



Badger Prairie Health Care Center

Dane County Executive – Joe Parisi
Human Services Director-Shawn Tessmann
Badger Prairie Health Care Center Administrator – William Brotzman

TO: Chair and Members of the Personnel & Finance Committee

FROM: Shawn Tessmann
Director

DATE: July 24, 2019

SUBJECT: Approval to Fill Vacant Position

County Ordinance 29.52(15) requires the Personnel and Finance Committee, along with the County Executive, to approve filling positions that have been vacant for longer than six months. I am requesting approval to fill RN position # 953 at Badger Prairie Health Care Center. This position is funded by a combination of Medicaid, Medicare and GPR revenues

What is the nature of the work or what is the essential function of the position?

The RN positions serve as professional nurses who are responsible for leadership, direction and clinical supervision of the neighborhood health care team. They are accountable for both the provision of nursing care and the coordination of care for the resident.

How has this function been filled during the vacancy?

This .2 FTE position became vacant January, 2019 due to former incumbent not passing probation and has been covered using a combination of overtime, LTE staff, and other existing staff working over their budgeted FTE.

What will be the impact on the departments function and mission if the position remains vacant?

Continuing to hold this position vacant will result in BPHCC continuing to cover these vacant shifts using the methods stated above, at possible higher costs to the County.