

1 **2021 RES-087 AS AMENDED BY HHN ON 7/8/21**
2 **AUTHORIZING NEW HOUSING HUD ALTERNATIVE PROJECT POSITION**
3 **DCDHS – HAA DIVISION**
4

5 The Dane County Department of Human Services (DCDHS) continues to play a substantial role
6 in Dane County’s ongoing response to and recovery from the COVID-19 pandemic. The DCDHS’
7 Housing Access and Affordability Division (HAA) has administered multiple emergency response
8 programs providing non-congregate shelter to prevent exposure to and spread of COVID-19
9 among households experiencing homelessness, eviction prevention and rental assistance, small
10 business assistance, and more.

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12 Last month, the County Board approved two housing program specialist project positions, funded
13 by federal American Rescue Plan (ARP) stimulus funding. One of these positions will manage
14 the County’s ARP-funded hotels to housing rehousing initiative for households experiencing
15 homelessness that are in HUD Category 1 (literally homeless, such as in shelter and/or on the
16 street), and the County’s emergency rental assistance (ERA 1 and ARP-funded ERA 2) contracts.

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18 Due to limited federal resources for programming funded by the federal department of Housing
19 and Urban Development (HUD), HUD funds are not generally available locally for those
20 experiencing homelessness in HUD Category 3 (households under other federal definitions of
21 homelessness, which includes households that are doubled up and self-paying in hotels).

22
23 This homeless population does not fall within HUD Category 1 definition and cannot access the
24 housing priority list. As a result, hundreds of people fail to receive the support needed to access
25 supportive services or effective resources to secure housing with Dane County’s current
26 structure. Data received from the Madison School District identified 80% of homeless students
27 were not able to receive adequate support within the community because they do not fit the
28 eligibility for Category 1. Efforts are underway to collect further data at a city/county wide level to
29 better understand the scope and barriers of this unserved population.

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31 Staffing capacity is needed for these homeless families, youth, and singles who fall into Category
32 3 and are doubled up or self-paying in hotels. The overall goal of the position is to assist in the
33 development of a system that identifies the scope of need, coordinates services, and implements
34 solutions by facilitating funding, resources, and collaboration for doubled up and hotel
35 populations. This position would build on current efforts by developing an array of services to
36 support the homeless community, housing and service providers.

37
38 Funding for this two-year project position would be from the county’s American Recovery Plan
39 allocation because the need for the position is made even more acute following the end of the rent
40 moratorium and the continuing economic uncertainty at the close of the pandemic. The current
41 resolution includes three months of funding, assuming the position would be filled by October 1,
42 2021, and additional funding would be included in the 2022 and 2023 budgets.

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44 Key duties of this position will be:

- 45 ● Examine current structures, as well as the policies and procedures adversely
46 impacting homeless doubled up populations.
- 47
48 ● Identify opportunities, as well as barriers and gaps that exist on a city and county
49 wide level.

- 51 ● Review at capacity of current programs to ensure adequate resources and
52 infrastructure, including exploration of new funding streams and expansion
53 opportunities.
- 54
- 55 ● Identify best practices from other communities, including potential funding sources,
56 for Category 3 populations.
- 57
- 58 ● Compile and analyze data regarding the scope of need: Establish a data collection
59 system that will capture accurate count of Category 3 population allowing service
60 providers to develop a prioritization system for this population; maintain a list of
61 eligible families/singles for program opportunities that do not require HUD
62 Category 1 definition. Data compilation should include school system information.
- 63
- 64 ● Coordinate with and within the scope of the Homeless Services Consortium.
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- 66 ● Regular consultation with human services workers in the PEI Division who provide
67 direct services to this population, including but not limited to Joining Forces for
68 Families social workers.
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70 Information regarding the work of this position will be shared with the Health and Human Needs
71 Committee.

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73 NOW, THEREFORE, BE IT RESOLVED that position authority in the Human Services
74 Department is increased by 1.0 FTE, effective 10/01/2021 so as to add 1.0 FTE, with the
75 classification to be determined by the Division of Employee Relations, within the HAA Division
76 Org 6080 of the Department of Human Services.

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78 BE IT FURTHER RESOLVED that the following revenue and expenditure accounts be adjusted
79 in the 2021 operating budget to compensate the position up to these amounts, dependent on the
80 classification assigned by the Division of Employee Relations:

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82 Revenue

83 Account Number	Account Title	Amount
84 80000 81367	ARP Revenue	\$27,300
85		
86	Total Revenue	\$27,300
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88 Expenditure		
89 Account Number	Account Title	Amount
90 80000 10009	Salary	\$18,200
91 80000 10099	Retirement	\$1,400
92 80000 10108	Social Security	\$1,400
93 80000 10117	Health	\$6,300
94 80000 10153	Dental	\$400
95 80000 10250	Salary Savings (\$400)	
96		
97	Total Expenditures	\$25,758
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99 BE IT FINALLY RESOLVED that the Dane County Board of Supervisors requests the
100 Department of Human Services to include this position in the 2022 and 2023 department budget
101 request, supported with ARP revenue.