

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor Corrigan		Resolution No. _____
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

**APPROVING CHANGES TO THE 2016 EMPLOYEE BENEFIT HANDBOOK**

**Policy Analysis Statement:**

Brief Description of Proposal -

This resolution approves changes to the employee benefit handbook that sets forth the terms and conditions of employment for Dane County employees. The resolution will also make such changes applicable to those managerial employees who are not currently covered by the employee benefit handbook.

Current Policy or Practice -

The current employee benefit handbook contains the terms and conditions of employment for Dane County employees.

Impact of Adopting Proposal -

Adopting this resolution will update the employee benefit handbook to reflect benefit changes proposed by the Department of Administration, and make such changes applicable to managerial employees.

**Fiscal Estimate:**

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input checked="" type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

The expenditures related to this agreement are included in the 2016 Adopted Budget. Expenditures for future years will be included in the annual operating budget.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

The employee benefit handbook will continue to set forth the terms and conditions of employment for Dane County Employees.

**Prepared By:**

Agency: Administration	Division: Administration
Prepared by: Carlos A. Pabellon	Date: _____ Phone: 266-4519
Reviewed by: _____	Date: _____ Phone: _____