

FUND TRANSFER REQUEST FORM

AGENCY Sheriff's Office		ORGANIZATION Support Services Division			LEGISTAR FILE # 2020 FTR-009		
TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
	Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	\$52,500	In-Squad Video Storage	CPSHRF 58843	\$102,997.21			\$102,997.21
2							
3							
4							
TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
	Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	\$52,500	Vehicle and Equipment Replacement	CPSHRF 58923	\$923,798.17	\$611,015.54	\$312,222.90	\$559.73
2							
3							
4							
EXPLANATION				APPROVALS			
<p>The Sheriff's Office requires funding to purchase a motorcycle and special equipment for its Explosive Ordnance Disposal Unit (EOD), K-9 vehicle. \$27,500 is required for purchase of the motorcycle and \$25,000 is required for the purchase of EOD K-9 vehicle equipment. Motorcycles are an important tool for traffic enforcement because of their maneuverability and small size, which allows access to accident scenes quickly compared to four-wheel squad cars. This fund transfer shall shift financial resources from a completed capital project to a high priority need required for providing efficient and effective law enforcement service to the community.</p>					DATE	APPROVED	DENIED
				Oversight Committee			
				Controller			
				County Executive			
				Finance Committee			
<p>Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.</p>							