

Dane County Contract Cover Sheet

Res 375
Significant

Dept./Division	Dane County Public Works-Engineering
Vendor Name	The Bauen Group, LLC
Vendor MUNIS #	30833
Brief Contract Title/Description	Award of Contract to provide Third Floor County Board Offices Remodel-Suites 345 & 362 at the City County Building
Contract Term	March 15, 2021-November 5, 2021
Total Contract Amount	\$ 377,400.00 (base bid:\$356,950.00, alt bid 2:\$20,450.00)

Contract # <small>Admin will assign</small>	14271
Addendum	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type of Contract	
<input checked="" type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$11,000 or under – Best Judgment (1 quote required)		
	<input type="checkbox"/> Between \$11,000 – \$37,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	<input checked="" type="checkbox"/> Over \$37,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	319033
	<input type="checkbox"/> Bid Waiver – \$37,000 or under (\$25,000 or under Public Works)		
	<input type="checkbox"/> Bid Waiver – Over \$37,000 (N/A to Public Works)		
	<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Org Code	Obj Code	Amount
			\$ 377,400.00
Req #			\$
Year 2021			\$

Resolution	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.		
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.		
	<input checked="" type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.	Res #	375
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.	Year	2020

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	2/9/21		
	Controller			approvals from all departments via email attached herein
	Purchasing			
	Corporation Counsel			
	Risk Management			
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Scott Carlson	Name	Michael Hefner
Phone #	608-575-8767	Phone #	970-989-3998
Email	carlson.scott@countyofdane.com	Email	m.hefner@thebauengroup.us
Address	1919 Alliant Energy Center Way Madison, WI 53713	Address	1330 O'Keefe Ave #301 Sun Prairie, WI 53590

Certification:	
The attached contract is a:	
<input checked="" type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input type="checkbox"/>	Non-standard contract.

Contract Cover Sheet Signature

Department Approval of Contract		
Dept. Head / Authorized Designee	Signature	Date
	Printed Name	
	Todd Draper	

Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
	<i>Greg Brockmeyer</i>	2/12/21
	Comments	
Corporation Counsel	Signature	Date
	<i>David Gault</i>	2/12/21
	Comments	

Goldade, Michelle

From: Goldade, Michelle
Sent: Tuesday, February 9, 2021 11:56 AM
To: Hicklin, Charles; Patten (Purchasing), Peter; Gault, David; Lowndes, Daniel
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #14271
Attachments: 14271.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 2/9/2021 4:13 PM	Approve: 2/9/2021 4:13 PM
	Patten (Purchasing), Peter		Approve: 2/9/2021 12:45 PM
	Gault, David	Read: 2/9/2021 2:48 PM	Approve: 2/9/2021 2:49 PM
	Lowndes, Daniel		Approve: 2/9/2021 12:28 PM
	Stavn, Stephanie	Read: 2/9/2021 12:00 PM	
	Oby, Joe		

Contract #14271

Department: Public Works

Vendor: The Bauen Group LLC

Contract Description: Award of contract for 3rd Floor County Board Office Remodel (Res 375)

Contract Term: 3/15/21 – 11/5/21

Contract Amount: \$377,400

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Michelle Goldade

Administrative Manager

Dane County Department of Administration

Room 425, City-County Building

210 Martin Luther King, Jr. Boulevard

Madison, WI 53703

PH: 608/266-4941

Fax: 608/266-4425

TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

1
2
3 **2020 RES-375**

4 AWARD OF CONTRACT FOR THIRD FLOOR COUNTY BOARD OFFICES REMODEL -
5 SUITES 345 & 362 AT THE CITY-COUNTY BUILDING

6 The Department of Public Works, Highway and Transportation reports the receipt of bids for
7 Third Floor County Board Offices Remodel - Suites 345 & 362 at the City-County Building, 210
8 Martin Luther King Jr Blvd, Madison, WI, Public Works Bid No. 319033.

9
10 A complete tabulation is on file at the Department of Public Works Office. The low qualified
11 bidder is:

12 The Bauen Group, LLC
13 POB 364
14 Sun Prairie, WI 53590

15
16 Total: \$377,400.00
17 (Base Bid: \$356,950.00, Alternate Bid 2: \$20,450.00)

18
19 The Public Works staff finds the amount to be reasonable and recommends the Contract be
20 awarded to The Bauen Group, LLC.

21
22 There are sufficient funds available for this project. The term of the borrowing used to support
23 this project will be 10 years.

24
25
26 **NOW, THEREFORE, BE IT RESOLVED** that a Contract be awarded to The Bauen Group, LLC
27 in the amount of \$377,400.00; and

28
29 **BE IT FURTHER RESOLVED** that the County Executive and the County Clerk be authorized
30 and directed to sign the Contract; and

31
32 **BE IT FURTHER RESOLVED** that the Department of Public Works, Highway & Transportation
33 be directed to ensure complete performance of the Contract; and

34
35
36 **BE IT FINALLY RESOLVED** that the Public Works & Transportation Committee shall approve
37 all change orders to the Contract, subject to submission of change orders to the County Board
38 for approval where the sum involves \$20,000 or more than 10% of the original approved
39 Contract amount, whichever is smaller.

COUNTY OF DANE

PUBLIC WORKS CONSTRUCTION CONTRACT

Contract No. 14271 Bid No. 319033

Authority: 2020 RES - 375

THIS CONTRACT, made and entered into as of the date by which authorized representatives of both parties have affixed their signatures, by and between the County of Dane (hereafter referred to as "COUNTY") and The Bauen Group, LLC (hereafter, "CONTRACTOR"), and

WITNESSETH:

WHEREAS, COUNTY, whose address is c/o Deputy Public Works Director, 1919 Alliant Energy Center Way, Madison, WI 53713, desires to have CONTRACTOR provide Third Floor County Board Offices Remodel - Suites 345 & 362, at the City-County Building including Alternate Bid 2 ("the Project"); and

WHEREAS, CONTRACTOR, whose address is POB 364, Sun Prairie, WI 53590 is able and willing to construct the Project, in accordance with the Construction Documents;

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, COUNTY and CONTRACTOR do agree as follows:

1. CONTRACTOR agrees to construct, for the price of \$377,400.00 the Project and at the CONTRACTOR'S own proper cost and expense to furnish all materials, supplies, machinery, equipment, tools, superintendence labor, insurance, and other accessories and services necessary to complete the Project in accordance with the conditions and prices stated in the Bid Form, General Conditions of Contract, the drawings which include all maps, plats, plans, and other drawings and printed or written explanatory matter thereof, and the specifications therefore as prepared by Dimension IV Madison Design Group (hereinafter referred to as "the Architect / Engineer"), and as enumerated in the Project Manual Table of Contents, all of which are made a part hereof and collectively evidence and constitute the Contract.

2. COUNTY agrees to pay the CONTRACTOR in current funds for the performance of the Contract subject to additions and deductions, as provided in the General Conditions of Contract, and to make payments on account thereof as provided in Article entitled, "Payments to Contractor" of the General Conditions of Contract.

3. During the term of this Contract, CONTRACTOR agrees to take affirmative action to ensure equal employment opportunities. The CONTRACTOR agrees in accordance with Wisconsin Statute 111.321 and Chapter 19 of the Dane County Code of Ordinances not to discriminate on the basis of age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States, or political beliefs. Such equal opportunity shall include, but not be limited to, the following: employment,

upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, and any other form of compensation. CONTRACTOR agrees to post in conspicuous places, available to all employees and applicants for employment, notices setting forth the provisions of this paragraph.

4. CONTRACTOR shall file an Affirmative Action Plan with the Dane County Contract Compliance Specialist in accord with Chapter 19 of the Dane County Code of Ordinances. CONTRACTOR must file such plan within fifteen (15) business days of the effective date of this Contract. During the term of this Contract CONTRACTOR shall also provide copies of all announcements of employment opportunities to COUNTY'S Office of Equity & Inclusion, and shall report annually the number of persons, by race, ethnicity, gender, and disability status, which apply for employment and, similarly classified, the number hired and number rejected.

5. During the term of this Contract, all solicitations for employment placed on CONTRACTOR'S behalf shall include a statement to the effect that CONTRACTOR is an "Equal Opportunity Employer".

6. CONTRACTOR agrees to furnish all information and reports required by COUNTY'S Contract Compliance Specialist as the same relate to affirmative action and nondiscrimination, which may include any books, records, or accounts deemed appropriate to determine compliance with Chapter 19, Dane County Code of Ordinances, and the provisions of this Contract.

7. This Contract is intended to be a Contract solely between the parties hereto and for their benefit only. No part of this Contract shall be construed to add to, supplement, amend, abridge or repeal existing rights, benefits or privileges of any third party or parties including, but not limited to, employees of either of the parties.

8. The entire agreement of the parties is contained herein and this Contract supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof. The parties expressly agree that the express terms of this Contract shall not be amended in any fashion except in writing, executed by both parties.

9. CONTRACTOR must be qualified as a Best Value Contractor or have proven their exemption with Dane County Public Works Engineering Division before Bid Due Date / Time. All contractors and subcontractors must be qualified as a Best Value Contractor or have proven their exemption to perform any work under this Contract.

IN WITNESS WHEREOF, COUNTY and CONTRACTOR, by their respective authorized agents, have caused this Contract and its Schedules to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

FOR CONTRACTOR:

Michael Heffner _____ 05 FEB 21
Signature Date
MICHAEL HEFFNER _____ CEO / PRESIDENT
Printed or Typed Name and Title

Signature Date

Printed or Typed Name and Title

NOTE: If CONTRACTOR is a corporation, Secretary should attest. In accordance with IRS Regulations, unincorporated entities are required to provide either their Social Security or Employer Number in order to receive payment for services rendered.

This Contract is not valid or effectual for any purpose until approved by the appropriate authority designated below, and no work is authorized until the CONTRACTOR has been given notice to proceed by COUNTY'S Deputy Public Works Director.

FOR COUNTY:

Joseph T. Parisi, County Executive Date

Scott McDonell, County Clerk Date