

DANE COUNTY
POLICY AND FISCAL NOTE

<input checked="" type="checkbox"/> Original <input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor McCarville	Resolution No. <u>2024 RES-322</u>
Vote Required: Majority <input checked="" type="checkbox"/>	Ordinance Amendment No. _____
Two-Thirds _____ 3/4 _____	

Title of Resolution or Ord. Amd.:

AUTHORIZING TRAVEL OUTSIDE OF THE CONTINENTAL UNITED STATES FOR THE DANE COUNTY REGIONAL AIRPORT DIRECTOR, EXECUTIVE DEPUTY AIRPORT DIRECTOR, AND ASSISTANT CORPORATION COUNSEL FOR AIRPORT SERVICES

Policy Analysis Statement:

Brief Description of Proposal -

The County is a member of the airport trade association Airports Council International-North America ("ACI-NA") and its various committees. ACI-NA, in partnership with Airports Council International World ("ACI World"), is holding the Annual General Assembly, Conference & Exhibition and pre-conference committee meetings, scheduled for October 25-28, 2025, (the "Conference") in Toronto, Canada for aviation professionals. The Airport is requesting approval for the new Airport Director (to be appointed after the retirement of the current Airport Director), the Executive Deputy Airport Director, and the Assistant Corporation Counsel - Airport Services to attend this Conference.

Current Policy or Practice -

Travel outside the continental USA requires Dane County Board of Supervisor's approval. The County is a member of ACI-NA. The association includes Canadian airports, and to strengthen its membership relationship with Canada, the association will include more instructive conferences and summits in that country.

Impact of Adopting Proposal -

The Airport Director, Executive Deputy Airport Director, and Assistant Corporation Counsel - Airport Services, will attend the 2025 ACI-NA & ACI World Annual General Assembly, Conference & Exhibition and ACI-NA Legal Affairs Committee Steering Group Meeting in Toronto, Ontario, Canada, in October of 2025.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- ☐ No Fiscal Effect
☐ Results in Revenue Increase
☒ Results in Expenditure Increase
☐ Results in Revenue Decrease
☐ Results in Expenditure Decrease

Budget Effect (check all that apply) -

- ☒ No Budget Effect
☐ Increases Rev. Budget
☐ Increases Exp. Budget
☐ Decreases Rev. Budget
☐ Decreases Exp. Budget
☐ Increases Position Authority
☐ Decreases Position Authority
Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$10,450				Federal				
Contractual Services					State				
Capital					Other				
Total	\$10,450	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

None

Prepared By:

Agency: Airport	Division: Administration	
Prepared by: Rick Fairchild	Date: 02/05/25	Phone: 246-3384
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