

Dane County Contract Cover Sheet

Res 409
Significant

Dept./Division	LWRD/Parks
Vendor Name	Operation Fresh Start
Vendor MUNIS #	5885
Brief Contract Title/Description	Extend contract for another year to provide youth conservation crews for work on county parkland.
Contract Term	01/01/2021 - 12/31/2021
Total Contract Amount	\$ 111,600

Contract # <small>Admin will assign</small>	13649B
Addendum	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Type of Contract	
<input checked="" type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$11,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$11,000 – \$37,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$37,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$37,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$37,000 (N/A to Public Works)	
	<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Org Code	LWRPKOP	Obj Code	31985	Amount	\$ 111,600
Req #	Org Code		Obj Code		Amount	\$
Year	Org Code		Obj Code		Amount	\$

Resolution	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.						
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.						
	<input checked="" type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.					Res #	409
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.					Year	2020

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	3/29/21		
	Controller			approvals from all departments via email attached herein
	Purchasing			
	Corporation Counsel			
	Risk Management			
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Janet Crary	Name	Elizabeth Lynch - OFS
Phone #	224-3730	Phone #	608-244-4721
Email	crary@countyofdane.com	Email	elynych@operationfreshstart.org
Address	5201 Fen Oak Dr., Room 208 Madison, WI 53718	Address	2670 Milwaukee Street Madison, WI 53704

Certification:	
The attached contract is a:	
<input checked="" type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input type="checkbox"/>	Non-standard contract.

Contract Cover Sheet Signature

Department Approval of Contract		
Dept. Head / Authorized Designee	Signature	Date
	Printed Name	
	Laura Hicklin	

Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
	<i>Greg Brockmeyer</i>	3/30/21
	Comments	
Corporation Counsel	Signature	Date
	<i>David Gault</i>	3/30/21
	Comments	

Goldade, Michelle

From: Goldade, Michelle
Sent: Tuesday, March 30, 2021 9:17 AM
To: Hicklin, Charles; Clow, Carolyn; Lowndes, Daniel; Gault, David; Krohn, Margaret
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #13649B
Attachments: 13649B.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles		
	Clow, Carolyn		Approve: 3/30/2021 9:19 AM
	Lowndes, Daniel		Approve: 3/30/2021 11:32 AM
	Gault, David	Read: 3/30/2021 10:02 AM	Approve: 3/30/2021 10:03 AM
	Krohn, Margaret		Approve: 3/30/2021 11:49 AM
	Stavn, Stephanie		
	Oby, Joe		

Contract #13649B

Department: Land & Water Resources

Vendor: Operation Fresh Start

Contract Description: Addendum to extend contract for youth conservation crews to work on County Park Land (Res 409)

Contract Term: 1/1/21 – 12/31/21

Contract Amount: \$111,600

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Thanks much,
Michelle

Michelle Goldade

Administrative Manager

Dane County Department of Administration

Room 425, City-County Building

210 Martin Luther King, Jr. Boulevard

Madison, WI 53703

PH: 608/266-4941

Fax: 608/266-4425

TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

2020 RES-409

AUTHORIZING AN ADDENDUM TO A PURCHASE OF SERVICES AGREEMENT
WITH OPERATION FRESH START INC

Land & Water Resources – Parks Division entered into a Purchase of Service Agreement in 2014 with Operation Fresh Start Inc. for providing and supervising youth conservation crews to work on county lands to learn valuable natural resource and park management skills in an outdoor setting.

Purchase of Services Agreement #13649 Addendum A was issued for 2020. Parks would like continue this arrangement for 2021 with a budget of \$111,600. Funds are currently available in the 2021 Parks Division budget.

NOW, THEREFORE, BE IT RESOLVED that an Addendum to Purchase of Services Agreement #13649 be awarded to Operation Fresh Start Inc. in the amount of \$111,600 with a completion date of December 31, 2021.

BE IT FINALLY RESOLVED that the County Executive and the County Clerk be authorized to sign the Agreement.



DANE COUNTY CONTRACT ADDENDUM

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Operation Fresh Start Inc. (hereinafter, "Provider").

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 13649 , have previously entered into a contractual relationship pursuant to which Provider provides and supervises youth conservation crews to work on county park land, and

WHEREAS County and Provider wish to amend the Master Agreement in order to extend the contract for one (1) year for an additional \$111,600.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The term of the contract is extended through December 31, 2021 to continue the program for another year, at an additional cost of \$111,600.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:



2/23/21
Date Signed

FOR COUNTY:

Joseph T. Parisi, Dane County Executive

Date Signed