

2021 FUND TRANSFER REQUEST FORM

AGENCY		Human Services Department	ORGANIZATION		Fund 2610	DATE	10/1/2021	
FTR:	211005 - 9 CYF WRAP AROUND	Transfer funds from terminated United Way contract to Children, Youth and Family (CYF) Administration Wrap Around Line						
TRANSFER AMOUNT(S) FROM				FOR ACCOUNTING USE ONLY				
Amount in Whole \$\$		Account Title	Account Number (ORGN OBJT)		Budget Amount	Encumbered Amount	Expended Amount	Balance
1	\$41,667	Recreation/Alternative Activities	53000	35403				
2								
3								
4								
5								
6								
7								
8								
	\$41,667	Transfer From Total						
TRANSFER AMOUNT(S) TO				FOR ACCOUNTING USE ONLY				
Amount in Whole \$\$		Account Title	Account Number		Budget Amount	Encumbered Amount	Expended Amount	Balance
1	\$41,667	Wraparound	50000	25300				
2								
3								
4								
5								
6								
7								
8								
	\$41,667	Transfer To Total						
EXPLANATION: (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)					ACTION			
Transferring \$41,667 of unspent funds from early terminated contract for United Way - Recreation/Alternative Activities to Children Youth and Family (CYF) Administration Wraparound line.					Dept/Committee	Date	Approved	Denied
					Department Head			
					Oversight Committee			
					Controller			
					County Executive			
					Finance Committee			
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.								