



Dane County

Minutes - Final Unless Amended by Committee

Zoning & Land Regulation Committee

Tuesday, October 10, 2017

6:30 PM

City - County Building, ROOM 354
"BUDGET MEETING"

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A. Call to Order

Chair Kolar called the meeting of the ZLR Committee to order at 6:30pm in Room 354 of the City-County Building.

Staff present: Andros, Everson, Lane, and Violante

Youth Governance Members present: Ayomi Obuseh and Sam Fischer.

Miles and Matano arrived at 6:34 pm.

Present 5 - JERRY BOLLIG, MARY KOLAR, AL MATANO, PATRICK MILES, and DENNIS O'LOUGHLIN

B. Public comment for any item not listed on the agenda

No comments made by the public.

[2017](#) Registrants of the Oct 10th meeting
[RPT-389](#)

Attachments: [Oct 10th ZLR registrants](#)

C. Consideration of Minutes

[2017](#) September 5, 2017 ZLR Committee meeting minutes
[MIN-303](#)

Attachments: [9-05-17 ZLR work meeting minutes](#)

A motion was made by BOLLIG, seconded by O'LOUGHLIN, that the minutes of the September 5, 2017 ZLR Committee meeting be approved. The motion carried by the following vote: 3-0.

Ayes: 3 - BOLLIG, KOLAR and O'LOUGHLIN

Absent: 2 - MATANO and MILES

[2017
MIN-304](#) September 26, 2017 ZLR Committee meeting minutes

Attachments: [9-26-17 ZLR public hearing minutes](#)

A motion was made by O'LOUGHLIN, seconded by BOLLIG, that the minutes of the September 26th, 2017 ZLR Committee meeting be approved. The motion carried by the following vote: 3-0.

Ayes: 3 - BOLLIG, KOLAR and O'LOUGHLIN

Absent: 2 - MATANO and MILES

D. Budget discussion and amendments

[2017
ACT-400](#) ZONING AND LAND REGULATION COMMITTEE AMENDMENTS TO THE PROPOSED 2018 CAPITAL BUDGET

Attachments: [2017 RES-235](#)

The ZLR Committee reviewed the proposed 2018 capital budget and had no amendments.

[2017
ACT-401](#) ZONING AND LAND REGULATION COMMITTEE AMENDMENTS TO THE PROPOSED 2018 OPERATING BUDGET

Attachments: [2017 RES-252](#)

The Zoning and Land Regulation reviewed the 2018 Operating Budget and had one amendment.

County Board Chair Corrigan submitted an amendment to the 2018 Planning and Development Operating Budget to be introduced by the ZLR Committee. The amendment would increase expenditures by \$20,000 for a one time allocation to the Greater Madison Convention and Visitors Bureau for area wide planning for the area surrounding the Alliant Energy Center.

Motion by O'Loughlin, seconded by Bollig to suspend the rules to allow the introduction of an amendment to the 2018 Operating Budget. Motion carried, 5-0.

Motion by O'Loughlin, seconded by Miles to approve the budget amendment as submitted by County Board Chair Corrigan. Motion carried, 4-1 (Matano - Nay).

E. Zoning Map Amendments and Conditional Use Permits from previous meetings

[11186](#)

PETITION: REZONE 11186
APPLICANT: KENNETH L PARIS
LOCATION: 5009 THORSON ROAD, SECTION 36, TOWN OF BURKE
CHANGE FROM: RH-2 Rural Homes District TO A-2 (4) Agriculture
District
REASON: change zoning to allow for a limited family business
(landscaping business)

Attachments: [11186 CUP 2386 Staff Update](#)

[11186 Town](#)

[Burke response letter](#)

[Letter regarding petition 11186 Burke Section 36](#)

[11186 CUP 2386 Letter to ZLR](#)

[11186 staff status letter](#)

[11186 Town of Burke Future Land Use Map](#)

[11186 Map](#)

[11186 APP](#)

[Burke Town Minutes](#)

Attorney Peranteau requested that Petition #11186 be postponed until the outcome of a pending appeal.

A motion was made by O'LOUGHLIN, seconded by BOLLIG, to postpone the petition. The motion carried by the following vote: 5-0.

Ayes: 5 - BOLLIG,KOLAR,MATANO,MILESandO'LOUGHLIN

[CUP 02386](#) PETITION: CUP 02386
APPLICANT: KENNETH L PARIS
LOCATION: 5009 THORSON ROAD, SECTION 36, TOWN OF BURKE
CHANGE FROM: RH-2 Rural Homes District TO A-2 (4) Agriculture
District
REASON: change zoning to allow for a limited family business
(landscaping business)

Attachments: [CUP 2386 Staff Update](#)
[CUP 2386 Town](#)
[11186 CUP 2386 Letter to ZLR](#)
[CUP 2386 staff status letter](#)
[11186 Map](#)
[CUP 2386 APP](#)
[Burke Town Minutes](#)

The ZLR Committee took no action on the conditional use permit. The current RH-2 Rural Homes zoning of the property does not list a limited family business as a conditional use.

F. Plats and Certified Survey Maps

[2017 LD-037](#) Preliminary Plat - Tumbledown Farm
Town of Middleton
Staff recommends conditional approval.

Attachments: [10 2 conditions](#)
[map](#)
[1707101 Tumbledown Farm Preliminary Plat 2017.07.28](#)
[TumbledownFarmPrelim](#)

A motion was made by BOLLIG, seconded by MILES, to approve the preliminary plat subject to the following conditions. The motion carried by a voice vote.

1. Compliance with the Dane County Comprehensive Plan is to be established.
2. The public park land appropriation requirement is to be satisfied.
3. All streets shall be noted as dedicated to the public.
4. Proposed street names are to be reviewed with respect to Ch. 76 of the DCCO.
5. Committee's will require a note to be added to the plat that states Outlots 3, 4, 5 and 6 are prohibited from any type of development due to the fact that these outlots do not meet the minimum frontage requirements along a public road as per Ch. 75.19(6)(b).
6. Utility easements are to be provided.
7. Grading and surfacing. All streets shall be graded and surfaced in accordance with plans, specifications and requirements of the Dane County Highway Commission and the Town of Middleton.
8. Compliance with Ch. 14.45 DCCO, Erosion Control Plans is to be established.
9. Compliance with Ch. 14.46 DCCO, Stormwater Control Permits is to be established.
10. The required approval certificates are to be satisfied:
 - Town of Middleton
 - Dane County

G. Resolutions

[2017](#)
[RES-249](#) INCORPORATING EQUITY QUESTIONS INTO COUNTY AGENDAS

Sponsors: CORRIGAN, STUBBS, BAYRD, BOLLIG, JONES, KOLAR, SCHMIDT and YOUNG

Attachments: [2017 RES-249](#)

A motion was made by MILES, seconded by O'LOUGHLIN, that this Resolution be recommended for approval. The motion carried by the following vote: 5-0.

Ayes: 5 - BOLLIG, KOLAR, MATANO, MILES and O'LOUGHLIN

H. Ordinance Amendment

[2017 OA-031](#) AMENDING CHAPTER 12 OF THE DANE COUNTY CODE OF ORDINANCES REGARDING RADIO FREQUENCY ENGINEERING REVIEW FEES

Sponsors: KOLAR

Attachments: [2017 OA-031](#)
[2017 OA-031 FISCAL NOTE](#)

A motion was made by O'LOUGHLIN, seconded by MATANO, that this Ordinance be recommended for approval. The motion carried by the following vote: 5-0.

Ayes: 5 - BOLLIG,KOLAR,MATANO,MILESandO'LOUGHLIN

I. Items Requiring Committee Action

[2017 RPT-375](#) 2018 ZLR Meeting Schedule

Attachments: [2018 ZLR Meeting Schedule Draft](#)

A motion was made by MATANO, seconded by O'LOUGHLIN, to approve the 2018 ZLR Committee meeting schedule. There shall be one meeting in September on Monday, September 17th and one meeting in December on Tuesday, December 18th. The motion carried by a voice vote.

J. Reports to Committee

K. Other Business Authorized by Law

[2017 DISC-012](#) Discussion of Youth Governance Members attending other County Committees

Attachments: [Youth Governance Program Website Link](#)
[Youth Governance Program Handbook](#)

The ZLR Committee discussed the option of having Youth Governance Members attend different County Committees other than just Standing Committees. No action taken.

L. Adjourn

A motion was made by AL MATANO, seconded by DENNIS O'LOUGHLIN, to adjourn the October 10, 2017 Zoning and Land Regulation Committee meeting at 7:45pm. The motion carried unanimously.

Questions? Contact Roger Lane, Planning and Development Department, 266-4266, lane.roger@countyofdane.com