



Minutes - Final Unless Amended by Committee

Board of Health for Madison and Dane County

Thursday, July 23, 2015

5:00 PM

Madison Water Utility - 119 E Olin Avenue
119 E. Olin Ave., Conf. Rm. A and B

Madison Water Utility - 119 E Olin Avenue

1. CALL TO ORDER / ROLL CALL

- Present** 5 - Second Vice Chair PATRICIA LASKY, Chair JUDY WILCOX, MATTHEW PHAIR, RENAE SIELING, and LEZLI REDMOND
- Excused** 3 - DR. JERRY HALVERSON, First Vice Chair MARK EDGAR, and CYNDA SOLBERG

OTHERS PRESENT: Pamela Abel (recorder), Janel Heinrich, Shawnee Parens, Doug Voegeli, Mary Michaud, Lesly Scott, Sue Marshall

The Chair called the meeting to order at 5:05 p.m.

REQUEST FOR CHANGES IN AGENDA ORDER - None

2. CONSIDERATION OF MINUTES

- [2015](#) 2015 MIN-069 BOARD OF HEALTH MEETING MINUTES FOR APRIL
- [MIN-069](#) 9, 2015

Attachments: [BOHMDC Meeting Minutes April 9 2015.pdf](#)

This Minutes was approved the minutes

3. PUBLIC COMMENT - None

The Board requests that you limit your comments to 5 minutes or less.

4. DISCLOSURES AND RECUSALS - None

Members of the body should make any required disclosures or recusals under the Ethics Code.

5. CHAIR'S REPORT

[2014](#)
[RPT-503](#)

BOARD OF HEALTH CHAIR'S REPORT

6. DIRECTOR'S REPORT

[2014](#)
[RPT-686](#)

2014 RPT-686 Director's Report

-Heinrich would like to recognize the hard work of staff, being down a division director and considering the very busy time in the department.

-The budget directive issued by both city and county is cost to continue

-The department is creating a position of Environmental Health Tech, bilingual-bicultural, without GPR funding.

-The director introduced the presentation on strategic planning and Lesly Scott, Public Health Supervisor. She is part of the Core Four on strategic planning.

-Staff came together in cross departmental workgroups with approximately a 70% participation rate.

7. PRESENTATION - Shawnee Parens and Lesly Scott - 30 minutes

[2015](#)
[PRES-035](#)

2015 PRES-035 PRESENT AND DISCUSS STRATEGIC PLANNING

Attachments: [PHMDC BoH Presentation 2015-07.pdf](#)
[Strategic Planning infographic.pdf](#)
[Strategic Planning FAQ July 2015.pdf](#)
[Straegic Planning Scoping document.pdf](#)
[Strategy Themes Summary.pdf](#)
[health and racial equity analysis 7-15.pdf](#)
[Workgroup Sessions overall vision.pdf](#)

-Parens brought the Board up to the present on strategic planning and moving it forward at the next several Board meetings.

-She will postpone work on the strategy "a high functioning organization" until September.

-Parens reviewed the definition of strategic planning and background of the work done so far.

--Her request is to know how Board would like to receive updates on strategic planning, how frequently and what engagement they want to have, both personally and as a Board member.

8. ACTION ITEMS

[2015](#)
[RPT-279](#)

2015 RPT-279 2016 BUDGET

This Report was accepted report

-No changes except for unfunded position mentioned previously in the Director's report.

9. REPORTS TO COMMITTEE

9.a [2014](#) Operations Division
[RPT-102](#)

- Parents met with all department managers and operations staff to assess how things are going in the Operations Division.
- Several themes emerged; that operations needs to clarify their role, express ownership, be centralized around things that effect the entire department and provide strong customer service.
- The department currently has seven open positions.

9.b [2014](#) Community Health Division
[RPT-104](#)

- A staffing assessment was done and we are where we need to be with a cushion.
- We are part of more funding for our Nurse Family Partnership program in Adams County for expansion.

9.c [2014](#) Environmental Health Division
[RPT-103](#)

- The division had a summer AHEC student to help us align our food program with the national voluntary regulatory food program standards. We meet nine of them so there is still work to do.
- End of year inspections were completed.
- The 2% increase in fees on food establishments go into effect next year.
- There was an outbreak in Dane and Rock counties of Norovirus in pre-packaged foods which will mean new methods are being developed.
- There was a mobile home park septic system failure, 50 units were affected.
- Another dangerous animal redetermination was issued and has not been appealed.
- A study with the University show higher nitrate levels in aquifers.
- Madison Kipp Corporation is starting to treat contaminated groundwater.
- Ebola is still of some concern as travelers return from stricken countries.

9.d [2014](#) Policy, Planning and Evaluation Division
[RPT-105](#)

Attachments: [Building Bridges PPE Division report.pdf](#)

This Report was accepted report

- Michaud provided a handout "Building Bridges" with examples of work in the PPE division.
- The department is working closely with Eric Knepp in the Parks Department, and with Sun Prairie Public Works staff, to boost the use of parks and infuse public health.
- Also working with the Planning Department to use health infused data planning tools.
- We are collaborating with four the health systems and Stoughton Hospital.
- We are boosting capacity for broader system change by bringing people together.
- Staff provided an orientation to public health for Council members. It was suggested the district maps that were handed out be given to all Council members.

10. LIASION COMMITTEE UPDATES

10.1 Committee on the Environment

- Their major focus is now on water usage in community.

10.2 [2014](#) Madison Food Policy Council
[RPT-107](#)

This Report was accepted report

-Alder Phair is no longer on the Madison Food Policy Council.

11. STANDING AND SPECIAL COMMITTEES

11.1 [2014](#) Executive
[RPT-108](#)

11.1 [2015](#) 2015 MIN-198 BOHMDC EXECUTIVE COMMITTEE MINUTES FOR
.a [MIN-198](#) JUNE 3, 2015 MEETING

This Minutes was accepted report

11.2 [2014](#) Budget
[RPT-109](#)

11.3 [2014](#) Personnel
[RPT-110](#)

11.4 [2014](#) Administrative Hearing
[RPT-111](#)

12. FUTURE MEETING ITEMS AND DATES

August 13 - Town of Westport, Kennedy Administration Bldg., 5387 Mary Lake Road, Waunakee

13. ADJOURN

This was adjourned

Moved to adjourn at 6:55 p.m.