing/Energy Assistance	e.	106 Housing/Energy Assistance	g.		j.	
b.	107 Transportation	f.	106 Housing/Energy Assistance	h.		k.	
c.	106 Housing/Energy Assistance						
d.	106 Housing/Energy Assistance						

Contract Manager(s)/Programs:
 Jenna Jacobson - jacobsonjenna@countyofdane.com 608-695-7455 (The Beacon and related programs only)
 Jenna Wutrich - wutrichj@countyofdane.com (Housing Navigation only)
 Accountant(s)/Programs:
 Dylan Seitz - Seitz.Dylan@countyofdane.com