

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Stubbs		Resolution No. <small>2019-RES-415</small> _____
Vote Required: Majority _____		Ordinance Amendment No. _____
		<input checked="" type="checkbox"/> Two-Thirds

Title of Resolution or Ord. Amd.:

AUTHORIZING RECLASSIFICATION OD DEFERRED PROSECUTION SOCIAL WORK POSITION TO DEFERRED PROSECUTION CASE MANAGER POSITION AND FILLING A POSITION THAT HAS BEEN VACANT FOR OVER SIX MONTHS

**Policy Analysis Statement:**

Brief Description of Proposal -

The Deferred Prosecution Program has a vacant Social Work position (position #3181). The Department is requesting that this position be reclassified as a Deferred Prosecution Case Manager Position. The Department is also requesting approval to fill position #3181, which has been vacant for more than six months. The Department of Administration-Employee Relations Division has recommended approval of this request.

Current Policy or Practice -

Reclassification of a vacant position and filling a position vacant for more than six months require County Board approval.

Impact of Adopting Proposal -

This reclassification request is being made after a careful and critical review of the responsibilities of this position. This is part of an overall reorganization and reclassification of all Deferred Prosecution Social Work positions. This is necessary to assure that Deferred Prosecution is efficiently and effectively accomplishing its mission.

**Fiscal Estimate:**

<b>Fiscal Effect (check all that apply) -</b>	<b>Budget Effect (check all that apply)</b>
<input checked="" type="checkbox"/> No Fiscal Effect	<input type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$0				State	\$0			
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

Agency: Dane County DA Office	Division: Dane County DA Office
Prepared by: Melvin Juette	Date: 12/19/19
Reviewed by:	Date: Phone: 284-6905
	Date: Phone: