

Dane County Contract Cover Sheet

RES 397
Signification

Dept./Division	Public Works, Highway & Transportation
Vendor Name	City of Monona
Vendor MUNIS #	1387
Brief Contract Title/Description	Agreement for the reconstruction of CTH BB/Monona Drive, from USH 12/18/151 TO CTH BW/Broadway in the City of Monona
Contract Term	1/1/21 to 12/31/21
Total Contract Amount	\$ 405,000

Contract # <small>Admin will assign</small>	14303
Addendum	<input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Contract	
<input checked="" type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$10,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$10,000 – \$36,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$36,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP # _____
	<input type="checkbox"/> Bid Waiver – \$36,000 or under (\$25,000 or under Public Works)	
	<input checked="" type="checkbox"/> Bid Waiver – Over \$36,000 (N/A to Public Works)	
	<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Org Code	HWCONCAP	Obj Code	57269	Amount	\$ 405,000
Req #	Org Code		Obj Code		Amount	\$
Year	Org Code		Obj Code		Amount	\$

Resolution	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.		
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.		
	<input checked="" type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.	Res #	397
	<input type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.	Year	

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	3/12/21		
	Controller			approvals from all departments via email attached herein
	Purchasing			
	Corporation Counsel			
	Risk Management			
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Jim Matzinger	Name	Mary OConnor
Phone #	608-266-4040	Phone #	608-222-2525
Email	matzinger@countyofdane.com	Email	
Address	2302 Fish Hatchery Rd, Madison	Address	5211 Schluter Rd, Monona WI 53716

Certification: The attached contract is a:	
<input checked="" type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input type="checkbox"/>	Non-standard contract.

Contract Cover Sheet Signature

Department Approval of Contract		
Dept. Head / Authorized Designee	Signature	Date
	<i>Gerald Mandli</i>	3/12/21
	Printed Name	
	Gerald Mandli	

Contracts Exceeding \$100,000 Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
	<i>Greg Brockmeyer</i>	4/1/21
	Comments	
Corporation Counsel	Signature	Date
	<i>David Gault</i>	3/15/21
	Comments	

Goldade, Michelle

From: Goldade, Michelle
Sent: Friday, March 12, 2021 2:56 PM
To: Hicklin, Charles; Patten (Purchasing), Peter; Gault, David; Lowndes, Daniel
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #14303
Attachments: 14303.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 3/12/2021 2:59 PM	Approve: 3/12/2021 3:00 PM
	Patten (Purchasing), Peter		
	Gault, David	Read: 3/12/2021 3:12 PM	Approve: 3/12/2021 3:13 PM
	Lowndes, Daniel		
	Stavn, Stephanie		
	Oby, Joe	Deleted: 3/15/2021 10:27 AM	

Contract #14303

Department: Public Works, Highway & Transportation

Vendor: City of Monona

Contract Description: Agreement for reconstruction of CTH BB/Monona Drive, from USH 12/18/151 to CTH BW/Broadway in the City of Monona (Res 397)

Contract Term: 1/1/21 - 12/31/21

Contract Amount: \$405,000

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Michelle Goldade

Administrative Manager

Dane County Department of Administration

Room 425, City-County Building

210 Martin Luther King, Jr. Boulevard

Madison, WI 53703

PH: 608/266-4941

Fax: 608/266-4425

TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

Goldade, Michelle

From: Lowndes, Daniel
Sent: Friday, March 12, 2021 4:54 PM
To: Goldade, Michelle
Subject: Approve: Contract #14303

Goldade, Michelle

From: Patten (Purchasing), Peter
Sent: Monday, March 15, 2021 8:25 AM
To: Goldade, Michelle
Subject: Approve: Contract #14303

1 **2020 RES-397**

2 **AGREEMENT FOR THE RECONSTRUCTION OF CTH BB/MONONA DRIVE, FROM**
3 **USH 12/18/151 TO CTH BW/BROADWAY IN THE CITY OF MONONA**

4
5 The Dane County Department of Public Works, Highway & Transportation and
6 representatives of the City of Monona have determined that CTH BB/Monona Drive from
7 USH 12/18/151 is in need of reconstruction.

8
9 Funding for the reconstruction of the project is to be accomplished in accordance with past
10 policies of cost sharing on similar CTH projects. The County's share shall not exceed
11 \$405,000.

12
13 After the transfer, the department has funds available in account HWCONCAP-57269 for
14 the project costs.

15
16 NOW THEREFORE BE IT RESOLVED that the following fund transfer be made to increase
17 the project construction budget:

18
19 EXPENSE ACCOUNT

20 HWCONCAP-57269, CTH BB/Monona Drive	\$15,000
21 HWCONCAP-59991, CTH A- 51 to ECOL	(10,000)

22
23 REVENUE ACCOUNT

24 HWCONCAP-84049, City of Monona	\$ 5,000
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25
26 NOW THEREFORE BE IT RESOLVED that the County Executive and the County Clerk be
27 authorized and directed to execute this cost sharing agreement on behalf of Dane County,
28 with the City of Monona.

29
30 BE IT FINALLY RESOVED that any unexpended funds as of December 31, 2021, in the
31 above mentioned accounts be carried forward to 2022.



DANE COUNTY HIGHWAY AND
TRANSPORTATION DEPARTMENT

**OFFICE
MEMO**

DATE:	March 12, 2021
TO:	Joseph Parisi, County Executive
FROM:	Jim Matzinger, Business Manager
SUBJECT:	Reconstruction of CTH BB/Monona Dr

Description: Reconstruct CTH BB/Monona Dr from USH 12/18/151 sto CTH BW/Broadway in the City of Monona

Term: 1/1/21 to 12/31/21

Budget Amount: \$405,000

Source of funding: Capital

**AGREEMENT FOR THE RECONSTRUCTION OF CTH BB/MONONA DRIVE, FROM
USH 12/18/151 TO CTH BW/BROADWAY IN THE CITY OF MONONA**

THIS AGREEMENT ("Agreement") is made and entered into by and between the County of Dane, a quasi-municipal corporation in the State of Wisconsin (hereinafter referred to as "COUNTY"), and the City of Monona; a municipal corporation in the State of Wisconsin (hereinafter referred to as "CITY")

WITNESSETH:

WHEREAS CITY and COUNTY have determined that CTH BB/Monona Drive, from USH 12/18/151 to CTH BW/Broadway, requires reconstruction ("the Project"), which will require contributions from CITY and COUNTY; and

WHEREAS the costs of the Project will be financed by a combination of COUNTY and CITY funds; and

WHEREAS funding is to be accomplished in accordance COUNTY'S, "Highway and Transportation Statement of Policy for Joint Projects with Municipalities" dated May 3, 1999; and

WHEREAS pursuant to Section 66.0301, Wis. Stats., CITY and COUNTY wish to formalize arrangements for the Project's cost;

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, CITY and COUNTY do agree as follows:

1. The Project shall consist of removal of the existing concrete pavement, providing new asphaltic surface, roadway base, curb and gutter replacement on CTH BB/Monona Drive from USH 12/18/151 to the north including the intersection of CTH BW/Broadway. More specifically, COUNTY will remove all existing pavement, provide two foot excavation between curb and gutter (including removing existing concrete base material (if any), and excavating additional soils deemed unsuitable by the City's public works director and COUNTY's engineer, and installing geotextile fabric over such unsuitable soil), install engineered base material, and pave five inch hot mix asphalt surface. Base material and asphalt shall conform to State of Wisconsin Department of Transportation specifications. COUNTY and CITY agree to joint financial participation in those construction costs for the Project, as set forth in this Agreement and the Dane County Dept. of Public Works, Highway and Transportation's Policy on Joint Projects with Municipalities.
2. The Project will be completed in 2021.

3. COUNTY's total obligations under this Agreement shall not exceed \$405,000. CITY's total obligations under this Agreement shall not exceed \$405,000.
4. CITY shall reimburse COUNTY within 60 days after invoices are received by CITY.
5. During the term of this Agreement, CITY and COUNTY, each for itself, agree to abide by its own equal employment and nondiscrimination policies and affirmative action plan and, in doing so, to make all employment and service related decisions without regard to age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States, or political beliefs and to provide equal opportunity including but not limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, or any other form of compensation. CITY agrees to post in conspicuous places, available to all employees and applicants for employment, notices setting forth the provisions of this Agreement as they relate to affirmative action and nondiscrimination. This listing of prohibited bases for discrimination shall not be construed to amend in any fashion state or federal law setting forth additional bases, and exceptions shall be permitted only to the extent allowable in state or federal law.
6. Each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, boards, commissions, agencies, officers, and representatives and shall be responsible for any losses, claims, and liabilities which are attributable to such acts, errors, or omissions including providing its own defense. In situations including joint liability, each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, agents, boards, commissions, agencies, officers and representatives. It is not the intent of the parties to impose liability beyond that imposed by state statutes. The obligations of the parties under this paragraph shall survive the expiration or termination of this Agreement.
7. This Agreement may only be amended in writing upon agreement by both parties.
8. Each party warrants for itself that it has complied with all necessary requirements to execute this Agreement and that the person executing this Agreement on its behalf is authorized to do so.
9. The parties may evidence their agreement to the foregoing upon one or several counterparts of this instrument, which together shall constitute a single instrument.

FOR THE COUNTY:

Date Signed: _____

Joe Parisi, Dane County Executive

Date Signed: _____

Scott McDonell, Dane County Clerk

FOR THE CITY OF MONONA:

Date Signed: 3/10/2021

Mary K. O'Connor
Mary O'Connor, Mayor

Date Signed: 3-10-21

Joan Andrusz
Joan Andrusz, Clerk