



Dane County Department of Human Services

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Melissa Agard
DANE COUNTY EXECUTIVE

MEMORANDUM

DATE: December 3, 2024
TO: Personnel & Finance Committee
FROM: Nancy Ortegon-Johnson
CYF Staff Development Manager
RE: Chapter 20 Exception

The Children, Youth and Families Division held a meeting with the Division of Milwaukee Child Protection Services on October 1st, 2024 from 8:30am-3:30pm and October 2nd, 2024 8:30am to 12:30pm at the Job Center. The objectives for both meetings were to share resources and to brainstorm on specific Child Protection Services issues/policies/procedures.

The Department purchased lunch on October 1st, 2024 for a total cost \$340.04 – cost of \$15.46 per person. (9 Milwaukee staff and 13 CYF Staff). Please see below:

Potbelly boxed lunch provided- Sandwich, chips, cookie- \$326.46
Water purchased from Target- \$3.59
Break included cookies from Costco- \$9.99

The Department also purchased lunch on October 2nd, 2024 for a total cost of \$439.71-cost of \$16.29 per person. (5 Milwaukee staff and 22 CYF staff)

The cost for the food per person, for both of the days is over \$10 dollars and more than 50% of the attendees are County Employee's.

Prior to making these purchases, I had been informed that all proposed ordinance changes recommended by Personnel and Finance on August 26, 2024 had been adopted into Ordinance. It's my understanding that this information is inaccurate and the \$10 dollar limit remains in place.

We apologize for this misunderstanding.

Thank You for considering this request for an exception.