

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No.
Sponsor:		<u>Resolution No. 009</u>
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AUTHORIZING LEASE FOR SOUTHDALE JOINING FORCES FOR FAMILIES PROGRAM
DCDHS - CYF Division**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services is involved in a program of providing more localized services in the communities identified as needing those services most. One such program is the Joining Forces for Families (JFF) Program. The Joining Forces for Families program is renewing office space in a building owned by C&L Construction LLC and this space is located at 217 Deer Valley Road #2, Madison, Wisconsin. This resolution is to pay for the monthly rental payment of \$835 per month to cover costs related to occupying this space during the lease term of twelve months (06/01/16 - 05/31/17).

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

The Dane County Clerk and County Executive are hereby authorized to execute the described lease on behalf of Dane County. The negotiated rental rate for the designated ECI space is presently at below market at \$835 per month for a 2 bedroom/office space unit. The total rate for the term period is \$10,020. All utilities except electricity and telephone will be paid by landlord, including hi-speed internet access.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Two 1 year renewal options are included in the lease with rent increases negotiated that shall increase to \$860 per month for the first renewal and \$885 per month for the second renewal.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$5,845		\$10,195		Federal				
Contractual Services					State				
Capital					Other				
Total	\$5,845	\$0	\$10,195	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency:		Division:	
Prepared by:	Steven Delain	Date:	4/11/2016
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