

MINUTES
DANE COUNTY AIRPORT COMMISSION
Tuesday, April 1, 2014
5:30 p.m.
Robert B. Skuldt Conference Room

Cmsnrs. Present: Probasco, Haight, Esposito, Armstrong (by telephone), O'Loughlin, Gillis

Cmsnrs. Absent: De Felice, Krause, Rusk

Staff Present: Livingston, Jensen, Jones, Murphy

- I. Call to Order.
- II. Pledge of Allegiance.
- III. Public Comments on Items Not On This Agenda.
None.
- IV. Approval of Minutes of March 4, 2014 Airport Commission Meeting.
Motion by Cmsnr. Haight, seconded by Cmsnr. Esposito, moving approval of the March 4, 2014 Airport Commission minutes. Motion carried 5 – 0.
- V. Resolutions to be Referred to the County Board.
 - A. Res. ____, 2013 - 2014, Authorizing Execution of Purchase of Services Agreement for Engineering and Consulting Services for the Dane County Regional Airport. Motion by Cmsnr. O'Loughlin, seconded by Cmsnr. Haight, recommending adoption. Motion carried 5 – 0.
 - B. Res. ____, 2013-2014, Awarding Contract for Temporary Shuttle Bus Services at the Dane County Regional Airport to Badger Bus Lines, Inc. Motion by Cmsnr. O'Loughlin, seconded by Cmsnr. Armstrong, recommending adoption. Motion carried 5 – 0.
- VI. County Implementation of Legistar – On Line Legislative Tracking System.
Staff briefed the Airport Commission regarding Legistar, an on-line legislative tracking system to be implemented by Dane County on April 15, 2014.
- VII. Report of Subcommittee.
 - A. Art Subcommittee (March 11, 2014) Cmsnr. Probasco reported airport art exhibits will include a Wisconsin Youth Symphony Orchestra (WYSO) exhibit, an American Players Theater (APT) 35th Anniversary exhibit, and a possible 2015 glass exhibit.
- VIII. Mileage and Per Diem.
Motion by Cmsnr. Armstrong, seconded by Cmsnr. Haight, moving approval of mileage and per diem to Cmsnr. Probasco present at the March 11, 2014 Art Subcommittee meeting and to all commissioners present at the April 1, 2014 Airport Commission meeting. Motion carried 6 – 0.

IX. Reports of Staff.

- A. Activity Report. February passenger activity was down 2.1% with a 4.1% decrease compared to 2013, possibly attributable to winter weather conditions.
- B. Air Park Issues. Airport staff reported on matters regarding accounts receivable of air park tenants.
- C. Cstore RFP Update. Cmsnr. Esposito reported the evaluation review team will meet on April 16, 2014 to review the one CStore proposal received, after which the evaluation and proposal will be returned to Purchasing.
- D. Ground Transportation Update. City Attorney has reviewed ordinance regarding Uber and Lyft "shared ride" vehicles operating in the city and declared such vehicles must be licensed as "taxis" under current city ordinance. City licensing is a requirement in the airport's taxi permitting process. The airport has conveyed its permit requirements to both Lyft and Uber.

Deputy Director Jensen provided updates on parking expansion construction.

X. Old Business.

None.

XI. New Business.

None.

XII. Adjournment.

Motion by Cmsnr. Haight, seconded by Cmsnr. Esposito, to adjourn at 6:31 p.m. The next regularly scheduled Airport Commission meeting is Tuesday, May 6, 2014.

Respectfully submitted,

Sally Probasco
Chair