

Contract Cover Sheet

Note: Shaded areas are for County Executive review.

| | |
|--|--|
| Department Sheriff's Office | Contract/Addendum #: 12549 D |
| 1. This contract, grant or addendum: <input checked="" type="checkbox"/> AWARDS <input type="checkbox"/> ACCEPTS | Contract Addendum |
| 2. This contract is discretionary <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | If Addendum, please include original contract number |
| 3. Term of Contract or Addendum: 5/2/2016 – 8/31/2017 | <input type="checkbox"/> POS <input checked="" type="checkbox"/> |
| 4. Amount of Contract or Addendum: \$82,200 | <input type="checkbox"/> Grant <input type="checkbox"/> |
| Purpose: request approval of a contract amendment to Mead and Hunt Inc. to provide conceptual architectural and engineering planning, diagrammatic layouts, and development of a staffing plan with operating costs for Option 3 of the Jail Update Study and to extend the term of the contract to August 31, 2017. | <input type="checkbox"/> Co Lease <input type="checkbox"/> |
| 5. Vendor or Funding Source: Mead and Hunt, Inc. | <input type="checkbox"/> Co Lessor <input type="checkbox"/> |
| 6. MUNIS Vendor Code: 5096 | <input type="checkbox"/> Intergovernmental <input type="checkbox"/> |
| 7. Bid/RFP Number: RFP Bid Number 115084 | <input type="checkbox"/> Purchase of Property <input type="checkbox"/> |
| 8. Requisition Number: | <input type="checkbox"/> Property Sale <input type="checkbox"/> |
| 9. If grant: Funds Positions? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Will require on-going or matching funds? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input type="checkbox"/> Other <input type="checkbox"/> |
| 10. Are funds included in the budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| 11. Account No. & Amount, Org & Obj. <u>CPSHRF 57683</u> Amount <u>\$82,200</u> | |
| Account No. & Amount, Org & Obj. _____ Amount \$ | |
| Account No. & Amount, Org & Obj. _____ Amount \$ | |
| 12. If this contract awards funds, a purchase requisition is necessary. Enter requisition # & year -- no requisition required | |
| 13. Is a resolution needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach a copy of the Resolution. If Resolution has already been approved by the County Board, Resolution No. & date of adoption 2016 RES-559 | |
| 14. Does Domestic Partner equal benefits requirement apply? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| 15. Director's Approval: | |

| Contract Review/Approvals | | | | Vendor |
|--|-------|----------------|----------------|---|
| Initials | Ftnt | Date In | Date Out | Vendor Name |
| <u>PCP</u> Received | _____ | <u>3/10/17</u> | <u>3/10/17</u> | Mead and Hunt, 6501 Watts road, Madison, WI, 53719 Contact Person David Way Phone No. 608.273.6380 E-mail Address meadhunt.com |
| <u>[Signature]</u> Controller | _____ | _____ | _____ | |
| <u>[Signature]</u> Corporation Counsel | _____ | <u>3/10/17</u> | _____ | |
| _____ Risk Management | _____ | _____ | _____ | |
| <u>PCP</u> Purchasing | _____ | <u>3/10/17</u> | <u>3/10/17</u> | |
| _____ County Executive | _____ | _____ | _____ | |

Footnotes:

1.

| | |
|--|--|
| Return to: Name/Title: Lillian Radivojevich Phone: 608.284.4801 E-mail Address: radivojevich@danesherriff.com | Dept.: Sheriff's Office Mail Address: PSB, 115 W. Doty Street, Madison, WI, 53703 |
|--|--|

ADDENDUM OF AGREEMENT

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Mead and Hunt, Inc., in association with Potter Lawson Inc., and Pulitzer Bogart and Associates, LLC (hereinafter referred to as "Provider").

WITNESSETH:

WHEREAS the Provider and the County, by a separate document (hereinafter, the "Master Agreement"), Purchase of Services Agreement No. 12549 have previously entered into a contractual relationship pursuant to provide a Jail Update Study (herein referred to as "Study")

WHEREAS on December 20, 2016 Provider completed the final report of the Study and presented findings to the County; findings included two options for renovation/addition of the Public Safety Building (PSB). County has requested a two (2) phased option at the PSB site, Option 3, to address the most critical jail issues. The County and Provider wish to amend the Master Agreement to provide each phase of Option 3 as described below and to extend the term of the contract to August 31, 2017.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The term of Purchase of Services Agreement No. 12549 shall be extended to August 31, 2017.
3. Provider shall complete conceptual architectural and engineering planning, diagrammatic layouts, and development of a staffing plan with operating costs for each of the two (2) phases of Option 3.
4. Option 3, scope of service for the two phased plan, shall provide for remodeling and/or construction pre-architectural planning, an opinion of probable project cost, to include construction costs and soft costs, an inmate disaggregation plan, macro staffing deployments and redeployments, and operating costs for each phase. The two phases shall generally consist of:

Phase 1 – Replace the City County Building (CCB) 6th and 7th floor Jail medium/maximum beds (365) with medical/mental health housing, youthful offender housing, and housing for the balance of general population inmates and replacement of restrictive housing. To the extent possible, this phase should also maximize programmed support spaces, particularly for the medical/mental health population and those in restrictive housing. This phase would add four (4) floors to the PSB.

Phase 1 will include replacement restrictive housing and maximum

security housing to accommodate inmates who may need such level of custody; facilities that result in an improvement to the quality of mental health and medical service delivery to inmates; and be in compliance with jail standards and all applicable state and federal codes and regulations, including the Prison Rape Elimination Act (PREA) Standards.

Phase 2 - The 2nd floor of the PSB will be remodeled for male and female housing and vacated areas on the 1st floor will be remodeled for expanded services. Medical/mental health functions not captured in Phase 1 will be completed in Phase 2. Remodeling of the 3rd and 4th floors of the PSB would be completed to allow better sightlines to improve safety and security. General Population Housing will be provided to accommodate moving inmates from the Ferris Center to the PSB, to allow the Ferris Center to be decommissioned.

Phase 2 will include options for the relocation of the Sheriff's Office and Emergency Management. Options shall be for the full programmed Sheriff's Office and relocation of the Emergency Management Office and include: remodeling the 6th and 7th floors of the CCB; relocation to an alternative leased space; or greenfield site. Opinion of probable cost for each of these options should be included as a separate line item from the Phase 1 and 2 costs.

5. Strategies developed under Option 3 will allow for implementation of the 2 phases independently or sequentially. Opinion of Probable Project costs will be shown for each of the 2 phases and the Sheriff's/EM offices. Additionally, escalation and mobilization costs between Phase 1 and 2 construction will be shown for each of 5 years.
6. Provider shall have team members onsite for two (2), half-day workshops (back to back) to review planning, construction costs, staffing and operating costs for each of the four phases referenced in #4.
7. Provider shall schedule a conference call to review draft of Option 3 architectural planning, staffing, operating costs and opinion of probable costs with County
8. Provider shall finalize their report based on County comments and feedback.
9. Provider shall have a limit of one (1) revision to the Inmate Disaggregation Plan.
10. County is responsible for providing the appropriate staff for meetings regarding Option 3.
11. County is responsible for scheduling meetings as required between the Sheriff's Office, Committees or the County Board and Provider.
12. Provider shall deliver Final Comprehensive Report of Option 3.
13. Provider shall present findings of Option 3 at Public Protection & Judiciary Committee meeting.

The Provider shall be paid no more than \$82,200.00 for the scope as written within. The County shall pay monthly for the actual percentage of work completed. Ten percent (10%) of the Addendum contract value will be retained until the study is approved and accepted by the County. The County has the final decision regarding approval and acceptance.

The Provider shall submit to the County twelve (12) hard copies, along with an electronic copy in Word or PDF format of their final comprehensive report at least seven (7) days prior to their presentation to either the Public Protection and Judiciary Committee or the Dane County Board. Such presentation shall occur no later than June 13, 2017. This is in addition to the presentation still remaining that has not yet been completed.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR COUNTY:

Date Signed: _____

Joseph Parisi, County Executive

Date Signed: _____

Scott McDonell, County Clerk

FOR PROVIDER

Date Signed: 3/10/17



David Way, Vice President - Mead and Hunt