

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No.
Sponsor:		Resolution No. 2020 RES-290
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AUTHORIZING LEASE AT LEOPOLD WAY #112 FOR
JOINING FORCES FOR FAMILIES PROGRAM – DCDHS – PEI DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services (DCDHS) – Prevention & Early Intervention (PEI) Division provides localized services in communities identified as needing those services the most through the Joining Forces for Families Program (JFF). This program leases office space in a building owned by The Fairways Apartments and managed by Wisconsin Management Company, Inc., located at 3301 Leopold Way, #112, Fitchburg, Wisconsin. The current lease expires on December 31, 2020 and JFF intends to continue leasing this space for another year, through December 31, 2021.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

The space will be utilized by a Dane County community social worker and other JFF partners.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

The Fairways Apartments has agreed to continue leasing the 2 bedroom/office space unit at a discounted rental rate of \$260 per month. The total rate of the term period is \$3,120 which includes utilities except electricity and telephone.

This lease begins January 1, 2021 through December 31, 2021 and therefore, there is no net impact for the year.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes	\$0		\$0	
Operating Expenses	\$0		\$0		Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency:		Division:	
Prepared by:	Der Xiong	Date:	11/10/2020
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