

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Ritt		Resolution No. <u>2019 RES-314</u>
Vote Required:		Ordinance Amendment No. _____
Majority	Two-Thirds <input checked="" type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AUTHORIZING THE RECLASSIFICATION OF A SOIL AND WATER CONSERVATIONIST TO LAND CONSERVATION PROGRAM/BUSINESS ANALYST FOR THE LAND CONSERVATION DIVISION OF LAND & WATER RESOURCES DEPARTMENT

Policy Analysis Statement:

Brief Description of Proposal -

The Department of Land & Water Resources – Land Conservation has identified the need to reclassify the Soil & Water Conservationist position #3132 to a Land Conservation Program/Business Analyst. This position has been vacant for over six months. The Department of Administration - Employee Relations has recommended approval of this request.

Current Policy or Practice -

Reclassification of vacant position requires County Board approval.

Impact of Adopting Proposal -

A new Land Conservation Management System (LCMS) is under development to meet the department needs. The development of the LCMS has highlighted the need for a position dedicated to furthering the development, deployment, training, and maintenance of the new system and associated work flows.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - Increases Rev. Budget
 - Increases Exp. Budget
 - Decreases Rev. Budget
 - Decreases Exp. Budget
 - Increases Position Authority
 - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Changing open position from a M8 to a P10.

Prepared By:

Agency: Land & Water Resources	Division: Land Conservation
Prepared by: Janet Crary	Date: 10/16/19 Phone: 224-3757
Reviewed by:	Date: Phone: