

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 262
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds _____	

Title of Resolution or Ord. Amd.:

**AMENDING CONTRACT WITH NORTHWOODS CONSULTING PARTNERS, INC. – DCDHS CYF DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -  
This addendum modifies the number of licenses owned by Dane County and extends the term of the contract through 9/30/2023 to continue the Compass Software Silver Level of Support of the software.

Current Policy or Practice -  
Contracts over \$100,000 require County Board approval.

Impact of Adopting Proposal -  
This software application allows Child Protective Services (CPS) social workers to develop, create, access, and update case files. This application includes the ability to scan, provide short-term storage and retrieval of all necessary documents used in CPS intake and ongoing operations.

**Fiscal Estimate:**

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
_____ No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
_____ Results in Revenue Increase	_____ Increases Rev. Budget
<input checked="" type="checkbox"/> Results in Expenditure Increase	_____ Increases Exp. Budget
_____ Results in Revenue Decrease	_____ Decreases Rev. Budget
_____ Results in Expenditure Decrease	_____ Decreases Exp. Budget
	_____ Increases Position Authority
	_____ Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

Agreeing to five year service contract extension reduced the annual increase from 3.5% per year to 2% per year. The WI Department of Children and Families is currently in the process of updating and modernizing the state's CPS data system. Within the next five years Dane County will need to reconsider its CPS data system in light of the state changes.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$30,439		\$92,135		State				
Capital					Other				
Total	\$30,439	\$0	\$92,135	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

Agency:		Division:	
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