

Airport Commission Minutes
Wednesday, July 8, 2020
Call: 877-309-2073

5:30 PM
Access Code: 272-983-565

Remote Meeting

A. Call To Order

The Chair called the meeting to order at 5:30 and called for a verbal attendance.

Staff in Attendance: Jones, Meyers, Ladell, Gallagher, Kirchner

Guests in Attendance: Kevin Kunde & Jeff Manzetti with Mead & Hunt

Members of the Public in Attendance: N/A

Present: 8 – Perry Armstrong, Jerry Bollig, William Haight, Jason Ilstrup, Maureen McCarville, Steven Peters, Paul Rusk, Andrew Schauer

Excused: 1 – Angela Thomas

1. Pledge of Allegiance

The Pledge was recited by all.

2. Election of Officers

McCARVILLE nominated HAIGHT as Chair. There were no other nominations. HAIGHT was confirmed by a voice vote of 8-0.

RUSK nominated ILSTRUP as Vice-Chair. There were no other nominations. ILSTRUP was confirmed by a voice vote of 8-0.

SCHAUER nominated ARMSTRONG as Secretary. There were no other nominations. ARMSTRONG was confirmed by a voice vote of 8-0.

B. Consideration of Minutes

1. 2020 MIN-070 Airport Commission Minutes 06 10 2020

A motion was made by ARMSTRONG seconded by RUSK and carried by a voice vote (8 – 0)

C. Report of Subcommittee – None

D. Referrals (Resolution and Ordinance Amendments)

1. 2020 RES-104 Approving Assignment, Amendment, and Extension of Lease for Premises at the Dane County Regional Airport Lease No DCRA 97-03.

A motion was made by ARMSTRONG, seconded by ILSTRUP, that the resolution be recommended for approval. The motion carried by a voice vote (8 – 0)

Chair Haight asked for an explanation of the item. Meyers gave a brief explanation. Armstrong had misc. questions.

E. Items Requiring Commission Action

1. Per Diem for Airport Commission Members in Attendance at this, remote, July 8, 2020 Meeting of the Airport Commission

A motion was made by ARMSTRONG, seconded by SCHAUER to approve per diem for Commissioners in attendance. Motion carried (8 – 0)

F. Presentations – None

G. Reports to Commission

1. Activity Report – Director Jones reported on activity. Traffic was down 93% which brought our YTD down to minus 46.6%. Jones explained that due to the leisure-led recovery, we are averaging 700 passengers a day. This may slow due to the recent COVID-19 trends, but it is hard to say. The airport partners have seen increased concession sales as of late. Jones reported that the airport will move forward with the terminal expansion and that airline partners have recently been briefed on that plan. Jones also reported that a MSN TSA agent recently tested positive for COVID-19, but that due to the timeline, Public Health sees no exposure risk to others. Discussion ensued with many questions from Commission Members.

2. Project Update – Mike Kirchner - Airport Engineer, Kevin Kunde – M&H Project Manager, and Jeff Manzetti – M&H Architect, presented a slideshow on the terminal expansion project. Highlights included the timeline, amenities, increased number of gates, and passenger conveniences. Discussion ensued with many questions from Commission Members.

H. Future Meetings Items and Dates

The next meeting is tentatively scheduled for Wednesday, August 12th at 5:30.

Jones noted that the Draft Budget will be presented at the next Commission Meeting.

I. Public Comment – None

J. Such Other Business as Allowed by Law

1. Committee Members congratulated Chris Ladell on her impending retirement and thanked her for her years of service and her professionalism over the years.
2. Supervisor RUSK asked Director Jones to comment on the recent aircraft noise due to the work being done on the ANG's Hush-House. Jones explained that engine run-ups are needed occasionally due to F-16 maintenance and that the hush-house helps quiet the noise. Unfortunately the hush-house is out of service due to maintenance of the facility and that it may be for some time. The airport is in contact with the ANG to help address noise concerns.

K. Adjourn

A motion was made by ARMSTRONG, seconded by PETERS to adjourn. Motion carried by voice vote (8 – 0). The meeting adjourned at 6:38 PM.