



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, August 8, 2018

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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#### Robert B. Skuldt Conference Room at the Airport

#### A. Call To Order

Chair Haight called the meeting to order at 5:35pm. A small reception with light refreshments was announced for the occasion of Airport Director, Brad Livingston's retirement.

**Staff Present:** Livingston; Jones; Ladell and MacKenzie

**Guests in Attendance:** Jim Triatik, Sullivan Design Build; Carrie Marlette, Melissa Droessler, Isthmus Montessori; Guy Mueller, PERTCO, LLC; Jeff Davis, WI Aviation

**Others Present:** Suzi Herbst; Jo Murphy

**Present:** 7 - PAUL RUSK, SALLY PROBASCO, WILLIAM HAIGHT, PERRY ARMSTRONG, MAUREEN McCARVILLE, JERRY BOLLIG and STEVEN PETERS

**Excused:** 1 - ANDREW SCHAUER

#### 1. Pledge of Allegiance

*The Pledge was recited.*

#### 2. Introduction of New Commission Members

*The Chair introduced and welcomed the new Airport Commission members: County Board Supervisors, Jerry Bollig and Steven Peters.*

#### B. Consideration of Minutes

1. [2018 MIN-164](#) Airport Commission Meeting Minutes July 11, 2018

**Attachments:** [2018 MIN-164](#)

A motion was made by Supervisor McCARVILLE, seconded by Cmsnr. PROBASCO, that the Minutes be approved. The motion carried by a voice vote.  
(7-0)

**C. Special Matters**

1. Proclamation Honoring Airport Director, Bradley Livingston, AAE on his Retirement

*Chair Haight introduced and congratulated Airport Director, Bradley Livingston on his upcoming retirement and read several accolades from various community leaders, Airport tenants and public officials. Haight then read the proclamation Honoring Brad on his retirement and his many outstanding accomplishments during his over 15 years tenure as Director. The meeting members, staff, and public applauded and congratulated Brad. The Chair commented on how proud and grateful he and the members of the commission and citizens of Dane County are for Brad's distinguished service and stewardship of the Dane County Regional Airport.*

*Brad thanked the commission members, current and past staff members and expressed gratitude for the partnerships with community, government entities, airlines and other tenants of the Airport, that contributed to the success and robust growth, including the many direct flights and the ongoing updates and modernization at the Airport.*

**D. Referrals (Resolutions & Ordinance Amendments)**

*None.*

*Items F. 1 and 2 were moved up on the agenda at this point to accommodate the invited guests. The remaining items were considered after these items.*

**E. Items Requiring Commission Action**

1. [2018 ACT-106](#) 2018-2023 DCRA COMMUNITY AIR SERVICE SUPPORT PROGRAM

Attachments: [2018 ACT-106](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor RUSK, that the Action Item be approved. The motion carried by a voice vote. (7-0)

2. **Mileage and Per Diem for Airport Commission Members in Attendance at this, August 8, 2018 meeting.**

*A motion was made by Supervisor McCARVILLE, seconded by Cmsnr. ARMSTRONG, to approve mileage and per diem for commission members in attendance at this, August 8, 2018 meeting of the Airport Commission. Motion carried by a voice vote. (7-0)*

3. **Proposed 2019 Airport Budget**

*Haight deferred to Acting Airport Director, Jones to present the proposed 2019 Airport Budget.*

*Jones presented a power point highlighting the proposed 2019 Airport Budget. The capital budget still needs finalizing and the timing of this meeting precluded the availability of exact project costs, however all projects were listed. There was a brief question and answer period followed by a motion made by Supervisor McCARVILLE, seconded by Cmsnr. PROBASCO that the Proposed 2019 Airport Budget, as presented, be approved and submitted to the County Executive. Motion carried by a voice vote. (7-0)*

## **F. Presentations**

### 1. Montessori School - Outdoor Activity Designs

*[ACTING DIRECTOR JONES EXPLAINED THAT THIS AND OTHER SUCH MATTERS SHOULD NOW COME BEFORE THIS COMMISSION FOR APPROVAL DUE TO THE TERMINATION OF THE TRUAX AIR PARK COVENANTS - OTHER ZONING PERMITS, ETC. WOULD STILL NEED TO GO THROUGH THE APPLICABLE, PROPER PROCESS FOR APPROVAL]*

*Chair Haight introduced Melissa Droessler and Carrie Marlette from Isthmus Montessori Academy, Inc. who presented their site and landscape plans for their school on Airport property. Their landlord, Guy Mueller - from PERTCO was also present to answer any questions. After a brief question and answer period, a motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. PROBASCO to have staff approve their design. Motion carried by a voice vote. (7-0)*

### 2. Proposed Building - Sullivan Design Build

*Chair Haight introduced Jim Triatik from Sullivan Design Build who presented site plans for a proposed building on leased Airport property. He gave an overview of the project and the nature of the business of the proposed tenants. A short discussion ensued and a motion was made by Supervisor RUSK, seconded by Supervisor PETERS to have staff approve their design. Motion carried by a voice vote. (7-0)*

## **G. Reports to Commission**

### 1. Activity Report

*Acting Director Jones reported on June activity. Year over year enplanements were up 13.4% with an overall year to date increase in enplanements of 7%. Frontier Airlines just announced that seasonally, beginning November 17, 2018, 2 weekly, non-stop flights to and from Phoenix to Madison will begin.*

*Updates on "Sun Country" coming to Dane County Regional Airport were shared. Their seasonal non-stop flights to Fort Myers and Tampa Bay will begin in November.*

*Jones deferred to Wisconsin Aviation's, Jeff Davis who reported on the popularity of the recent week of "Heavy Bombers" here in Madison, where the local Experimental Aircraft Association (EAA) featured the rare flying "B-29 Bomber." The EAA looks forward to coming back next year and future years for this popular event.*

## 2. Air Park Matters

*Jones updated the commission on recent air park activity.*

## 3. Operational Update

*Supervisor RUSK brought to the attention of the commission the concern of the finding of perfluorinated compounds (PFAs) detected in the soil and ground water at the Truax airfield, which is in the supervisory district he represents. Jones added that the Department of Natural Resources (DNR) sent a letter to the Wisconsin Air National Guard (WANG), City of Madison, and the Airport requiring a study of the PFAs issues. The WANG will complete the study. At the completion of the study the Airport will work cooperatively with the WANG and the DNR to resolve any issues.*

## H. Future Meeting Items and Dates

Next meeting tentatively scheduled for Wednesday, September 12, 2018 @ 4:30pm, or Call of the Chair DUE TO A BUDGET MEETING CONFLICT FOR SUPERVISOR MEMBERS, THE MEETING TIME FOR THE SEPT. 12 MEETING WILL BEGIN AT 4:30PM!

## I. Public Comment on Items not on the Agenda

*There was no public comment on items not on the agenda.*

## J. Such Other Business as Allowed by Law

*There was no other business.*

**K. Adjourn**

*A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor McCARVILLE to adjourn. Motion carried by a voice vote. (7-0) The meeting adjourned at 7:17pm*

**Minutes submitted on behalf of William Haight, Chair.****WH:cjl**

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1*