

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089
Acct: Seitz / Jacobson
Mgr: C Grady
Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	City of Verona	MUNIS #	1391
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16275
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000		
	☐ Contract exceeds \$100,000 – resolution required.	Res #	423
	☒ A copy of the Resolution is attached to the contract cover sheet.	Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4/13/26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 4/23/26	Date Out: _____	☒ Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
	Oby, Joe		

I have 16 contracts for Human Services approving the membership continuation of these municipalities in the Urban County Consortium...they are all the same contract, just different municipalities. These all are on Resolution 2025 Res-423.

If it's okay with you, instead of routing all of them, I will route this one email with the info and use the 1 approval for all of them. If you want to see them individually, please let me know. I've attached one of them so that you can see what the actual contract looks like.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:

City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT Urban County Program

THIS AGREEMENT entered into this 11th day of August, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the City of Verona (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period, COUNTY shall notify MUNICIPALITY of its right not to participate in the next

qualification period. A copy of the County's notification must be sent to the HUD field office by the date specified in the Urban County Qualification Notice.

Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's urban county qualification notice for a future three-year urban county qualification period. COUNTY shall submit such amended Agreement to HUD as provided in the urban county qualification notice. Failure to comply shall void the automatic renewal of such subsequent qualification period.

PROVISIONS

COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities. COUNTY and MUNICIPALITY further agree to undertake all actions necessary to assure compliance with Dane County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended. The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152.

COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the Housing and Community Development Act of 1974 and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws.

Urban County funding is prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes COUNTY's actions to comply with its fair housing certification.

COUNTY and MUNICIPALITY acknowledge that a unit of general local government may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by this agreement to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974, as amended.

MUNICIPALITY understands that by executing this Cooperation Agreement, it may not apply for grants from appropriations under the State Small Cities or State CDBG

programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,
2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,
3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of the City of Verona by resolution dated August 11, 2025, and is executed this 11th day of August, 2025, by the Mayor and the Clerk of the City of Verona.



Luke Diaz, Mayor



Holly Licht, City Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti
Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

Res 423

BAF # 26089
Acct: Seitz / Jacobson
Mgr: C Grady
Budget Y/N: N

Dept./Division	Human Services / HAA		
Vendor Name	Town of Blue Mounds	MUNIS #	8006
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
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Contract # Admin will assign	
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☐	Dane County Contract
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	Year	Org:	Obj:	Proj:	

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APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
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Contract Term: 10/1/25 – 9/30/28

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

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NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered into this 9th day of Sept, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Town of Blue Mounds (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period,

COUNTY shall notify MUNICIPALITY of its right not to participate in the next qualification period. A copy of the County's notification must be sent to the HUD field office by the date specified in the Urban County Qualification Notice.

Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's urban county qualification notice for a future three-year urban county qualification period. COUNTY shall submit such amended Agreement to HUD as provided in the urban county qualification notice. Failure to comply shall void the automatic renewal of such subsequent qualification period.

PROVISIONS

COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities. COUNTY and MUNICIPALITY further agree to undertake all actions necessary to assure compliance with Dane County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended. The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152.

COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the Housing and Community Development Act of 1974 and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws.

Urban County funding is prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes COUNTY's actions to comply with its fair housing certification.

COUNTY and MUNICIPALITY acknowledge that a unit of general local government may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by this agreement to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974, as amended.

MUNICIPALITY understands that by executing this Cooperation Agreement, it may not apply for grants from appropriations under the State Small Cities or State CDBG programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

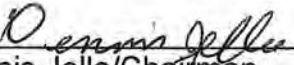
If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

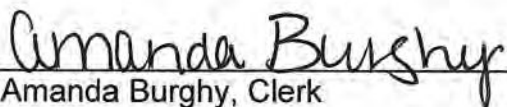
1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,

2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,

3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of the Town of Blue Mounds by resolution dated September 9, 2025 and is executed this 9th day of September, 2025, by the Town Chairman, Dennis Jelle and the Clerk of the Town of Blue Mounds.


Dennis Jelle/Chairman


Amanda Burghy, Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.


Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089
Acct: Seitz / Jacobson
Mgr: C Grady
Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Town of Cottage Grove	MUNIS #	8010
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16277
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000		
	☐ Contract exceeds \$100,000 – resolution required.	Res #	423
	☒ A copy of the Resolution is attached to the contract cover sheet.	Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4/13/26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 4/23/26	Date Out: _____
☒ Controller, Purchasing, Corp Counsel, Risk Management		

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
	Oby, Joe		

I have 16 contracts for Human Services approving the membership continuation of these municipalities in the Urban County Consortium...they are all the same contract, just different municipalities. These all are on Resolution 2025 Res-423.

If it's okay with you, instead of routing all of them, I will route this one email with the info and use the 1 approval for all of them. If you want to see them individually, please let me know. I've attached one of them so that you can see what the actual contract looks like.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:
City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT

Urban County Program

THIS AGREEMENT entered into this 2 day of Sept, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the TOWN OF COTTAGE GROVE (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period,

COUNTY shall notify MUNICIPALITY of its right not to participate in the next qualification period. A copy of the County's notification must be sent to the HUD field office by the date specified in the Urban County Qualification Notice.

Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's urban county qualification notice for a future three-year urban county qualification period. COUNTY shall submit such amended Agreement to HUD as provided in the urban county qualification notice. Failure to comply shall void the automatic renewal of such subsequent qualification period.

PROVISIONS

COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities. COUNTY and MUNICIPALITY further agree to undertake all actions necessary to assure compliance with Dane County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended. The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152.

COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the Housing and Community Development Act of 1974 and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws.

Urban County funding is prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes COUNTY's actions to comply with its fair housing certification.

COUNTY and MUNICIPALITY acknowledge that a unit of general local government may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by this agreement to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974, as amended.

MUNICIPALITY understands that by executing this Cooperation Agreement, it may not apply for grants from appropriations under the State Small Cities or State CDBG programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,
2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,
3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of the TOWN OF COTTAGE GROVE by resolution dated 9/2/2025 and is executed this 2nd day of Sept. 2025, by the Town Chair and the Clerk of the TOWN OF COTTAGE GROVE



Chief Executive Officer/Town Chair



TOWN OF COTTAGE GROVE Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026.

Susan Rauti

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089
Acct: Seitz / Jacobson
Mgr: C Grady
Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Town of Cross Plains	MUNIS #	8011
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16278
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
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☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
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	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000	Res #	423
	☐ Contract exceeds \$100,000 – resolution required.	Year	2025
	☒ A copy of the Resolution is attached to the contract cover sheet.		

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4.13.26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 4/23/26	Date Out: _____	☒ Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
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Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:

City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT

Urban County Program

THIS AGREEMENT entered into this 16th day of September, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Town of Cross Plains (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

51 The purpose of this Agreement is to establish the mutual desire to cooperate to
52 undertake, or assist in undertaking, essential community renewal and lower income
53 housing assistance activities, specifically urban renewal and publicly assisted housing,
54 by means of implementing a Consolidated Plan and Annual Action Plan for both HUD
55 CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028
56 appropriations and from any program income generated from the expenditure of such
57 funds, and HUD HOME funds, if received, from appropriations in the same federal
58 fiscal year and from any program income generated from the expenditure of such
59 funds.

60 61 CONSIDERATION

62
63 MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its
64 population, its number of impoverished residents, its extent of housing over-crowding,
65 its age of housing and other applicable statistics, all as defined in the HCD Act and the
66 NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH
67 Act for the purpose of determining the allocation of funds to COUNTY as an Urban
68 County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees
69 to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD
70 under the terms and conditions of the HCD Act and the NAH Act.

71 72 73 RESTRICTIONS

74
75 Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which
76 would in any way limit the cooperation of the parties to this Agreement or any other
77 cooperating units of government in achieving the activities set forth in the Consolidated
78 Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions
79 for the program years covered by this Agreement.

80 81 TERM

82
83 The term of this Agreement shall be three (3) years commencing October 1, 2025 and
84 continuing through the 2028 federal fiscal year, and for such additional time as may be
85 established under the automatic renewal terms of this section or as may be required
86 for the expenditure of the CDBG and HOME funds granted to COUNTY for such period
87 and the related program income, as defined by HUD regulations and all activities are
88 completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement
89 shall have the opportunity to opt out of the Urban County Program during the period
90 that this Agreement is in effect.

91
92 This Agreement shall be automatically renewed for participation in future three-year
93 qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the
94 other party that it elects not to participate in a new qualification period by the date
95 specified in HUD's urban county qualification notice for the next qualification period.
96 The terminating party shall send a copy of the notice of termination to the HUD field
97 office by the date specified in HUD's Urban County Qualification Notice. By the date
98 specified in HUD's urban county qualification notice for the next qualification period,
99 COUNTY shall notify MUNICIPALITY of its right not to participate in the next

100 qualification period. A copy of the County's notification must be sent to the HUD field
101 office by the date specified in the Urban County Qualification Notice.
102

103 Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement
104 incorporating changes necessary to meet the requirements for cooperation
105 agreements set forth in HUD's urban county qualification notice for a future three-year
106 urban county qualification period. COUNTY shall submit such amended Agreement to
107 HUD as provided in the urban county qualification notice. Failure to comply shall void
108 the automatic renewal of such subsequent qualification period.
109

110 PROVISIONS 111

112 COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in
113 undertaking, essential community renewal and lower-income housing assistance
114 activities. COUNTY and MUNICIPALITY further agree to undertake all actions
115 necessary to assure compliance with Dane County's certification required by Section
116 104(b) of Title I of the Housing and Community Development Act of 1974, as amended.
117 The grant will be conducted and administered in conformity with Title VI of the Civil
118 Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair
119 Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively
120 further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing
121 Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR
122 5.151 and 5.152.
123

124 COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the
125 Housing and Community Development Act of 1974 and the implementing regulations
126 at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973,
127 and the implementing regulations at 24 CFR part 8, Title II of the Americans with
128 Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age
129 Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and
130 Section 3 of the Housing and Urban Development Act of 1968 and other applicable
131 laws.
132

133 Urban County funding is prohibited for activities in, or in support of, any cooperating
134 unit of local government that does not affirmatively further fair housing within its own
135 jurisdiction or that impedes COUNTY's actions to comply with its fair housing
136 certification.
137

138 COUNTY and MUNICIPALITY acknowledge that a unit of general local government
139 may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by
140 this agreement to another such metropolitan city, urban county, unit of general local
141 government, or Indian tribe, or insular area that directly or indirectly receives CDBG
142 funds in exchange for any other funds, credits or non-Federal considerations, but must
143 use such funds for activities eligible under title I of the Housing and Community
144 Development Act of 1974, as amended.
145

146 MUNICIPALITY understands that by executing this Cooperation Agreement, it may not
147 apply for grants from appropriations under the State Small Cities or State CDBG
148 programs for fiscal years during the period in which it participates in COUNTY's CDBG
149 program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

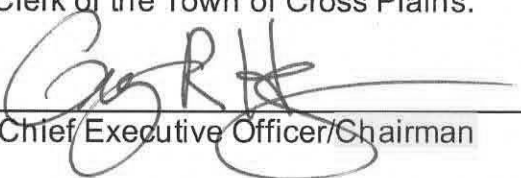
If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,

2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,

3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of Town of Cross Plains by resolution dated 8/14/2025 and is executed this 16th day of September, 2025, by the Town Chairman, Greg Hyer and the Clerk of the Town of Cross Plains.


Chief Executive Officer/Chairman


Town of Cross Plains Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

Res 423

BAF # 26089
Acct: Seitz / Jacobson
Mgr: C Grady
Budget Y/N: N

Dept./Division	Human Services / HAA		
Vendor Name	Town of Dunn	MUNIS #	8015
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16279
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000	Res #	423
	☐ Contract exceeds \$100,000 – resolution required.	Year	2025
	☒ A copy of the Resolution is attached to the contract cover sheet.		

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4.13.26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 4/23/26	Date Out: _____	☒ Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
	Oby, Joe		

I have 16 contracts for Human Services approving the membership continuation of these municipalities in the Urban County Consortium...they are all the same contract, just different municipalities. These all are on Resolution 2025 Res-423.

If it's okay with you, instead of routing all of them, I will route this one email with the info and use the 1 approval for all of them. If you want to see them individually, please let me know. I've attached one of them so that you can see what the actual contract looks like.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:

City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered into this 19 day of August, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Town of Dunn (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period, COUNTY shall notify MUNICIPALITY of its right not to participate in the next

99 qualification period. A copy of the County's notification must be sent to the HUD field
100 office by the date specified in the Urban County Qualification Notice.
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102 Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement
103 incorporating changes necessary to meet the requirements for cooperation
104 agreements set forth in HUD's urban county qualification notice for a future three-year
105 urban county qualification period. COUNTY shall submit such amended Agreement to
106 HUD as provided in the urban county qualification notice. Failure to comply shall void
107 the automatic renewal of such subsequent qualification period.
108

109 PROVISIONS 110

111 COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in
112 undertaking, essential community renewal and lower-income housing assistance
113 activities. COUNTY and MUNICIPALITY further agree to undertake all actions
114 necessary to assure compliance with Dane County's certification required by Section
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116 The grant will be conducted and administered in conformity with Title VI of the Civil
117 Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair
118 Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively
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133 unit of local government that does not affirmatively further fair housing within its own
134 jurisdiction or that impedes COUNTY's actions to comply with its fair housing
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137 COUNTY and MUNICIPALITY acknowledge that a unit of general local government
138 may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by
139 this agreement to another such metropolitan city, urban county, unit of general local
140 government, or Indian tribe, or insular area that directly or indirectly receives CDBG
141 funds in exchange for any other funds, credits or non-Federal considerations, but must
142 use such funds for activities eligible under title I of the Housing and Community
143 Development Act of 1974, as amended.
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145 MUNICIPALITY understands that by executing this Cooperation Agreement, it may not
146 apply for grants from appropriations under the State Small Cities or State CDBG

programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

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Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

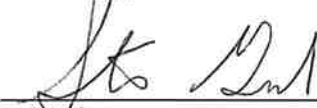
MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,
2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,
3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of Town of Dunn by resolution dated and executed this 19th day of August, 2025, by the Town Chair and the Clerk of the Town of Dunn.



Chief Executive Officer/Town Chair



Town Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti
Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089
Acct: Seitz / Jacobson
Mgr: C Grady
Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Town of Medina	MUNIS #	8018
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16280
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000		
	☐ Contract exceeds \$100,000 – resolution required.	Res #	423
	☒ A copy of the Resolution is attached to the contract cover sheet.	Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4.13.26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 4/23/26	Date Out: _____
☒ Controller, Purchasing, Corp Counsel, Risk Management		

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
	Oby, Joe		

I have 16 contracts for Human Services approving the membership continuation of these municipalities in the Urban County Consortium...they are all the same contract, just different municipalities. These all are on Resolution 2025 Res-423.

If it's okay with you, instead of routing all of them, I will route this one email with the info and use the 1 approval for all of them. If you want to see them individually, please let me know. I've attached one of them so that you can see what the actual contract looks like.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:

City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT Urban County Program

THIS AGREEMENT entered into this ____ day of _____, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the [municipality] (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period,

COUNTY shall notify MUNICIPALITY of its right not to participate in the next qualification period. A copy of the County's notification must be sent to the HUD field office by the date specified in the Urban County Qualification Notice.

Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's urban county qualification notice for a future three-year urban county qualification period. COUNTY shall submit such amended Agreement to HUD as provided in the urban county qualification notice. Failure to comply shall void the automatic renewal of such subsequent qualification period.

PROVISIONS

COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities. COUNTY and MUNICIPALITY further agree to undertake all actions necessary to assure compliance with Dane County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended. The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152.

COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the Housing and Community Development Act of 1974 and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws.

Urban County funding is prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes COUNTY's actions to comply with its fair housing certification.

COUNTY and MUNICIPALITY acknowledge that a unit of general local government may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by this agreement to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974, as amended.

MUNICIPALITY understands that by executing this Cooperation Agreement, it may not apply for grants from appropriations under the State Small Cities or State CDBG programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,

2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,

3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of [municipality] by resolution dated _____ and is executed this 11th day of August, 2025, by the [municipality's chief executive officer] and the Clerk of the [municipality].

Dan Weisberg CHAIRPERSON *[Signature]*
Chief Executive Officer/[Title] [Municipality] Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089

Acct: Seitz / Jacobson

Mgr: C Grady

Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Town of Oregon	MUNIS #	8021
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16281
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
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	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
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	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000		
	☐ Contract exceeds \$100,000 – resolution required.	Res #	423
	☒ A copy of the Resolution is attached to the contract cover sheet.	Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4/13/26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 4/23/26	Date Out: _____
☒ Controller, Purchasing, Corp Counsel, Risk Management		

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
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Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:
City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered into this 14th day of October, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Town of Oregon (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period, COUNTY shall notify MUNICIPALITY of its right not to participate in the next

99 qualification period. A copy of the County's notification must be sent to the HUD field
100 office by the date specified in the Urban County Qualification Notice.
101

102 Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement
103 incorporating changes necessary to meet the requirements for cooperation
104 agreements set forth in HUD's urban county qualification notice for a future three-year
105 urban county qualification period. COUNTY shall submit such amended Agreement to
106 HUD as provided in the urban county qualification notice. Failure to comply shall void
107 the automatic renewal of such subsequent qualification period.
108

109 PROVISIONS 110

111 COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in
112 undertaking, essential community renewal and lower-income housing assistance
113 activities. COUNTY and MUNICIPALITY further agree to undertake all actions
114 necessary to assure compliance with Dane County's certification required by Section
115 104(b) of Title I of the Housing and Community Development Act of 1974, as amended.
116 The grant will be conducted and administered in conformity with Title VI of the Civil
117 Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair
118 Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively
119 further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing
120 Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR
121 5.151 and 5.152.
122

123 COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the
124 Housing and Community Development Act of 1974 and the implementing regulations
125 at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973,
126 and the implementing regulations at 24 CFR part 8, Title II of the Americans with
127 Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age
128 Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and
129 Section 3 of the Housing and Urban Development Act of 1968 and other applicable
130 laws.
131

132 Urban County funding is prohibited for activities in, or in support of, any cooperating
133 unit of local government that does not affirmatively further fair housing within its own
134 jurisdiction or that impedes COUNTY's actions to comply with its fair housing
135 certification.
136

137 COUNTY and MUNICIPALITY acknowledge that a unit of general local government
138 may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by
139 this agreement to another such metropolitan city, urban county, unit of general local
140 government, or Indian tribe, or insular area that directly or indirectly receives CDBG
141 funds in exchange for any other funds, credits or non-Federal considerations, but must
142 use such funds for activities eligible under title I of the Housing and Community
143 Development Act of 1974, as amended.
144

145 MUNICIPALITY understands that by executing this Cooperation Agreement, it may not
146 apply for grants from appropriations under the State Small Cities or State CDBG

programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

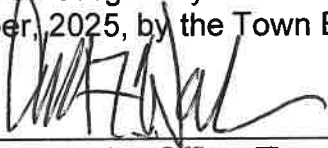
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,
2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,
3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of Town of Oregon by resolution dated _____ and is executed this 14th day of October, 2025, by the Town Board Chair and the Clerk of the Town of Oregon.



Chief Executive Officer/Town Board Chair



Town of Oregon Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089

Acct: Seitz / Jacobson

Mgr: C Grady

Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Town of Perry	MUNIS #	8022
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16282
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000		
	☐ Contract exceeds \$100,000 – resolution required.	Res #	423
	☒ A copy of the Resolution is attached to the contract cover sheet.	Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4/13/26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 4/23/26	Date Out: _____	☒ Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
	Oby, Joe		

I have 16 contracts for Human Services approving the membership continuation of these municipalities in the Urban County Consortium...they are all the same contract, just different municipalities. These all are on Resolution 2025 Res-423.

If it's okay with you, instead of routing all of them, I will route this one email with the info and use the 1 approval for all of them. If you want to see them individually, please let me know. I've attached one of them so that you can see what the actual contract looks like.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:

City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered into this 9 day of September, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Town of Perry (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

50 The purpose of this Agreement is to establish the mutual desire to cooperate to
51 undertake, or assist in undertaking, essential community renewal and lower income
52 housing assistance activities, specifically urban renewal and publicly assisted housing,
53 by means of implementing a Consolidated Plan and Annual Action Plan for both HUD
54 CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028
55 appropriations and from any program income generated from the expenditure of such
56 funds, and HUD HOME funds, if received, from appropriations in the same federal
57 fiscal year and from any program income generated from the expenditure of such
58 funds.

59 60 CONSIDERATION

61
62 MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its
63 population, its number of impoverished residents, its extent of housing over-crowding,
64 its age of housing and other applicable statistics, all as defined in the HCD Act and the
65 NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH
66 Act for the purpose of determining the allocation of funds to COUNTY as an Urban
67 County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees
68 to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD
69 under the terms and conditions of the HCD Act and the NAH Act.

70 71 RESTRICTIONS

72
73 Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which
74 would in any way limit the cooperation of the parties to this Agreement or any other
75 cooperating units of government in achieving the activities set forth in the Consolidated
76 Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions
77 for the program years covered by this Agreement.
78

79 80 TERM

81
82 The term of this Agreement shall be three (3) years commencing October 1, 2025 and
83 continuing through the 2028 federal fiscal year, and for such additional time as may be
84 established under the automatic renewal terms of this section or as may be required
85 for the expenditure of the CDBG and HOME funds granted to COUNTY for such period
86 and the related program income, as defined by HUD regulations and all activities are
87 completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement
88 shall have the opportunity to opt out of the Urban County Program during the period
89 that this Agreement is in effect.
90

91 This Agreement shall be automatically renewed for participation in future three-year
92 qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the
93 other party that it elects not to participate in a new qualification period by the date
94 specified in HUD's urban county qualification notice for the next qualification period.
95 The terminating party shall send a copy of the notice of termination to the HUD field
96 office by the date specified in HUD's Urban County Qualification Notice. By the date
97 specified in HUD's urban county qualification notice for the next qualification period,
98 COUNTY shall notify MUNICIPALITY of its right not to participate in the next

99 qualification period. A copy of the County's notification must be sent to the HUD field
100 office by the date specified in the Urban County Qualification Notice.

101
102 Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement
103 incorporating changes necessary to meet the requirements for cooperation
104 agreements set forth in HUD's urban county qualification notice for a future three-year
105 urban county qualification period. COUNTY shall submit such amended Agreement to
106 HUD as provided in the urban county qualification notice. Failure to comply shall void
107 the automatic renewal of such subsequent qualification period.

108 PROVISIONS

109
110
111 COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in
112 undertaking, essential community renewal and lower-income housing assistance
113 activities. COUNTY and MUNICIPALITY further agree to undertake all actions
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115 104(b) of Title I of the Housing and Community Development Act of 1974, as amended.
116 The grant will be conducted and administered in conformity with Title VI of the Civil
117 Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair
118 Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively
119 further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing
120 Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR
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123 COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the
124 Housing and Community Development Act of 1974 and the implementing regulations
125 at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973,
126 and the implementing regulations at 24 CFR part 8, Title II of the Americans with
127 Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age
128 Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and
129 Section 3 of the Housing and Urban Development Act of 1968 and other applicable
130 laws.

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132 Urban County funding is prohibited for activities in, or in support of, any cooperating
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134 jurisdiction or that impedes COUNTY's actions to comply with its fair housing
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136
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138 may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by
139 this agreement to another such metropolitan city, urban county, unit of general local
140 government, or Indian tribe, or insular area that directly or indirectly receives CDBG
141 funds in exchange for any other funds, credits or non-Federal considerations, but must
142 use such funds for activities eligible under title I of the Housing and Community
143 Development Act of 1974, as amended.

144
145 MUNICIPALITY understands that by executing this Cooperation Agreement, it may not
146 apply for grants from appropriations under the State Small Cities or State CDBG

programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

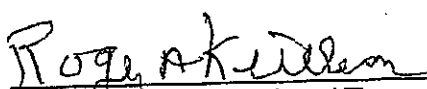
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

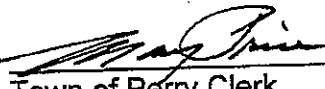
If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition; and,
2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,
3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of the Town of Perry by resolution dated September 9, 2025 and is executed this 9th day of September, 2025, by the Town Chair and the Clerk of the Town of Perry



Chief Executive Officer/ Town Chair



Town of Perry Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Town of Perry

RESOLUTION 02-25

APPROVING PARTICIPATION IN THE

DANE COUNTY URBAN COUNTY CONSORTIUM (DCUCC)

WHEREAS, the Town of Perry has participated as a member of the Dane County Urban County Consortium since 2012; and

WHEREAS, the Town of Perry supports efforts to provide accessible and affordable housing for its citizens; and

WHEREAS, the Town of Perry supports efforts to provide public services and economic assistance to its citizens; and

WHEREAS, the Town of Perry wishes to continue to participate in a Consortium that administers programs and provides funding for affordable housing and public services to low- to moderate-income persons; and

WHEREAS, the Town of Perry has determined that joining the Dane County Urban County Consortium will be advantageous to Town of Perry residents.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Perry shall participate in the Dane County Urban County Consortium. Town of Perry staff are hereby authorized to execute all necessary documents to participate in the DCUCC.

The above and foregoing Resolution was duly adopted at a meeting of the Board of Town of Perry on September 9, 2025.

This resolution was adopted

Motion by:

Seconded by:

Roll Call: Yeas:

Noes:

ATTEST:

By: Roger A. Kittleson
Roger A. Kittleson, Chair, Town of Perry

September 9, 2025.
Date

By: Mary L. Price
Mary L. Price, Clerk, Town of Perry

September 9, 2025.
Date

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089
Acct: Seitz / Jacobson
Mgr: C Grady
Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Town of Verona	MUNIS #	8031
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16283
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000		
	☐ Contract exceeds \$100,000 – resolution required.	Res #	423
	☒ A copy of the Resolution is attached to the contract cover sheet.	Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4/13/26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 4/23/26	Date Out: _____
☒ Controller, Purchasing, Corp Counsel, Risk Management		

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
	Oby, Joe		

I have 16 contracts for Human Services approving the membership continuation of these municipalities in the Urban County Consortium...they are all the same contract, just different municipalities. These all are on Resolution 2025 Res-423.

If it's okay with you, instead of routing all of them, I will route this one email with the info and use the 1 approval for all of them. If you want to see them individually, please let me know. I've attached one of them so that you can see what the actual contract looks like.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:
City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered into this 12 day of September, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Town of Verona (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period, COUNTY shall notify MUNICIPALITY of its right not to participate in the next

99 qualification period. A copy of the County's notification must be sent to the HUD field
100 office by the date specified in the Urban County Qualification Notice.

101
102 Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement
103 incorporating changes necessary to meet the requirements for cooperation
104 agreements set forth in HUD's urban county qualification notice for a future three-year
105 urban county qualification period. COUNTY shall submit such amended Agreement to
106 HUD as provided in the urban county qualification notice. Failure to comply shall void
107 the automatic renewal of such subsequent qualification period.

108 PROVISIONS

109
110
111 COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in
112 undertaking, essential community renewal and lower-income housing assistance
113 activities. COUNTY and MUNICIPALITY further agree to undertake all actions
114 necessary to assure compliance with Dane County's certification required by Section
115 104(b) of Title I of the Housing and Community Development Act of 1974, as amended.
116 The grant will be conducted and administered in conformity with Title VI of the Civil
117 Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair
118 Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively
119 further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing
120 Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR
121 5.151 and 5.152.

122
123 COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the
124 Housing and Community Development Act of 1974 and the implementing regulations
125 at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973,
126 and the implementing regulations at 24 CFR part 8, Title II of the Americans with
127 Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age
128 Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and
129 Section 3 of the Housing and Urban Development Act of 1968 and other applicable
130 laws.

131
132 Urban County funding is prohibited for activities in, or in support of, any cooperating
133 unit of local government that does not affirmatively further fair housing within its own
134 jurisdiction or that impedes COUNTY's actions to comply with its fair housing
135 certification.

136
137 COUNTY and MUNICIPALITY acknowledge that a unit of general local government
138 may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by
139 this agreement to another such metropolitan city, urban county, unit of general local
140 government, or Indian tribe, or insular area that directly or indirectly receives CDBG
141 funds in exchange for any other funds, credits or non-Federal considerations, but must
142 use such funds for activities eligible under title I of the Housing and Community
143 Development Act of 1974, as amended.

144
145 MUNICIPALITY understands that by executing this Cooperation Agreement, it may not
146 apply for grants from appropriations under the State Small Cities or State CDBG

programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

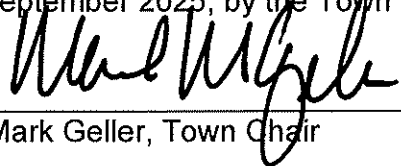
If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

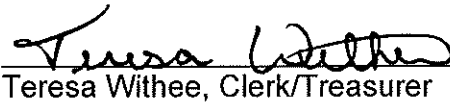
1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,

2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,

3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of Town of Verona by resolution dated September 7th and is executed this 7th day of September 2025, by the Town Chair and the Clerk of the Town of Verona.


Mark Geller, Town Chair


Teresa Withee, Clerk/Treasurer

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089

Acct: Seitz / Jacobson

Mgr: C Grady

Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Town of Vienna	MUNIS #	8032
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16284
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
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Department Contact Information		Vendor Contact Information	
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Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
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	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
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	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000			
	☐ Contract exceeds \$100,000 – resolution required.		Res #	423
	☒ A copy of the Resolution is attached to the contract cover sheet.		Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4.13.26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 4/23/26	Date Out: _____	☒ Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

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If it's okay with you, instead of routing all of them, I will route this one email with the info and use the 1 approval for all of them. If you want to see them individually, please let me know. I've attached one of them so that you can see what the actual contract looks like.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:

City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

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These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered this 8th day of September 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Town of Vienna (hereinafter referred to as "MUNICIPALITY").

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated.

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period, COUNTY shall notify MUNICIPALITY of its right not to participate in the next

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101 Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement
102 incorporating changes necessary to meet the requirements for cooperation
103 agreements set forth in HUD's urban county qualification notice for a future three-year
104 urban county qualification period. COUNTY shall submit such amended Agreement to
105 HUD as provided in the urban county qualification notice. Failure to comply shall void
106 the automatic renewal of such subsequent qualification period.

107 PROVISIONS

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109
110 COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in
111 undertaking, essential community renewal and lower-income housing assistance
112 activities. COUNTY and MUNICIPALITY further agree to undertake all actions
113 necessary to assure compliance with Dane County's certification required by Section
114 104(b) of Title I of the Housing and Community Development Act of 1974, as amended.
115 The grant will be conducted and administered in conformity with Title VI of the Civil
116 Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair
117 Housing Act and the implementing regulations at 24 CFR part 100 and will affirmatively
118 further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing
119 Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR
120 5.151 and 5.152.

121
122 COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the
123 Housing and Community Development Act of 1974 and the implementing regulations
124 at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973,
125 and the implementing regulations at 24 CFR part 8, Title II of the Americans with
126 Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age
127 Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and
128 Section 3 of the Housing and Urban Development Act of 1968 and other applicable
129 laws.

130
131 Urban County funding is prohibited for activities in, or in support of, any cooperating
132 unit of local government that does not affirmatively further fair housing within its own
133 jurisdiction or that impedes COUNTY's actions to comply with its fair housing
134 certification.

135
136 COUNTY and MUNICIPALITY acknowledge that a unit of general local government
137 may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by
138 this agreement to another such metropolitan city, urban county, unit of general local
139 government, or Indian tribe, or insular area that directly or indirectly receives CDBG
140 funds in exchange for any other funds, credits or non-Federal considerations, but must
141 use such funds for activities eligible under title I of the Housing and Community
142 Development Act of 1974, as amended.

143
144 MUNICIPALITY understands that by executing this Cooperation Agreement, it may not
145 apply for grants from appropriations under the State Small Cities or State CDBG

programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,
2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,
3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of Town of Vienna by resolution 2025-2 and is executed this 8th day of September 2025, by Vienna Town Chair and Vienna Clerk.

 9/10/25
Jerry Marx, Town Chair

 9/10/25
Kathleen Clark, Town Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti
Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089
Acct: Seitz / Jacobson
Mgr: C Grady
Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Village of Deerfield	MUNIS #	9510
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16285
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000		
	☐ Contract exceeds \$100,000 – resolution required.	Res #	423
	☒ A copy of the Resolution is attached to the contract cover sheet.	Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4/13.26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 4/23/26	Date Out: _____
☒ Controller, Purchasing, Corp Counsel, Risk Management		

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
	Oby, Joe		

I have 16 contracts for Human Services approving the membership continuation of these municipalities in the Urban County Consortium...they are all the same contract, just different municipalities. These all are on Resolution 2025 Res-423.

If it's okay with you, instead of routing all of them, I will route this one email with the info and use the 1 approval for all of them. If you want to see them individually, please let me know. I've attached one of them so that you can see what the actual contract looks like.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:
City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered into this 11th day of August, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Village of Deerfield (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date

specified in HUD's urban county qualification notice for the next qualification period, COUNTY shall notify MUNICIPALITY of its right not to participate in the next qualification period. A copy of the County's notification must be sent to the HUD field office by the date specified in the Urban County Qualification Notice.

Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's urban county qualification notice for a future three-year urban county qualification period. COUNTY shall submit such amended Agreement to HUD as provided in the urban county qualification notice. Failure to comply shall void the automatic renewal of such subsequent qualification period.

PROVISIONS

COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities. COUNTY and MUNICIPALITY further agree to undertake all actions necessary to assure compliance with Dane County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended. The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152.

COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the Housing and Community Development Act of 1974 and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws.

Urban County funding is prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes COUNTY's actions to comply with its fair housing certification.

COUNTY and MUNICIPALITY acknowledge that a unit of general local government may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by this agreement to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974, as amended.

MUNICIPALITY understands that by executing this Cooperation Agreement, it may not apply for grants from appropriations under the State Small Cities or State CDBG programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,

2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,

3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of Village of Deerfield by resolution dated August 11, 2025 and is executed this ____ day of ____, 2025, by the Village President and the Clerk of the Village of Deerfield.



Kerri Hewitt, Village President



Brandon Ginger, Village Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089
Acct: Seitz / Jacobson
Mgr: C Grady
Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Village of Maple Bluff	MUNIS #	8467
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16286
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000	Res #	423
	☐ Contract exceeds \$100,000 – resolution required.	Year	2025
	☒ A copy of the Resolution is attached to the contract cover sheet.		

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4/13/26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 4/23/26 Date Out: _____	☒ Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
	Oby, Joe		

I have 16 contracts for Human Services approving the membership continuation of these municipalities in the Urban County Consortium...they are all the same contract, just different municipalities. These all are on Resolution 2025 Res-423.

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Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:
City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered into this 9th day of September, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Village of Maple Bluff (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period,

COUNTY shall notify MUNICIPALITY of its right not to participate in the next qualification period. A copy of the County's notification must be sent to the HUD field office by the date specified in the Urban County Qualification Notice.

Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's urban county qualification notice for a future three-year urban county qualification period. COUNTY shall submit such amended Agreement to HUD as provided in the urban county qualification notice. Failure to comply shall void the automatic renewal of such subsequent qualification period.

PROVISIONS

COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities. COUNTY and MUNICIPALITY further agree to undertake all actions necessary to assure compliance with Dane County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended. The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152.

COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the Housing and Community Development Act of 1974 and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws.

Urban County funding is prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes COUNTY's actions to comply with its fair housing certification.

COUNTY and MUNICIPALITY acknowledge that a unit of general local government may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by this agreement to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974, as amended.

MUNICIPALITY understands that by executing this Cooperation Agreement, it may not apply for grants from appropriations under the State Small Cities or State CDBG programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,

2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,

3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of the Village of Maple Bluff by Resolution 2025-02 dated September 9th, 2025 and is executed this 10th day of September, 2025, by the Village of Maple Bluff Administrator and Village of Maple Bluff Clerk



Tanner Nystrom
Maple Bluff Administrator



Sarah Danz
Maple Bluff Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089
Acct: Seitz / Jacobson
Mgr: C Grady
Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Village of Oregon	MUNIS #	5904
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16287
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000		
	☐ Contract exceeds \$100,000 – resolution required.	Res #	423
	☒ A copy of the Resolution is attached to the contract cover sheet.	Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4/13/26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 4/23/26	Date Out: _____	☒ Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
	Oby, Joe		

I have 16 contracts for Human Services approving the membership continuation of these municipalities in the Urban County Consortium...they are all the same contract, just different municipalities. These all are on Resolution 2025 Res-423.

If it's okay with you, instead of routing all of them, I will route this one email with the info and use the 1 approval for all of them. If you want to see them individually, please let me know. I've attached one of them so that you can see what the actual contract looks like.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:

City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

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A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered into this 2nd day of September, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Village of Oregon (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period,

COUNTY shall notify MUNICIPALITY of its right not to participate in the next qualification period. A copy of the County's notification must be sent to the HUD field office by the date specified in the Urban County Qualification Notice.

Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's urban county qualification notice for a future three-year urban county qualification period. COUNTY shall submit such amended Agreement to HUD as provided in the urban county qualification notice. Failure to comply shall void the automatic renewal of such subsequent qualification period.

PROVISIONS

COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities. COUNTY and MUNICIPALITY further agree to undertake all actions necessary to assure compliance with Dane County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended. The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152.

COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the Housing and Community Development Act of 1974 and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws.

Urban County funding is prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes COUNTY's actions to comply with its fair housing certification.

COUNTY and MUNICIPALITY acknowledge that a unit of general local government may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by this agreement to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974, as amended.

MUNICIPALITY understands that by executing this Cooperation Agreement, it may not apply for grants from appropriations under the State Small Cities or State CDBG programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

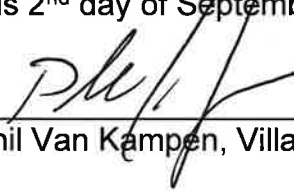
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

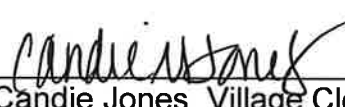
If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,
2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,
3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of Village of Oregon by resolution no. 25-25 dated September 2, 2025 and is executed this 2nd day of September, 2025, by the Village President and the Clerk of the



Phil Van Kampen, Village President



Candie Jones, Village Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

Res 423

BAF # 26089
Acct: Seitz / Jacobson
Mgr: C Grady
Budget Y/N: N

Dept./Division	Human Services / HAA		
Vendor Name	Village of Shorewood Hills	MUNIS #	7121
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16288
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)	
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)	
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)	
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Req #	Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000	
	☐ Contract exceeds \$100,000 – resolution required.	Res # 423
	☒ A copy of the Resolution is attached to the contract cover sheet.	Year 2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4/13/26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 4/23/26 Date Out:	☒ Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
	Oby, Joe		

I have 16 contracts for Human Services approving the membership continuation of these municipalities in the Urban County Consortium...they are all the same contract, just different municipalities. These all are on Resolution 2025 Res-423.

If it's okay with you, instead of routing all of them, I will route this one email with the info and use the 1 approval for all of them. If you want to see them individually, please let me know. I've attached one of them so that you can see what the actual contract looks like.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:
City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered into this 19th day of August 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Village of Shorewood Hills (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date

specified in HUD's urban county qualification notice for the next qualification period, COUNTY shall notify MUNICIPALITY of its right not to participate in the next qualification period. A copy of the County's notification must be sent to the HUD field office by the date specified in the Urban County Qualification Notice.

Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's urban county qualification notice for a future three-year urban county qualification period. COUNTY shall submit such amended Agreement to HUD as provided in the urban county qualification notice. Failure to comply shall void the automatic renewal of such subsequent qualification period.

PROVISIONS

COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities. COUNTY and MUNICIPALITY further agree to undertake all actions necessary to assure compliance with Dane County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended. The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152.

COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the Housing and Community Development Act of 1974 and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws.

Urban County funding is prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes COUNTY's actions to comply with its fair housing certification.

COUNTY and MUNICIPALITY acknowledge that a unit of general local government may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by this agreement to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974, as amended.

MUNICIPALITY understands that by executing this Cooperation Agreement, it may not apply for grants from appropriations under the State Small Cities or State CDBG programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,

2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,

3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of the Village of Shorewood Hills by resolution dated August 19, 2025, and is executed this 19th day of August 2025, by the Board of Trustees President and the Clerk of the Village of Shorewood Hills.


John Imes, Village President


Julie Fitzgerald, Village Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089

Acct: Seitz / Jacobson

Mgr: C Grady

Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Village of Waunakee	MUNIS #	8474
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16289
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
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☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000			
	☐ Contract exceeds \$100,000 – resolution required.		Res #	423
	☒ A copy of the Resolution is attached to the contract cover sheet.		Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4/13/26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 4/23/26	Date Out: _____	☒ Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
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Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:
City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

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These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered into this 18 day of August, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Village of Waunakee (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period,

COUNTY shall notify MUNICIPALITY of its right not to participate in the next qualification period. A copy of the County's notification must be sent to the HUD field office by the date specified in the Urban County Qualification Notice.

Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's urban county qualification notice for a future three-year urban county qualification period. COUNTY shall submit such amended Agreement to HUD as provided in the urban county qualification notice. Failure to comply shall void the automatic renewal of such subsequent qualification period.

PROVISIONS

COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities. COUNTY and MUNICIPALITY further agree to undertake all actions necessary to assure compliance with Dane County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended. The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152.

COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the Housing and Community Development Act of 1974 and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws.

Urban County funding is prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes COUNTY's actions to comply with its fair housing certification.

COUNTY and MUNICIPALITY acknowledge that a unit of general local government may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by this agreement to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974, as amended.

MUNICIPALITY understands that by executing this Cooperation Agreement, it may not apply for grants from appropriations under the State Small Cities or State CDBG programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

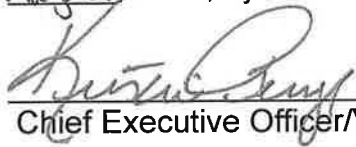
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

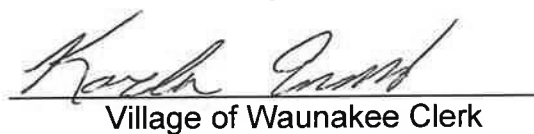
If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,
2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,
3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of the Village of Waunakee by resolution dated 8/18/25 and is executed this 18 day of August, 2025, by the Village President and the Clerk of the Village of Waunakee.



Chief Executive Officer/Village President



Village of Waunakee Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 21st day of April, 2026, 2025.

Susan Rauti

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944

Dane County Contract Cover Sheet

Revised 01/2026

BAF # 26089

Acct: Seitz / Jacobson

Mgr: C Grady

Budget Y/N: N

Res 423

Dept./Division	Human Services / HAA		
Vendor Name	Village of Windsor	MUNIS #	8034
Brief Contract Title/Description	Updated agreement with the Dane County Urban County Consortium member municipality		
Contract Term	10/1/2025 - 9/30/2028		
Contract Amount			

Contract # Admin will assign	16290
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☒	Other

Department Contact Information		Vendor Contact Information	
Name	Contract Coordination Assistant	Name	Cindy Grady
Phone #	608-242-6200	Phone #	608-896-0710
Email	dcdhscontracts@danecounty.gov	Email	grady.cindy@danecounty.gov
Purchasing Officer			

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,001 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☒ N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Req #	Org:	Obj:	Proj:	
	Year	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000		
	☐ Contract exceeds \$100,000 – resolution required.	Res #	423
	☒ A copy of the Resolution is attached to the contract cover sheet.	Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☐ Non-standard Contract

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	EKL 4/21/26

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 4/23/26	Date Out: _____
☒ Controller, Purchasing, Corp Counsel, Risk Management		

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, April 23, 2026 10:31 AM
To: Hicklin, Charles; Rogan, Megan; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contracts #16275-16290
Attachments: 16275.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/23/2026 11:04 AM	Approve: 4/23/2026 11:04 AM
	Rogan, Megan	Read: 4/23/2026 10:39 AM	Approve: 4/23/2026 10:39 AM
	Cotillier, Joshua	Read: 4/23/2026 10:37 AM	Approve: 4/23/2026 10:40 AM
	Oby, Joe		

I have 16 contracts for Human Services approving the membership continuation of these municipalities in the Urban County Consortium...they are all the same contract, just different municipalities. These all are on Resolution 2025 Res-423.

If it's okay with you, instead of routing all of them, I will route this one email with the info and use the 1 approval for all of them. If you want to see them individually, please let me know. I've attached one of them so that you can see what the actual contract looks like.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16275-16290
Department: Human Services
Contract Term: 10/1/25 – 9/30/28

Vendors:

City of Verona
Town of Blue Mounds
Town of Cottage Grove
Town of Cross Plains
Town of Dunn
Town of Medina
Town of Oregon
Town of Perry
Town of Verona
Town of Vienna
Village of Deerfield
Village of Maple Bluff
Village of Oregon
Village of Shorewood Hills
Village of Waunakee
Village of Windsor

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2025 RES-423

**APPROVING DANE COUNTY MUNICIPALITIES TO CONTINUE MEMBERSHIP IN
THE DANE COUNTY URBAN COUNTY CONSORTIUM
DCDHS – HAA DIVISION**

In December 1999, 43 communities in Dane County, outside the City of Madison, came together to form the Dane County Urban County Consortium (UCC). This consortium allowed the County to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a variety of housing and community development activities targeted towards low- and moderate- income persons. By being part of the UCC, participating units of local government may also participate in the HOME Investment Partnerships (HOME) program as Dane County receives HOME funding. Additional communities have elected to join the Consortium over the years such that 59 communities outside the City of Madison currently participate.

These communities sign three-year Cooperation Agreements that automatically renew for each three-year period that Dane County qualifies for entitlement status as an Urban County for participation in the CDBG program, and as a HOME Consortium for participation in the HOME Investment Partnerships program. The current qualification period is for Federal Fiscal Years 2026 – 2028.

Three of the 59 municipalities have rejoined the UCC; and the remaining 56 have elected to continue membership in the UCC program. New authorizing Resolutions and Cooperation Agreements are being collected from the municipalities to ensure that the agreement language is the same as that of the newly approved municipalities. Executed Cooperation Agreements signed by the County are required by HUD. To date, new Cooperation Agreements have been collected from the following 16 municipalities: Town of Blue Mounds, Town of Cottage Grove, Town of Cross Plains, Village of Deerfield, Town of Dunn, Village of Maple Bluff, Town of Medina, Town of Oregon, Village of Oregon, Town of Perry, Village of Shorewood Hills, City of Verona, Town of Verona, Town of Vienna, Village of Waunakee, and the Village of Windsor. The remaining Cooperation Agreements will continue to be collected during the 3-year qualification period.

A higher participation rate of eligible units of local government in the UCC allows for a more comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars can only be spent in participating communities.

NOW, THEREFORE, BE IT RESOLVED, that the Dane County CDBG Commission and County Board express their appreciation to the communities continuing membership in the Dane County Urban County Consortium; and

BE IT FINALLY RESOLVED, that the County Executive is authorized to sign the above referenced Cooperation Agreements with all municipalities continuing membership in the Dane County Urban County Consortium, and submit the signed agreements to the U.S. Department of Housing and Urban Development.

COOPERATION AGREEMENT
Urban County Program

THIS AGREEMENT entered into this 4th day of September, 2025, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the Village of Windsor (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY is applying to be qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2026, 2027 and 2028; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between COUNTY and MUNICIPALITY as follows:

PURPOSE

The purpose of this Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, by means of implementing a Consolidated Plan and Annual Action Plan for both HUD CDBG funds as an Urban County for Federal fiscal years 2026, 2027, and 2028 appropriations and from any program income generated from the expenditure of such funds, and HUD HOME funds, if received, from appropriations in the same federal fiscal year and from any program income generated from the expenditure of such funds.

CONSIDERATION

MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding, its age of housing and other applicable statistics, all as defined in the HCD Act and the NAH Act, included in the formula allocations set forth in the HCD Act and in the NAH Act for the purpose of determining the allocation of funds to COUNTY as an Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted to HUD under the terms and conditions of the HCD Act and the NAH Act.

RESTRICTIONS

Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power which would in any way limit the cooperation of the parties to this Agreement or any other cooperating units of government in achieving the activities set forth in the Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or HOME submissions for the program years covered by this Agreement.

TERM

The term of this Agreement shall be three (3) years commencing October 1, 2025 and continuing through the 2028 federal fiscal year, and for such additional time as may be established under the automatic renewal terms of this section or as may be required for the expenditure of the CDBG and HOME funds granted to COUNTY for such period and the related program income, as defined by HUD regulations and all activities are completed. Neither the COUNTY nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt out of the Urban County Program during the period that this Agreement is in effect.

This Agreement shall be automatically renewed for participation in future three-year qualification periods, unless COUNTY or MUNICIPALITY provides written notice to the other party that it elects not to participate in a new qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice. By the date specified in HUD's urban county qualification notice for the next qualification period,

COUNTY shall notify MUNICIPALITY of its right not to participate in the next qualification period. A copy of the County's notification must be sent to the HUD field office by the date specified in the Urban County Qualification Notice.

Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's urban county qualification notice for a future three-year urban county qualification period. COUNTY shall submit such amended Agreement to HUD as provided in the urban county qualification notice. Failure to comply shall void the automatic renewal of such subsequent qualification period.

PROVISIONS

COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities. COUNTY and MUNICIPALITY further agree to undertake all actions necessary to assure compliance with Dane County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended. The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152.

COUNTY and MUNICIPALITY further agree to comply with section 109 of Title I of the Housing and Community Development Act of 1974 and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act of 1974, and the implementing regulation at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and other applicable laws.

Urban County funding is prohibited for activities in, or in support of, any cooperating unit of local government that does not affirmatively further fair housing within its own jurisdiction or that impedes COUNTY's actions to comply with its fair housing certification.

COUNTY and MUNICIPALITY acknowledge that a unit of general local government may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by this agreement to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974, as amended.

MUNICIPALITY understands that by executing this Cooperation Agreement, it may not apply for grants from appropriations under the State Small Cities or State CDBG programs for fiscal years during the period in which it participates in COUNTY's CDBG program, and

MUNICIPALITY may receive a formula allocation under the HOME program only through COUNTY, and even if COUNTY does not receive a HOME formula allocation, MUNICIPALITY cannot form a HOME consortium with other local governments.

This does not preclude COUNTY or MUNICIPALITY from applying for HOME funds from the State, if the State allows.

Non-compliance by MUNICIPALITY with any of the provisions above may constitute non-compliance by COUNTY which may provide cause for funding sanctions or other remedial actions by HUD.

Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of zoning, development control or other lawful authority which it presently possesses.

MUNICIPALITY must inform COUNTY of any income generated by the expenditure of CDBG or HOME funds received by MUNICIPALITY. Any such program income must be paid to COUNTY, or, if the completion of an approved activity should require the use of program income, MUNICIPALITY may retain said income upon mutual agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY is authorized to retain may only be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.

MUNICIPALITY must establish and maintain appropriate record-keeping and reporting of any retained program income and make such available to COUNTY in order that COUNTY can meet its monitoring and reporting responsibilities to HUD.

Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR 570.503.

If the Dane County Urban County Program is, at some future date, closed out, or if the status of MUNICIPALITY's participation in the Dane County Urban County Program changes, any program income retained by MUNICIPALITY, or received subsequent to the close-out or change in status, shall be paid to COUNTY.

MUNICIPALITY attests that it has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

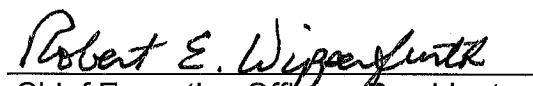
If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to acquire or improve real property that is or will be within the control of MUNICIPALITY, then the following standards shall apply:

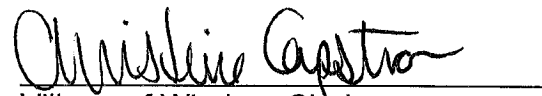
1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,

2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,

3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of the Village of Windsor by resolution dated September 4, 2025 and is executed this 4th day of September, 2025, by the Village President and the Clerk of the Village of Windsor.


Chief Executive Officer / President


Village of Windsor Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Melissa Agard
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 25-04.

Dated this 23rd day of April, 2026, 2025.

Susan Rauti
Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944