



## Bid Waiver Form

<b>Short Description of Goods/Services</b>	Academic support and career readiness program for Latinx youth
--	--

<b>Date</b>	January 24, 2020
<b>Department</b>	Human Services--Prevention & Early Intervention Division
<b>Name</b>	Connie Bettin
<b>Email</b>	bettin@countyofdane.com
<b>Phone</b>	608-242-6422
<b>Purchasing Agent</b>	

<b>Vendor Name</b>	Centro Hispano
<b>Vendor MUNIS #</b>	1272
<b>Requisition #</b>	
<b>Requisition Year</b>	2021 - 2025
<b>Total Cost</b>	\$ 401,535 - estimated 5-year cost; 2020 cost - \$80,307
<b>Vendor Quote Attached</b>	<input type="checkbox"/> <b>Yes – Quote is required to be attached.</b>

**Provide a detailed description of the goods/services intended to be purchased:**

Escalera provides services for Latino youth in grades 6-12 to promote economic mobility by increasing educational attainment, career planning, and access to information about advanced careers. PROVIDER will target youth at risk of not graduating from high school who are Latinx, low-income, grades 6-12, English language learners, and first generation college-bound. PROVIDER shall offer 2 - 4 weekly after-school tutorial and career exploration services at Madison schools including Cherokee, Sennett, Sherman, Wright and Toki Middle Schools and at West and Memorial high schools; group activities/workshops; parent meeting as needed; translation services and/or student and parent support at teacher conferences. Curriculum and program activities focused on leadership/technology training, college awareness, workforce readiness and personal (cultural identity) development are aligned with the curriculum guidelines and logic model that are outlined in the National Council of LaRaza Escalera Replication Guide--a national promising practice model.



# Bid Waiver Form

Procurement Exception List	
<input type="checkbox"/>	Emergency Procurement
<input type="checkbox"/>	Only one vendor possesses the unique and singularly available ability to meet the Department's requirements
<input type="checkbox"/>	Unique and specific technical qualifications are required
<input type="checkbox"/>	A special adaptation for a special purpose is required
<input checked="" type="checkbox"/>	A unique or opportune buying condition exists

**Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:**

A unique or opportune buying condition exists due to the collaborative nature of the project which is funded by Madison School District, the City of Madison, Dane County Human Services, and United Way. The volume, scope and depth of service provided to Latinx youth is maximized through this collaboration with Dane County supporting approximately 30% of the project. Centro Hispano has a partnership MOU in place with MMSD to house Escalera staff at school sites to provide support to students during the school day and after school programming. Staff from Centro are well integrated into the school community. Changing this structure and the funding that supports it would be disruptive to students and difficult, if not impossible, to recreate in a timely manner. Quarterly reporting and annual metrics are coordinated by funders to minimize duplication and maximize resources. This is a strong and committed partnership serving a vulnerable population.

## Bid Waiver Approval (Purchasing Use Only)

<b>Under \$36,000 Controller Approval</b>	<b>Date</b>
<b>\$36,000 or over Personnel &amp; Finance Committee Approval</b>	<b>Date</b>