

**AUTHORIZING AN EXTENSION OF LTE HOURS IN  
THE DEPARTMENT OF PUBLIC HEALTH MADISON DANE COUNTY**

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Since the outbreak of the COVID-19 pandemic in Dane County, the Department of Public Health Madison Dane County has been providing critical services to the public, county departments and other governmental entities. In order to provide these services, Public Health employs a number of limited term employees (LTEs). Among them: one LTE is providing COVID-19 related communications and outreach assistance. Another LTE is providing data entry work related to contact tracing and short-term rental inspections. A third LTE is providing electronic health record support, and it is anticipated that this LTE will assist with mass testing efforts in the Fall. A fourth LTE is providing administrative support as other employees are pulled into responding to the COVID-19 outbreak. A fifth LTE supports Public Health’s planning operations and is responding to the COVID-19 outbreak.

Dane County’s Civil Service Ordinance, section 18.16(1)(a), limits limited term employees to 1,200 hours per year. The five LTEs referenced above are all approaching the limit for LTE’s, and Public Health Madison and Dane County is requesting an extension of hours to retain this capacity as part of its effort to respond to the COVID-19 public health emergency. The County has received sufficient COVID-19 emergency funds from the State of Wisconsin and federal government to support additional hours up to 2080 hours for the remainder of this year.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Wis. Stat. § 323.14, the Dane County Board of Supervisors grants an exception to Ordinance 18.16 (1)(a) to allow the five LTE positions referenced above in the Department of Public Health Madison and Dane County to exceed 1,200 hours in the 2020 payroll year.