



BOARD OF SUPERVISORS County of Dane

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April 14, 2015

MEMORANDUM

TO: Personnel and Finance Committee
Meg Krohn, Deputy Controller

FROM: Karin Peterson Thurlow
Office of the County Board

SUBJECT: Purchase of Food

The Dane County Board Office will kick off the racial equity analysis at the end of this month with a gathering of the members of the Racial Equity Social Justice Team and other key departmental personnel from throughout county government. The meeting will occur midday and we would like to provide pizza and refreshments to the county staff and officials participating in the meeting. Approximately 50 people are expected to be in attendance.

Funds to cover the cost of the purchase would come from funds budgeted for audit expenses.

By way of this memo, I am requesting approval of an exception to Chapter 20 to allow the provision of meals within Dane County to county officials and staff in connection with the racial equity analysis.

Please let me know if you need additional information.