



BOARD OF SUPERVISORS County of Dane

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May1, 2019

MEMORANDUM

TO: Personnel and Finance Committee
Meg Krohn, Deputy Controller

FROM: Karin Peterson Thurlow
Chief of Staff
Office of the County Board

SUBJECT: Purchase of Food for Stress Test Exercise

The Dane County Board included funding in the 2019 budget for a criminal justice system stress test. JFA Institute has been retained to conduct an exercise, working with key officials and staff from both insider and outside of county government, to identify drivers of the jail population. The exercise will take the better part of a day to complete. The results of the stress test will be presented to the Public Protection and Judiciary Committee and to the Criminal Justice Council.

By way of this memo, I am requesting approval of an exemption to Chapter 20 to allow the provision of lunch to meeting participants. The total cost will not exceed \$200. There are sufficient funds in the budget to cover this expense.

Please let me know if you need additional information.