



# Dane County

## Minutes - Final Unless Amended by Committee

### Area Agency on Aging Board

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Monday, March 4, 2019

3:45 PM

AAA/ADRC, 2865 N. Sherman Ave., Room 109  
Madison, WI 53704

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AAA/ADRC, 2865 N. Sherman Ave., Room 109  
Madison, WI 53704

#### A. Call To Order

*Staff & Guests Present: Cheryl Batterman, Todd Campbell, Sally Jo Spaeni,  
Howard Thomas, Angela Velasquez, and Margie Zutter*

**Chair Kretschman called the meeting to order at 3:55 pm.**

**Present** 6 - FRAN BARMAN-PAULSON, CAROLE L. KRETSCHMAN, DIANNE LEIGH, MATT  
VELDRAN, RICHARD KILMER, and MELISSA RATCLIFF  
**Absent** 4 - TED BUNCK, SRIDEVI MOHAN, PAMELA FLAD, and NIKOLE JONES

#### B. Consideration of Minutes

[2018](#) MINUTES FROM FEBRUARY 4, 2019  
[MIN-481](#)

**Attachments:** [2019\\_0204\\_AAA Board Minutes](#)

**A motion was made by RATCLIFF, seconded by BARMAN-PAULSON, that the  
minutes be approved. The motion carried by the following vote:**

**Ayes:** 6 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, VELDRAN, KILMER and RATCLIFF

**Absent:** 4 - BUNCK, MOHAN, FLAD and JONES

#### C. Action Items

1. BYLAWS REVISION

[2018](#)  
[ACT-356](#)

## AAA BYLAWS REVISIONS DRAFT 030419

**Attachments:** [AAA Bylaws revisions DRAFT 030419](#)

*AAA Manager Cheryl Batterman stated the Wisconsin Department of Health Services' recent review of Dane County's Senior Nutrition Program produced a finding that there are no term limits for members of AAA's Nutrition/Wellness Committee. Per new state policy, nutrition advisory council bylaws shall include a provision that members serve no more than two consecutive three-year terms.*

**A motion was made by RATCLIFF, seconded by KILMER, to amend the AAA Bylaws -- Article VI, Section 3 -- to stipulate that members of the Nutrition/Wellness Committee shall serve no more than two consecutive three-year terms. The motion carried by the following vote:**

**Ayes:** 6 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, VELDRAN, KILMER and RATCLIFF

**Absent:** 4 - BUNCK, MOHAN, FLAD and JONES

## 2. 2019 PAUL H. KUSUDA SPECIAL PROJECTS FUND GRANT

*Batterman stated the 2019 grant total is \$15,807, consisting of \$13,807 in Dane County GPR and a \$2,000 donation from the family of the late Paul H. Kusuda, a tireless advocate for seniors and longtime member of this Board. Northwest Dane Senior Services applied for \$6,500 to improve technology support & services for the case manager, student intern, and clients. NewBridge Madison applied for \$5,646 to upgrade hardware and software for 14 case managers. DeForest Area Community and Senior Center applied for \$1,481 to allow two case managers to attend the International Death, Grief & Bereavement Conference. The total of the three requests is \$13,627. Grant rules stipulate the entire \$15,807 be used in 2019 or forfeited. Batterman suggested appropriating the remaining \$2,180 to DeForest Area Community and Senior Center, which will invite case managers from other Focal Points to attend the conference.*

**A motion was made by BARMAN-PAULSON, seconded by RATCLIFF, to approve all three grant applications in the amounts requested, and award the remaining \$2,180 to DeForest Area Community and Senior Center to allow for increased attendance at the International Death, Grief & Bereavement Conference. The motion carried by the following vote:**

**Ayes:** 6 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, VELDRAN, KILMER and RATCLIFF

**Absent:** 4 - BUNCK, MOHAN, FLAD and JONES

### 3. BOARD APPOINTMENTS (LEGISLATIVE/ADVOCACY COMMITTEE & SPECIALIZED TRANSPORTATION COMMISSION)

*Batterman stated the Dane County Board of Supervisors is expected to appoint a citizen applicant to fill the open position on the Board at its meeting on 7 March 2019, and suggested postponing the appointment of Board members to the Legislative/Advocacy Committee and the Specialized Transportation Commission to give the new member an opportunity to express interest in the positions.*

**A motion was made by VELDRAN, seconded by RATCLIFF, to postpone action on this item until the Board is at capacity. The motion carried by the following vote:**

**Ayes:** 6 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, VELDRAN, KILMER and RATCLIFF

**Absent:** 4 - BUNCK, MOHAN, FLAD and JONES

### 4. COMMITTEE RECOMMENDATIONS: LEGISLATIVE/ADVOCACY & NUTRITION/WELLNESS COMMITTEE DESCRIPTIONS)

[2018](#) NUTRITION/WELLNESS COMMITTEE RECOMMENDATION 030419 -  
[ACT-357](#) - DESCRIPTION

**Attachments:** [Nut-Well Committee Recommendation 030419 Committee Description](#)

*Batterman stated the Nutrition/Wellness Committee Description must be updated to reflect the state-mandated stipulation that nutrition advisory council bylaws must include a provision that members shall serve no more than two consecutive three-year terms. There are no suggested changes to the Legislative/Advocacy Committee Description.*

**A motion was made by RATCLIFF, seconded by VELDRAN, to approve changing the Nutrition Committee Description to state that members shall serve no more than two consecutive three-year terms and to approve the Legislative/Advocacy Committee Description without change. The motion carried by the following vote:**

**Ayes:** 6 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, VELDRAN, KILMER and RATCLIFF

**Absent:** 4 - BUNCK, MOHAN, FLAD and JONES

### 5. COMMITTEE RECOMMENDATION: 2020 NUTRITION SITE MANAGEMENT FUNDING FORMULA

[2018](#) NUTRITION/WELLNESS COMMITTEE RECOMMENDATION 030419 -  
[ACT-358](#) - FORMULA

**Attachments:** [Nut-Well Committee Recommendation 030419 Formula](#)

*Batterman stated Focal Point Directors were asked for input about the 2020 Nutrition Site Management Funding Formula and suggested no changes.*

**A motion was made by RATCLIFF, seconded by VELDRAN, to approve the Nutrition Site Management Formula for 2020 without change. The motion carried by the following vote:**

**Ayes:** 6 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, VELDRAN, KILMER and RATCLIFF

**Absent:** 4 - BUNCK, MOHAN, FLAD and JONES

## 6. NUTRITION/WELLNESS COMMITTEE APPOINTMENT

*AAA Aging Program Specialist Angela Velasquez stated Irvin Ehrlich volunteered to serve on the Nutrition/Wellness Committee. Ehrlich is a retired rabbi who has served as a peer leader in Dane County-sponsored Stepping On falls prevention classes. He will fill the position being vacated by Mary Hill, who is approaching the new term limit. His appointment will go into effect following the Committee meeting in April 2019.*

**A motion was made by RATCLIFF, seconded by VELDRAN, to appoint Irvin Ehrlich to AAA's Nutrition/Wellness Committee. The motion carried by the following vote:**

**Ayes:** 6 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, VELDRAN, KILMER and RATCLIFF

**Absent:** 4 - BUNCK, MOHAN, FLAD and JONES

## 7. LEGISLATIVE/ADVOCACY COMMITTEE RECOMMENDATIONS: OAA REAUTHORIZATION & WISCONSIN ELDER ABUSE TASK FORCE

[2018  
ACT-362](#)

LEG-ADV COMMITTEE RECOMMENDATION 030419 OAA LETTER

**Attachments:** [Leg-Adv Committee Recommendation 030419 OAA Letter](#)

*Batterman stated members of the Legislative/Advocacy Committee felt it prudent to suggest the AAA Board send the attached letter to Senators Tammy Baldwin and Ron Johnson, and Representative Mark Pocan, to stress the importance of congress reauthorizing the Older Americans Act.*

**A motion was made by VELDRAN, seconded by RATCLIFF, to approve sending the letter urging reauthorization of the Older Americans Act to Senators Baldwin and Johnson, and Representative Pocan. The motion carried by the following vote:**

**Ayes:** 6 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, VELDRAN, KILMER and RATCLIFF

**Absent:** 4 - BUNCK, MOHAN, FLAD and JONES

[2018](#)  
[ACT-363](#) LEG-ADV COMMITTEE RECOMMENDATION 030419 WI ELDER  
ABUSE TASK FORCE LETTER

**Attachments:** [Leg-Adv Committee Recommendation 030419 WI Elder Abuse Task Force Letter](#)

*Batterman stated Amy Scarr of the Dane County Human Services Elder Victim Support Project visited last month's committee meeting to ask for AAA's support in requesting Attorney General Josh Kaul to make the Wisconsin Elder Abuse Task Force a priority for his office.*

**A motion was made by RATCLIFF, seconded by KILMER, to approve sending the attached letter in support of the Wisconsin Elder Abuse Task Force to AG Kaul. The motion carried by the following vote:**

**Ayes:** 6 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, VELDRAN, KILMER and RATCLIFF

**Absent:** 4 - BUNCK, MOHAN, FLAD and JONES

#### D. Presentations

1. 2018 LECK GRANT: ADAW PROGRAM

[2018](#)  
[PRES-109](#) 2018 LECK GRANT FINAL REPORT -- ACTIVITIES ADAW

**Attachments:** [2018 Leck Grant Final Report Activities-ADAW](#)

[2018](#)  
[PRES-110](#) 2018 LECK GRANT FINAL REPORT -- ADAW

**Attachments:** [2018 Leck Grant Final Report-ADAW](#)

*This presentation will be rescheduled.*

#### E. Reports to Board

1. STATE & FEDERAL REPORT (MINOGUE)

*No report.*

2. BOARD MEMBER REPORTS

## a. AAA ACCESS COMMITTEE (BARMAN-PAULSON, FLAD, MOHAN)

*Barman-Paulson reported the committee is recommending the Board approve the current Case Management Funding Formula for use in the 2020 budget with no changes at today's meeting. Dane County Caregiver Coordinator Jane De Broux provided statistics and explained changes that occurred during the 2018 program year. Batterman provided an update on the Med D savings to consumers provided by case managers who helped them find the most cost-effective prescription drug plans during the annual enrollment period (15 October-7 December 2018).*

## b. AAA LEGISLATIVE/ADVOCACY COMMITTEE (BUNCK)

*Batterman reported the committee discussed plans for Aging Advocacy Day on 14 May 2019 at the State Capitol during its meeting on 27 February, and encouraged Board members to attend.*

c. AAA NUTRITION/WELLNESS COMMITTEE (BARMAN-PAULSON,  
KRETSCHMAN, LEIGH)

*Barman-Paulson reported the committee met on 15 February 2019 at Lussier Community Education Center, at which time members recommended the AAA Board approve the current Nutrition Site Funding Formula for 2020 with no changes. NewBridge Madison Senior Services Director Sonya Lindquist, who began oversight of all Senior Nutrition Sites in Madison with the merger of the four city aging coalitions on 1 January 2019, reported she is in the process of standardizing operations at the sites. Among her priorities are ensuring all sites are ServSafe Certified, improving volunteer training, and reducing waste. The committee also began discussing budget priorities for 2020.*

## d. DANE COUNTY HEALTH &amp; HUMAN NEEDS COMMITTEE (KILMER, VELDRAN)

*Kilmer reported newly appointed Dane County Department of Human Services (DCSHS) Director Shawn Tessmann introduced herself at the meeting on 28 February 2019. Veldran reported Journal Mental Health Center will present the results of its internal audit at the meeting on 28 March 2019. Kilmer reported an assessment of mental health services in the Dane County jail is in its initial stages. Batterman reported Public Consulting Group (PCG) has been hired to conduct a Mental Health Feasibility Study for DCDHS that reviews mental health services provided to consumers of all ages. PCG will conduct research and facilitate stakeholder input for a comprehensive review of the existing mental health and substance use services systems in Dane County. Batterman is collecting names of Focal Point staff and AAA Board and committee members who are interested in providing input on mental health issues affecting seniors. Fitchburg Senior Center Executive Director Jill McHone, a member of the Legislative/Advocacy Committee, will organize a meeting of the volunteers to create a focused, consistent message from stakeholders to be shared with PCG.*

## e. DANE COUNTY HUMAN SERVICES BOARD (RATCLIFF)

*Ratcliff reported the Board expects Sarah Valencia, an administrator at UnityPoint Health-Meriter, to be appointed at the Board of Supervisors meeting on 7 March 2019. The Board continues to define its work plan.*

*Ratcliff departed at 4:18 pm.*

**Present** 5 - FRAN BARMAN-PAULSON, CAROLE L. KRETSCHMAN, DIANNE LEIGH, MATT VELDRAN, and RICHARD KILMER

**Absent** 5 - TED BUNCK, SRIDEVI MOHAN, PAMELA FLAD, NIKOLE JONES, and MELISSA RATCLIFF

#### f. DANE COUNTY SPECIALIZED TRANSPORTATION COMMISSION (VELDRAN)

*Veldran reported DCSHS Transportation Services has received RFPs for Group Access Services and Group Rides to Adult Day Centers. The starting date for the awarded transportation providers is 1 April 2019. RSVP of Dane County Executive Director Margie Zutter presented at the meeting, reporting on the shortage of volunteer drivers and the Bus Buddy Program. RSVP's reimbursement of drivers increased \$20,000 in 2018 over 2017.*

### 3. CHAIR & STAFF REPORTS

*Batterman announced Shawn Tessmann, who began her duties as Dane County Department of Human Services Director on 1 March 2019, plans to attend the AAA Board's May meeting.*

*Batterman is soliciting feedback from Focal Point Directors and other POS agencies, and is working with Dane County Adult Community Services colleagues to establish 2020 AAA Budget priorities. At present, there are eight items on the draft list: Adult Day Care, Case Management Services, Healthy Aging Coordinator, Mental Health Services, Nutrition-Catered Meals, Nutrition-Site Management, RSVP Driver Escort Services, and Supportive Home Care. Batterman provided a synopsis about each item, stated the list is in alphabetical order, and said the priorities are likely to change as federal/state 2020 funding levels are finalized. Regular updates will be provided.*

*Velasquez reported AAA is adding "Healthy Living with Chronic Pain" to its lineup of evidence-based health promotion programs and received a mini-grant from Wisconsin Institute of Healthy Aging to provide training for seven leaders. The six-session classes are scheduled at DeForest Area Community & Senior Center, Oregon Area Senior Center, Sugar River Senior Center (Belleville), Colonial Club Senior Activity Center (Sun Prairie), and Waunakee Senior Center.*

### F. Future Meeting Items and Dates

NEXT MEETING: MONDAY, 1 APRIL 2019, 3:45 PM @ AAA/ADRC

*Jones will be unable to attend.*

**G. Public Comment on Items not on the Agenda**

*Veldran reported Henry Vilas Zoo rescinded a recently instituted policy that required volunteers to pay a \$20 training and processing fee. Zutter reported at the Board's February meeting that she informed zoo officials that RSVP could no longer direct volunteers to the Dane County facility because its federally mandated guidelines prevent volunteers from being charged a fee. Zutter thanked the Board, and Supervisor Ratcliff in particular, for their efforts in having the volunteer fee rescinded.*

*Zutter issued to invitation to RSVP's Volunteer Recruitment Open House on 11 April 2019 from 1:30-3:30 pm at its office on Watts Road. UW-Madison Social Work Professor Tracy Schroepfer will deliver a presentation on social isolation and loneliness.*

**H. Such Other Business as Allowed by Law**

*None.*

**I. Adjournment**

**A motion was made by VELDRAN, seconded by KILMER, to adjourn. The motion carried by the following vote:**

**Ayes:** 5 - BARMAN-PAULSON, KRETSCHMAN, LEIGH, VELDRAN and KILMER

**Absent:** 5 - BUNCK, MOHAN, FLAD, JONES and RATCLIFF

*This meeting adjourned at 4:54 pm.*

*Minutes respectfully submitted by Howard Thomas, AAA Clerk III.*