

1  
2  
3 **2014 OA-\_\_\_\_\_**

4 AMENDING CHAPTER 7 OF THE DANE COUNTY CODE OF ORDINANCES,  
5 REGARDING COMMITTEE MEETING PACKETS

6 The County Board of Supervisors of the County of Dane does ordain as follows:  
7

8 ARTICLE 1. Unless otherwise expressly stated herein, all references to section  
9 and chapter numbers are to those of the Dane County Code of Ordinances.  
10

11 ARTICLE 2. Section 7.22(6 & &) are amended to read as follows:

12 **(6)** A copy of the agenda, including the time and place of the meeting and of the  
13 matters to be discussed, shall be given to the county clerk by noon on the Friday  
14 prior to the week in which the meeting will occur for posting on the bulletin board  
15 in his or her office and such other place(s) in the City-County Building which  
16 provide prompt and sufficient notice to the public as soon as possible after  
17 scheduling but no less than 24 hours prior to the meeting. The meeting packet,  
18 which shall include the agenda with all accompanying materials to be distributed  
19 to the committee before or at the meeting, shall be given to the county clerk for  
20 posting on the county website and shall be made available for public review upon  
21 request in the county clerk's office no less than 24 hours prior to the meeting.

22 **(a)** Resolutions and ordinances shall be placed on an agenda by including a  
23 clear reference to the ordinance amendment's or resolution's title and number.

24 **(b)** The chairperson of a committee to which a resolution or ordinance has been  
25 referred shall place the item on the committee's agenda within 60 days of the  
26 date of referral unless requested by the sponsor to delay consideration.

27 **(7)** No committee may take action on any item which has not been posted and  
28 made available with the agenda as specified in subsection (6) hereof (24 hour  
29 notice) unless:

30 **(a)** A delay to comply with the provisions of subsection (6) hereof would result in  
31 needless expense to Dane County, would endanger health or safety or would  
32 render any action of the committee meaningless, and

33 **(b)** There can be demonstrated a good faith effort to provide as much notice as  
34 possible to the public and the news media of the consideration of the item to be  
35 added to the agenda, and

36 **(c)** The special consideration is not an attempt to avoid the provisions of the  
37 Dane County Board rules, and

38 **(d)** Notice of the special consideration has been posted with the committee  
39 agenda for at least two hours as required by sec. 19.84(2), Wis. Stats.  
40

41 *[EXPLANATION: This amendment requires committee meeting packets to be*  
42 *available no less than 24 hours before meetings.]*  
43  
44  
45  
46