

Dane County Contract Cover Sheet

RES 262
BAF# 18116
Significant

Dept./Division	Human Services / FMS
Vendor Name	Northwoods Consulting Partners, Inc.
Vendor MUNIS #	23789
Brief Contract Title/Description	MISC contract
Contract Term	8/19/2013 - 9/30/2018 ^{to} extend to 9/30/2023
Total Contract Amount	\$1,520,609 ^{\$} 484,596

Contract # <small>Admin will assign</small>	82450 <i>C</i>
Addendum	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Type of Contract	
<input checked="" type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$10,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$10,000 – \$35,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$35,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$35,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$35,000 (N/A to Public Works)	
<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Org Code	Obj Code	Amount	\$
Req #	Org Code	Obj Code	Amount	\$
Year	Org Code	Obj Code	Amount	\$

Resolution /Addendum Form/ N/A	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.		
	<input checked="" type="checkbox"/> Resolution is required.		
	<input type="checkbox"/> Addendum Form required.		Res # <i>262</i>
	<input type="checkbox"/> N/A		Year <i>2018</i>

Domestic Partner	Does Domestic Partner Equal Benefits Requirement Apply? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
<i>MB</i>	Received by DOA	10/10/18		
<i>CH</i>	Controller		10/12/18	
<i>Car</i>	Purchasing	10/12/18	10/12/18	
<i>—</i>	Corporation Counsel	<i>See below</i>		
<i>JK</i>	Risk Management	10/12/18	10/12/18	
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Spring Larson, Contract Coord. Assistant	Name	Gary Heinze
Phone #	608-242-6391	Phone #	614-781-7800
Email	Larson.spring@countyofdane.com	Email	gheinze@teamnorthwoods.com
Address	1202 Northport Drive, Madison WI 53704, Rm 454	Address	5815 Wall St, Dublin OH 43017

Human Services Only	a. Dane County Res. #		Approvals	Initials	Date
	b. Budget/Personnel Required	No	g. Accountant	Plh	9/26/2018
	c. Program Manager Name	Hanna	h. Supervisor	<i>CH</i>	9.26.18
	d. Current Contract Amount	\$1,036,013.	i. Corporation Counsel	<i>DK</i>	10.2.18
	e. Adjustment Amount	\$ 484,596.	j. To Provider	<i>SL</i>	10.2.18
	f. Revised Contract Amount	\$1,520,609.	k. From Provider	<i>SL</i>	10.4.18

Department Head Approval/Lynn Green, Director
Lynn Green

Certification: The attached contract is a:	
<input type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input type="checkbox"/>	Non-standard contract.

Contracts Exceeding \$100,000
Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
		
	Date	10/19/18
Comments		
Corporation Counsel	Signature	Date
		
	Date	10/1/18
Comments		



DANE COUNTY CONTRACT ADDENDUM

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Northwoods Consulting Partners, Inc. (hereinafter, "Provider").

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 82450, have previously entered into a contractual relationship; and

WHEREAS County and Provider wish to amend the Master Agreement in order to modify certain terms to reflect current usage, clarify payment terms and extend the term of the contract

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect except by changes expressly set forth herein.
2. Attachment #3 is replaced with the following table to account for the final implementation of the initial project and add-on phase. All payments for the initial project and add-on phases have been paid in full and Provider makes no demands for payment of these phases.

License Description	Quantity
Compass Capture Desktop Support	79
Compass Capture Station Support	9
Compass Forms Support	92
Compass Forms Center Manager Support	1
Compass Connect for Print Streams Support	92
Compass Connect for iOS Support	79
Compass CoPilot for iOS Support	79
Compass Connect for Laserfiche Support	1
Compass Connect for Data Migration Support	1
Compass Documents Support	101
Compass People Support	101
Compass Tasks Support	98



DANE COUNTY CONTRACT ADDENDUM

3. The following license changes are made to items contained in the table above at a one-time cost of \$7,520 payable in 2018.

License Description	Current Quantity	Change Amount	New Quantity
Compass Capture Desktop Support	79	17	96
Compass Capture Station Support	9	-9	0
Compass Forms Support	92	4	96
Compass Forms Center Manager Support	1	0	1
Compass Connect for Print Streams Support	92	4	96
Compass Connect for iOS Support	79	2	81
Compass CoPilot for iOS Support	79	2	81
Compass Connect for Laserfiche Support	1	0	1
Compass Connect for Data Migration Support	1	0	1
Compass Documents Support	101	-5	96
Compass People Support	101	-5	96
Compass Tasks Support	98	-2	96

4. The term of the contract is extended through 9/30/2023 to continue the Compass Software Silver Level of Support described in Schedule D of the Master Agreement for an additional five (5) years, at an additional cost of \$477,076. Should the County purchase additional licenses during this period the fee schedule is subject to change. Provider will bill County annually as follows:

\$91,677 in 2018 for the period 10/1/2018 - 9/30/2019
\$93,511 in 2019 for the period 10/1/2019 - 9/30/2020
\$95,381 in 2020 for the period 10/1/2020 - 9/30/2021
\$97,288 in 2021 for the period 10/1/2021 - 9/30/2022
\$99,219 in 2022 for the period 10/1/2022 - 9/30/2023

5. Section XIII LIVING WAGE and Section XIV DOMESTIC PARTNER EQUAL BENEFITS are deleted from the agreement.



DANE COUNTY CONTRACT ADDENDUM

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:

Christopher T. Carlson VP

October 4, 2018
Date Signed

FOR COUNTY:

Joseph T. Parisi, Dane County Executive

Date Signed

Scott McDonell, County Clerk

Date Signed