

DRAFT 1 – 2/5/26

PROPOSED BIENNIAL COUNTY BOARD RULE CHANGES FOR CHAPTER 7 (2026-2028 TERM) FOR EXECUTIVE COMMITTEE DISCUSSION AND ACTION

Since the last biennial amendment of Chapter 7 County Board Rules in 2024, the County Board Office has kept a running list of items that have been mentioned for possible Chapter 7 amendment for the start of the new board term. The items on the running list are sourced from comments, questions, or discussions by supervisors, or by observation by Legislative Support Service staff re: areas needing clarity to improve process. On January 6, 2026, the County Board Office also made a Google Docs form available for board members to submit their amendment proposals and/or questions about Chapter 7 for Executive Committee consideration beginning at its 2/5/26 meeting.

The committee will recommend changes to the rules to be included in a drafting request for an ordinance amendment to be drafted by Corporation Counsel and considered by the board at the first meeting of the next term, the Organizational Meeting on April 21, 2026. The organizational meeting is the only meeting at which the Board Rules can be amended by a simple majority vote of the Board. A 2/3 majority vote of the members present is required to change the rules any time after the organizational meeting. Note: Ch 15 Bds and Commissions follow Ch 7 provisions.

Current proposed amendments to Chapter 7 as of 2/5/26:

- 1) 7.62 COUNTY BOARD MEETINGS; CONDUCT. (5) - strike the words "rise and"**
- 2) CLARIFICATIONS TO PER DIEM RULES**
 - 1) Per diems (also reflect in Chapter 15)**
 - a. Create deadline to submit for the year**
 - b. Define attendance for purposes of when the meeting is cancelled vs. when there is no quorum**
- 3) AMEND 7.22(4)(c) WITH THE FOLLOWING ADDITION (ADDED TEXT IN CAPS BELOW. NOTE THERE IS ALSO A CORRECTION OF A TYPO ("AS"))**

7.22(4)(c) Hybrid – simultaneously held in-person and virtually. Hybrid meetings shall be held at a physical location open to the public. ~~and a minimum of one board or committee member shall be physically present for the entire meeting. The committee member chairing the meeting shall be physically present for the entire meeting.~~ The Board Chair acting as an ex officio member pursuant to s. 7.03(6) may serve as the member physically present for the meeting.

(Continued on next page)

4) ADD AI PROVISION:

Add the following new provisions regarding artificial intelligence use for meetings to Chapter 7 in the sections referenced below.

The County Board of Supervisors of the County of Dane does ordain as follows:

Unless otherwise expressly stated herein, all references to section and chapter numbers are to those of the Dane County Code of Ordinances.

Section 7.0001(1) is renumbered to Section 7.0001(2).

Section 7.0001(1) is amended to read:

(1) Generative artificial intelligence technology means any software that creates content by simulating human learning, comprehension, problem solving, decision making, creativity and autonomy.

Section 7.22(5)(e) is created to read as follows:

(e) If a member does not attend a meeting in person or virtually, they may not use generative artificial intelligence such as automated meeting assistants or note takers in connection with that meeting.