

Responses from counties regarding roles and responsibilities of LCC and LCD for administrative tasks

COUNTY	LCC	LCD	NOTES FROM COUNTY RESPONSES
FOND DU LAC		X	LCC sets limits on cost sharing and establishes a max or “in-kind” rate for cost sharing
RICHLAND	X		Contracts approved by LCC before landowner signature. Payments taken to LCC before work is completed to not hold up payments.
EAU CLAIRE	X	X	LCD signs cost-share contracts after LCC approval. LCC does not sign contracts. LCD has authority to approve increases in costs less than 50%. LCC does not approve payments. All FPP delegated to LCD except approval of FPP agreements in AEA areas.
WAUKESHA		X	LCC approves annual budget including cost-sharing budget, LWRM plan. Priorities and targeting follow LWRMP and approved annual budget. County Conservationist approves all cost-sharing agreements, bidding procedures, landowner payments. Program reports are provided back to the committee upon request.
DODGE		X	Provide a report to LCC on who, what, and how much.
JEFFERSON		X	All aspects of cost-sharing are approved by the Department Director.
OUTAGAMIE		X	County Conservationist sets program policy, applies for grants, determines which projects get funding and signs all contracts. LCC is given a monthly update on status.
WASHINGTON		X	County Conservationist signs contracts. Greatly speeds up simple last minute projects and improves efficiencies. LCC approval comes through a consent agenda. LCC does not act on payments. Payments go through county board and finance. LCC provided a status report for informational purposes.
JACKSON	X		LCC sets policy, approves cost-share agreements, and payments monthly. No County Board approval of agreements or payments. In between meetings, LCC Chair, Vice Chair and County Conservationist have authorization to make payments. Report put on following month’s agenda for post-approval.
WOOD		X	All aspects of cost-sharing are approved by the Department Director
WAUPACA		X	County Conservationist approves cost-share agreements and payments. LWRM plan is referred to for prioritization of funds. LCC approval through a consent agenda.
MARATHON		X	For efficiency and timely administration, LCD approves all grants and sign all documents with DATCP, DNR, agencies and individual landowners. Resolution was approved to document this. LCC approves LWRM, ordinance revisions, appeals, watershed plans, fees, citation amounts, offenses that are deemed necessary for a citations to gain compliance but not the individual citations. LCD provides annual progress reports to the LCC.

COUNTY	LCC	LCD	NOTES FROM COUNTY RESPONSES
CHIPPEWA		X	Committee is policy. Department is operational and administrative.
OZAUKEE		X	All aspects of cost-sharing are approved by the Department Director. Efficient and timely.
ROCK GREEN	X		All c/s agreements are approved by the LCC.
		X	Applications reviewed with LCC after the sign-up period (usually February). County Conservationist approves all of the contracts.
IRON		X	LCC sets policy to prioritize cost share projects. LCC meets quarterly. LCC designated county conservationist for approval of all projects and signatures. End of year update on status of cost share projects presented to LCC.
ONEIDA		X	County Conservationist approves cost share events (contracts, payments, cost share caps, etc). Cost share update is on the LCC agenda monthly.
PEPIN		X	LCC approves SWRM staffing grant. Individual cost-share contracts are signed by the County Conservationist. Regular reports to LCC. LCC reviews/approves accounts payable report each month.
KENOSHA		X	County Conservationist approves all contracts and signs all documents with DATCP, WDNR and landowners.
SHEBOYGAN		X	Same as Jefferson and Ozaukee; since 2008.
PORTAGE		X	County conservationist is authorized to sign cost share agreements and distribute payments on behalf of the Committee. Very efficient.
BAYFIELD		X	Director signs cost-share agreements. Staff keep committee informed and conduct a fall tour of recent projects.
WALWORTH		X	County Board delegated authority to approve/sign contracts and payments to County Conservationist.
DOOR	X	X	LCC approves cost-share agreements. County Conservationist signs all CSAs. LCC only meets every other month so the chair will approve projects by phone in between meetings so there are no construction delays. Projects not ready in time for the meeting are approved "pending landowner signature". Committee is flexible with the approval process. County Conservationist signs all FPP, ordinance letters, etc.