

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. <u>2019 RES - 114</u>
Vote Required:		Ordinance Amendment No. _____
Majority		Two-Thirds <input checked="" type="checkbox"/>

Title of Resolution or Ord. Amd.:

**AUTHORIZING RECLASSIFICATION OF VACANT CASE MANAGER POSITIONS
TO SOCIAL WORKER POSITIONS DCDHS – ACS DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

The Department of Human Services - ACS Division has three positions that are classified as Case Manager positions that have been requested to be reclassified to Social Worker positions. All three positions are in the Children's Long-Term Support (CLTS) Unit and are all currently vacant. The Department of Administration – Employee Relations has recommended approval of this request.

Current Policy or Practice -

Changes in position reclassification and modifying position authority require County Board approval.

Impact of Adopting Proposal -

Two of these positions (Position Number: 3185 and 3186) were recently added to the Department of Human Services via 2018 Resolution-589. Most of the CLTS unit is comprised of social workers. Because of the additional steps in the salary schedule for a social worker position when compared with a case manager, social workers are more likely to be retained in the CLTS unit. Having consistency among the professionals working in this unit is more beneficial for the children and families receiving these services. Position number 1471 was classified as a case manager and assigned to another unit prior to the transition of long-term care case work to Managed Care Organizations as part of the Family Care Transition. . The rationale behind the request to reclassify Position number: 1471 is the same as stated above.

The CLTS program in Dane County has 919 children and families enrolled and there are approximately 200 children who are currently on the waiting list. These positions will help to enroll more children into the program from that waiting list.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- _____ Results in Revenue Increase
- _____ Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - _____ Increases Rev. Budget
 - _____ Increases Exp. Budget
 - _____ Decreases Rev. Budget
 - _____ Decreases Exp. Budget
 - _____ Increases Position Authority
 - _____ Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State	\$0		\$0	
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

The changes result in reclassifications and modifying current position authority. There is no net increase or decrease to position authority.

Prepared By:

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