

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No. _____
Sponsor: _____		Resolution No. <u>32</u>
Vote Required: _____		Ordinance Amendment No. _____
Majority _____	Two-Thirds <input checked="" type="checkbox"/>	

Title of Resolution or Ord. Amd.:

**AUTHORIZING LEASE AND ACCEPTING GUARANTEE FUNDS FOR NORTHSIDE EARLY
CHILDHOOD ZONE OFFICE DCDHS - CYF Division**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services is involved in a program of providing more localized services in the communities identified as needing those services most. One such program is the Northside Early Childhood Zone (NECZ). The NECZ program will rent approximately 1,800 square feet of office space. This resolution is to pay for the monthly rental payment of \$1,833.33 per month to cover costs related to occupying this space during the lease term of twelve months (06/01/17 - 05/31/18), with an option to renew for a second year under the same terms through 5/31/19. The total rate for the initial lease term is \$22,000. All utilities will be paid by the landlord.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

Authorizes the County Executive and County Clerk to execute a lease for office space in a building owned by Sherman Plaza, Inc. located at 2830 Dryden Drive, Madison, Wisconsin. The NECZ program is a partnership between Dane County Human Services and the Oscar Rennebohm Foundation, Inc. (ORF). The ORF will provide \$1,833.33 monthly to offset these lease costs as well as \$3,000 per year for phone and internet services at the site, totaling \$25,000 annually. Dane County will enter into a Guarantee and Payment Agreement with the Oscar Rennebohm Foundation, Inc. whereby the foundation agrees to fund and the County agrees to accept funds for this NECZ lease as well as costs for phone and internet services.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- _____ No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- _____ No Budget Effect
 - Increases Rev. Budget
 - Increases Exp. Budget
 - _____ Decreases Rev. Budget
 - _____ Decreases Exp. Budget
 - _____ Increases Position Authority
 - _____ Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$14,583		\$25,000		Federal				
Contractual Services					State				
Capital					Other	\$14,583		\$25,000	
Total	\$14,583	\$0	\$25,000	\$0	Total	\$14,583	\$0	\$25,000	\$0

Personnel Impact/FTE Changes:

Prepared By:

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