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**2021 RES-143**

**AUTHORIZING CONTRACT FOR IT PROJECT MANAGEMENT  
DCDHS – FMS DIVISION**

The Department of Human Services is seeking a twelve month engagement for a contracted project manager to provide technical project management services in order to manage current active information system projects and to plan for upcoming technical work and initiatives. The limited twelve month contract engagement is intended to bridge current project management needs while the Department pursues a higher reclassification for an internal project manager position currently under review by the Division of Employee Relations. Notably, the department worked to hire a permanent project manager in 2021 but experienced two failed recruitments to date. As a result, the department is pursuing a reclassification of that position to better position the next recruitment, and seeks to extend contract support in the meantime.

Active projects in progress that will be managed by this contract include the State of Wisconsin mandated development of a claims interface for the Children Come First Medicaid program, the replacement of an out-of-support representative payee software application, and the implementation of replacement applications for case management and document management in Community Restorative Court and Child Protective Services areas.

Additionally, the Department is undertaking a strategic planning initiative to evaluate IT infrastructure needs to reduce manual work, enhance data analytics and support innovation and is working to implement IT project management standards. Purchased project management services will support these efforts as well in the coming year.

NOW, THEREFORE, BE IT RESOLVED that a contract be awarded to Beacon Hill Staffing Group, LLC for the purpose of a Project Manager for information system projects.

BE IT FURTHER RESOLVED that the contract be executed for a one year term with a maximum cost of \$176,800.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
39000 32134	Purchase of DIM Services	\$176,800

BE IT FINALLY RESOLVED that the County Executive and the County Clerk are hereby authorized to execute the agreement with Beacon Hill Staffing Group, LLC on behalf of Dane County, and that the Dane County Controller's Office is authorized to make payments related to the execution of the contract.