

FUND TRANSFER REQUEST FORM

AGENCY Public Works			ORGANIZATION Highway & Transportation				DATE 8/8/17	
TRANSFER AMOUNT(S) FROM					FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance		
1	29,165.00	CTH MM-FITCHBURG	HWCONCAP-59186	29,165.00	0	0	29,165.00	
2								
3								
4								
5								
6								
7								
6								
TRANSFER AMOUNT(S) TO					FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance		
1	29,165.00		HWCONCAP-59168	0	0	0	0	
2								
3								
EXPLANATION			ACTION					
Correct account number error in 2016 RES-586.			Dept/Committee	Date	Approved	Denied		
			Oversight Committee					
			Controller					
			County Executive					
			Finance Committee					
Initial Request to be submitted to Controller for fund availability. The Department Head will assume responsibility for getting oversight committee approval before submitting request.								