

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2021 RES-372
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

**APPROVAL OF SECOND LEASE ADDENDUM TO STATE OF WISCONSIN FOR SPACE AT JOB CENTER
DCDHS – EAWS DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services and the State of Wisconsin, Department of Workforce Development (DWD) entered into a lease in 2019 for three years, through February 28, 2022 and includes two 3-year renewal options. DWD is exercising its first option to renew for an additional 3 years through February 28, 2025.

In 2020, DWD requested a reduction in rented space resulting in a lease addendum that decreased its space from 17,067 square feet to 11,813 square feet. Due to changing needs and the remodel at the Job Center, DWD is requesting another reduction in rental space from 11,813 square

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

DWD's rent will be adjusted based on the new rental space square footage.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- _____ Results in Revenue Increase
- _____ Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - _____ Increases Rev. Budget
 - _____ Increases Exp. Budget
 - _____ Decreases Rev. Budget
 - _____ Decreases Exp. Budget
 - _____ Increases Position Authority
 - _____ Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

The lease is for three (3) years beginning March 1, 2022 and ending February 28, 2025 at a negotiated rental rate of \$15,192.35 per month or \$182,308.24 annually the first year with a 1.5% increase each year thereafter.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes	\$0		\$0	
Operating Expenses	\$0		\$0		Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency:		Division:	
Prepared by:	Der Xiong	Date:	2/9/2022
Reviewed by:	Chad Lillethun	Date:	2/11/2022
		Phone:	242-6314
		Phone:	242-6431