



Request for Waiver of Bid Procurement

I. Program Description and Current Operations

Date: November 9, 2015

Service or Goods to be Purchased: Baggage Claim Conveyor Belt Parts

Estimated Expenditure Amount: \$32,929.00

Vendor Name: Logan Teleflex, Inc.

Department: Airport

Name of Contact Person: William LeGore

Name of Program: Baggage Claim Belt System

Requisition Number:

- II. Chapter 25 of Dane County Ordinance codifies the County's purchasing and contracting process. Included in this chapter, 25.11(20) allows for exceptions to the competitive bidding process for a variety of reasons.

Below is a list of exceptions specified in the ordinance. Choose the one most appropriate to your request.

Emergency procurement

Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

When unique and specific technical qualifications are required

When special adaptation for a special purpose is required

When a unique or opportune buying condition exists

- III. State your rationale for request for waiver. Please be specific.

The Airport is procuring parts to rebuild one (1) baggage claim conveyor belt system. This purchase is for parts only; Airport maintenance staff will perform the work. The components are proprietary and specific to the conveyor manufacturer, Logan Teleflex. Funds are available in the adopted 2015 budget in AIRTERM 47090.