

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2021 RES-391
Vote Required:		Ordinance Amendment No. _____
Majority X	Two-Thirds	

Title of Resolution or Ord. Amd.:

AWARDING A CONTRACT TO URBAN TRIAGE INCORPORATED FOR AN EMERGENCY RENTAL ASSISTANCE PROGRAM DCDHS – HAA DIVISION

Policy Analysis Statement:

Brief Description of Proposal -

This project is funded with the County's allocation of emergency rental assistance funds (ERA 1) was authorized in the 2020 federal COVID-19 relief bill. This resolution includes expenditures outlined in 2021 RES-267 approved by the Dane County Board of Supervisors.

The Dane County Department of Human Services' (DCDHS) Housing Access and Affordability Division (HAA) seeks to award a contract to Urban Triage to administer the county's second allocation of ERA 1 funding. Urban Triage Incorporated was selected as Dane County's ERA vendor through a competitive RFP process in 2021.

Current Policy or Practice -

Major contracts require County Board approval.

Impact of Adopting Proposal -

Urban Triage Incorporated will receive up to \$753,482.42 to fund administration costs for the program. Per the federal government, up to 10% of the total ERA1 allocation may be spent on various administration costs necessary to stand up and maintain an ERA program. \$8,201,764.70 will be spent on direct assistance to eligible applicants (tenants or landlords).

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- _____ No Fiscal Effect
- x Results in Revenue Increase
- x Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- x No Budget Effect
- _____ Increases Rev. Budget
- _____ Increases Exp. Budget
- _____ Decreases Rev. Budget
- _____ Decreases Exp. Budget
- _____ Increases Position Authority
- _____ Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

This project is funded with the County's allocation of emergency rental assistance funds (ERA 1) that were authorized in the 2020 federal COVID-19 relief bill. There is no impact to county levy in awarding this major contract.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal	\$8,955,247			
Contractual Services	\$8,955,247				State				
Capital					Other				
Total	\$8,955,247	\$0	\$0	\$0	Total	\$8,955,247	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency:		Division:	
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