

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 617
Vote Required:		Ordinance Amendment No. _____
Majority _____	Two-Thirds X	

Title of Resolution or Ord. Amd.:

**AUTHORIZING LEASE AMENDMENT AND ACCEPTING FUNDS FOR
NORTHSIDE EARLY CHILDHOOD ZONE OFFICE DCDHS - CYF DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -
The Northside Early Childhood Zone program is currently renting approximately 1,800 square feet of office space in a building owned by Sherman Plaza, Inc. located at 2830 Dryden Drive, Madison, Wisconsin. The landlord has agreed to lease additional space and extend the lease to December 31, 2019. Rental payments of \$1,833.33 per month shall remain the same; rent for the additional space shall be \$6,000 payable in a lump sum by May 1, 2019. All other terms of the current lease remain unchanged.

Current Policy or Practice -
Budget changes require County Board approval.

Impact of Adopting Proposal -
The NECZ program is a partnership between Dane County Human Services and the Oscar Rennebohm Foundation, Inc. (ORF). In addition to paying the \$1,833.33 monthly rent, the ORF has committed to paying \$3,000, or half the lump sum due for the additional space. The additional space will be used for Northside Early Childhood Zone program services. The County's share in the amount of \$3,000 is already in the DCDHS budget.

Fiscal Estimate:

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
_____ No Fiscal Effect	_____ No Budget Effect
<input checked="" type="checkbox"/> Results in Revenue Increase	<input checked="" type="checkbox"/> Increases Rev. Budget
<input checked="" type="checkbox"/> Results in Expenditure Increase	<input checked="" type="checkbox"/> Increases Exp. Budget
_____ Results in Revenue Decrease	_____ Decreases Rev. Budget
_____ Results in Expenditure Decrease	_____ Decreases Exp. Budget
	_____ Increases Position Authority
	_____ Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Matching funds are provided by Oscar Rennebohm Foundation for 2019. The local match amount is being added to the 2019 budget. There is no increase to the County Levy. The County funds were included in the rent line of the Community Programs budget.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$3,000				Federal				
Contractual Services					State				
Capital					Other	\$3,000			
Total	\$3,000	\$0	\$0	\$0	Total	\$3,000	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency:		Division:	
Prepared by:	Thomas Malone	Date:	3/18/2019
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