

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No.
Sponsor:		Resolution No. 2018 RES-274
Vote Required:		Ordinance Amendment No. _____
Majority	Two-Thirds <input checked="" type="checkbox"/>	

Title of Resolution or Ord. Amd.:

**AWARDING A CONTRACT TO THE HMONG INSTITUTE FOR  
COMMUNITY SERVICES – DCDHS ADMINISTRATION DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -

In August, Journey Mental Health Center informed the staff at Kajsiab House they would be closing the community center at the end of September. As a result of the impending news, the Hmong and Cambodian community were forced to reach out to the community at large for support.

Members of the Kajsiab House community bravely told their story to the County Board and the City Council, and asked for emergency assistance to continue the community services, as well as assistance in finding a new home. After many conversations with many entities and organizations, an emergency home was found by the leaders of the Hmong community at the Catholic Multicultural Center.

Current Policy or Practice -

Budget changes require County Board approval.

Impact of Adopting Proposal -

The Catholic Multicultural Center (CMC) will insure many of the community services can continue by providing community space for community meals, case management, programming, support groups, family support and referral services. This evidence based model of wrap around services in a community setting is how the Kajsiab House community seeks to continue. The space will be open to the Hmong and Cambodian community five days a week. In addition, CMC has offered to provide access to the food pantry, computer lab, language classes and citizenship classes if necessary. The Catholic Multicultural Center is a place where the community is welcome and safe, and CMC respects the Kajsiab House community's need for hope and autonomy during this transition and into the future.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes	\$40,000			
Operating Expenses					Federal				
Contractual Services	\$40,000				State				
Capital					Other				
Total	\$40,000	\$0	\$0	\$0	Total	\$40,000	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

Agency:		Division:	
Prepared by:	Thomas Malone	Date:	10/4/2018
Reviewed by:	Edjuana Ogden	Phone:	242-6477
		Date:	10/4/2018
		Phone:	242-6403