

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: _____		Resolution No. <u>299</u> , 2013-2014
Vote Required: _____		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/> Two-Thirds <input type="checkbox"/>		

Title of Resolution or Ord. Amd.:

AUTHORIZING EXECUTION OF PURCHASE OF SERVICES AGREEMENT FOR ENGINEERING AND CONSULTING SERVICES FOR THE DANE COUNTY REGIONAL AIRPORT

**Policy Analysis Statement:**

Brief Description of Proposal -

A Purchase of Services Agreement is awarded to Mead & Hunt, Inc. for engineering and consulting services at the Dane County Regional Airport in the disciplines of airport planning, engineering, design, and air service development.

Current Policy or Practice -

Mead & Hunt provided essentially the same services under a contract that recently expired.

Impact of Adopting Proposal -

The Airport will continue to procure engineering and consulting services from Mead & Hunt.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - Decreases Rev. Budget
  - Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

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**Narrative/Assumptions about long range fiscal effect:**

The contract is for a period not to exceed five years. The annualized expenditure is estimated to be \$50,000 however each year's expenditure is limited to the budget amount adopted by the County Board.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$50,000		\$50,000		State				
Capital					Other				
Total	\$50,000	\$0	\$50,000	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

None

**Prepared By:**

Agency: Airport	Division: Administration	Phone: 246-3384
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Reviewed by: Kim Jones	Date: 03/27/14	