



# Dane County

## Minutes - Final Unless Amended by Committee

### Labor Relations Committee

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Tuesday, November 12, 2024

10:00 AM Attend in person at the City County Building in Room  
357; attend virtually via Zoom.

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**See below for additional instructions on how to attend the meeting and provide public testimony.**

Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.

يجب التقدم بطلب خدمات الترجمة مقدماً. يرجى الاطلاع على أسفل جدول الأعمال للمزيد من المعلومات

**The November 12, 2024 Labor Relations Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.**

**The public can attend in person at the City-County Building, Room 357, 210 Martin Luther King, Jr. Blvd.**

**The public can access the meeting virtually with the Zoom application or by telephone.**

**To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):**

**[https://zoom.us/webinar/register/WN\\_eyU6RSmCTeSyLXnGVw7MVQ](https://zoom.us/webinar/register/WN_eyU6RSmCTeSyLXnGVw7MVQ)**

**This link will be active until the end of the meeting.**

**To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:**

**1-833-548-0276**

**1-833-548-0282**

**1-888-788-0099**

**When prompted, enter the following Webinar ID: 958 3903 1397**

**PROCESS TO PROVIDE PUBLIC COMMENT:**

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: [bubb.nicholas@danecounty.gov](mailto:bubb.nicholas@danecounty.gov). Staff will forward the email and materials to members of the committee.

**A. Call To Order**

Meeting was called to order at 10:27am.

Staff present: Nick Bubb

Albert Watson was present representing Edjron Pearson.

Present 10 - TRAVIS THOMAS, MICHAEL MOODY, CARON SUTTERLIN, TAMMY HAYNES-SAUK, LINDA RAMIREZ, SHARRON HUBBARD-MOYER, CHAD HAANEN, ALEX DUDEK, ROXANA VEGA, and MATTHEW KACHEL

**B. Consideration of Minutes**

A motion was made by RAMIREZ, seconded by HUBBARD MOYER that the minutes be approved. The motion carried by a voice vote 11-0.

**C. Action Items**

NONE

**D. Presentations**

- 1. View Employee Relations Previously-Recorded Presentation on the Hiring Process

A video was played of the recruitment process from the July Supervisory training.

- 2. Job Postings & Getting the Word Out presentation by Linda Ramirez

Ramirez gave a presentation on where jobs are posted by the Employee Relations Clerk IV, HR Analysts and hiring department.

**E. Reports to Committee**

NONE

**F. Future Meeting Items and Dates**

Future meetings will be held on the 2nd Tuesday of every month at 10:00am.

It was confirmed that the next meeting will be Tuesday, December 10, 2024 at 10am.

**G. Public Comment on Items not on the Agenda**

NONE

**H. Such Other Business as Allowed by Law**

NONE

**I. Adjourn**

A motion was made by MOODY, seconded by RAMIREZ that the meeting adjourn. The motion carried unanimously.

Note: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below—preferably at least three business days but no fewer than 24 hours prior to the meeting.

Nota: Si necesita un intérprete, un traductor o materiales en formatos alternativos o cualquier otra adaptación para tener acceso a este servicio, actividad o programa, llame al número de teléfono que puede encontrar a continuación — de preferencia con al menos 3 días de anticipación y como mínimo 24 horas antes del evento en cuestión.

Sau tseg: Yog koj xav tau ib tug neeg txhais lus, txhais ua ntaub ntawv, cov ntaub ntawv uas nyob rau lwm yam kev lawm los sis lwm yam kev pab nkag rau qhov kev pab no, kev ua si los sis kev pab cuam, thov hu tus xov tooj rau hauv qab no—xav kom hu li peb hnuv ua ntej tuaj tab sis tsis pub tsawg tshaj 24 xuab moos ua ntej rau lub rooj sib tham no.

ملحوظة: إذا كنت بحاجة لترجمة شفوية أو كتابية أو مواد بصيغة مختلفة أو تسهيلات أخرى للحصول على هذه الخدمة أو النشاط أو البرنامج، يرجى الاتصال برقم الهاتف أدناه قبل ثلاثة أيام عمل رسمية على الأقل من تاريخ الجلسة.

Dane County Administration at 608-266-8477 or [bubb.nicholas@danecounty.gov](mailto:bubb.nicholas@danecounty.gov).