



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Wednesday, November 13, 2024

5:30 PM

Hybrid Meeting: Attend in person at the Dane County
Regional Airport; attend virtually via Zoom.

**See below for additional instructions on how to attend the meeting and provide public
testimony.**

Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.

يجب التقدم بطلب خدمات الترجمة مقدماً. يرجى الاطلاع على أسفل جدول الأعمال للمزيد من المعلومات

The November 13, 2024 Airport Commission meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the Dane County Regional Airport Terminal, 4000 International Lane, Madison, WI 53704 in Conference Room 1, located at the north end of the terminal next to baggage claim.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_iLqJRwbJTeOQzx4tBYfm_Q

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 946 2346 1782

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit written comments or other materials for this meeting, please email them to: [Insert Email Address]. Staff will forward the email and materials to members of the committee.

A. Call To Order

Staff Present: Kim Jones, Mike Kirchner, Gene Meyers, Adam Ussher, Julie Gallagher.

The meeting was called to order at 5:31 PM.

Present: 6 - ANGELA THOMAS, JASON ILSTRUP, MAUREEN McCARVILLE, TOMMY RYLANDER, JEFFREY KRONING and MATT VELDRAN

Excused: 2 - AMANI LATIMER BURRIS and ELLIE WESTMANCHIN

1. Pledge of Allegiance

The pledge was cited.

B. Consideration of Minutes

1. [2024](#) MINUTES OF THE 08/14/2024 AIRPORT COMMISSION MEETING.

[MIN-310](#)

Attachments: [MINUTES 08.14.2024](#)

C. Reports of Subcommittees - None**D. Referrals (Resolutions & Ordinance Amendments)**

1. [2024
RES-194](#) APPROVING AMENDMENTS TO AIR CARGO GROUND LEASE WITH
PREFERRED DEVELOPMENT MADISON, LLC AND CARGO AIRLINE
OPERATING AGREEMENT WITH FEDERAL EXPRESS CORPORATION

Sponsors: McCARVILLE and ENGELBERGER

Attachments: [2024 RES-194](#)
[2024 RES-194 FISCAL NOTE](#)
[2024 RES-194 CONTRACT #14818A](#)
[2024 RES-194 CONTRACT #14037B](#)
[2024 RES-194 SIGNED COPY](#)

A motion to recommend the resolution for approval was made by Supervisor
McCARVILLE, seconded by Supervisor KRONING. The motion passed (6-0)

2. [2024
RES-195](#) AWARD OF CONTRACT FOR ON-CALL SERVICES FOR AIRPORT
PLANNING, ENGINEERING, ARCHITECTURAL, AND AIR SERVICE
DEVELOPMENT FOR DANE COUNTY REGIONAL AIRPORT

Sponsors: McCARVILLE and ENGELBERGER

Attachments: [2024 RES-195](#)
[2024 RES-195 Fiscal Note](#)
[2024 RES-195 CONTRACT #15641](#)
[2024 RES-195 SIGNED COPY](#)

A motion to recommend the resolution for approval was made by Supervisor
VELDRAN, seconded by Supervisor McCARVILLE. The motion passed (6-0)

3. [2024
RES-205](#) AWARD OF CONTRACT FOR ENVIRONMENTAL SITE INVESTIGATION OF
THE DARWIN TRAINING AREA AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: McCARVILLE and ENGELBERGER

Attachments: [2024 RES-205](#)
[2024 RES-205 Fiscal Note](#)
[2024 RES-205 as Amended by PWT on 11.12.24](#)
[2024 RES-205 CONTRACT #15642](#)
[2024 RES-205 SIGNED COPY](#)

A motion to recommend for approval the Resolution as amended by PWT on
11/12/2024 was made by Supervisor McCARVILLE, seconded by Supervisor
RYLANDER. The motion passed (6-0)

E. Items Requiring Committee Action

1. [2024](#) MEIRTRAN ATM AGREEMENT
[ACT-238](#)

Attachments: [Meirtran ATM Agreement signed](#)

A motion to approve the agreement was made by Supervisor KRONING, seconded by Supervisor McCARVILLE. The motion passed (6-0).

2. Mileage and per diem for Airport Commission Members in attendance at this 11/13/2024 hybrid meeting.

A motion to approve the mileage and per diem for this meeting was made by Supervisor McCARVILLE, and seconded by Supervisor KRONING. The motion passed (6-0).

F. Presentations - None**G. Reports to Committee****H. Comments of the Chair****I. Future Meeting Items and Dates**

The next tentatively meeting of the Airport Commission is Wednesday, December 11, 2024.

J. Public Comment on Items not on the Agenda**K. Such Other Business as Allowed by Law****L. Adjourn**

A motion to adjourn was made by Supervisor RYLANDER, seconded by Supervisor McCARVILLE. The motion passed (6-0). The meeting adjourned at 6:12 PM.

Note: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below—preferably at least three business days but no fewer than 24 hours prior to the meeting.

Nota: Si necesita un intérprete, un traductor o materiales en formatos alternativos o cualquier otra adaptación para tener acceso a este servicio, actividad o programa, llame al número de teléfono que puede encontrar a continuación — de preferencia con al menos 3 días de anticipación y como mínimo 24 horas antes del evento en cuestión.

Sau tseg: Yog koj xav tau ib tug neeg txhais lus, txhais ua ntaub ntawv, cov ntaub ntawv uas nyob rau lwm yam kev lawm los sis lwm yam kev pab nkag rau qhov kev pab no, kev ua si los sis kev pab cuam, thov hu tus xov tooj rau hauv qab no—xav kom hu li peb hnuv ua ntej tuaj tab sis tsis pub tsawg tshaj 24 xuab moos ua ntej rau lub rooj sib tham no.

ملحوظة: إذا كنت بحاجة لترجمة شفوية أو كتابية أو مواد بصيغة مختلفة أو تسهيلات أخرى للحصول على هذه الخدمة أو النشاط أو البرنامج، يرجى الاتصال برقم الهاتف أدناه قبل ثلاثة أيام عمل رسمية على الأقل من تاريخ الجلسة.