

# Dane County Contract Addendum Cover Sheet

Revised 06/2021

Res 169 significant

<b>Contract #</b> Admin will assign	14090F
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<b>Dept./Division</b>	Highway	<b>Vendor Name</b>	KL Engineering
<b>Brief Addendum Title/Description</b>	Addendum #6 to the final design contract of CTH M from Oncken Rd to Blue Bill Park Dr	<b>Vendor MUNIS #</b>	4223
		<b>Addendum Term</b>	01/01/21 - 12/31/24
		<b>Amount (\$)</b>	\$ 113,408.56

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Tricia Rast	<b>Contact</b>	Gerry Schmitt
<b>Phone #</b>	608.266.4065	<b>Phone #</b>	608.663.1218
<b>Email</b>	rast@countyofdane.com	<b>Email</b>	gschmitt@klengineering.com
<b>Purchasing Officer</b>	Pete Patten		



Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	<b>PO Maintenance Needed</b>	<b>Org:</b> HWCONCAP	<b>Obj:</b> 57262	<b>Proj:</b>	\$ 113,408.56
	<b>PO#</b> 20201811	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input type="checkbox"/>	<b>No PO Maintenance Needed</b> – <i>this addendum does not change the dollar amount of the contract.</i>				
<input type="checkbox"/>	<b>New PO / Req. Submitted</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
	<b>Req#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<p>A resolution is required when the total contracted amount first exceeds \$100,000.</p> <p>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</p>	Addendum #	Term	Amount	Resolution	
	Original	01/01/21-12/31/21	\$ 1,232,638.01	<input type="checkbox"/> None	Res# 2020 RES-100
	A	01/01/21-12/31/21	\$ 6,832.72	<input type="checkbox"/> None	Res#
	B	01/01/21-12/31/21	\$ 36,303.63	<input type="checkbox"/> None	Res#
	C	01/01/21-12/31/21	\$ 52,044.74	<input type="checkbox"/> None	Res#
	D	01/01/21-12/31/24	\$ 280,170.18	<input type="checkbox"/> None	Res# 2022 RES-340
	F*	01/01/21-12/31/24	\$ 113,408.56	<input type="checkbox"/> None	Res# 2023 RES-169
<b>Total Contracted Amount</b>			<b>\$ 1,721,397.84</b>	*Addendum E was for \$0.00	

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
Rast, Tricia	Digitally signed by Rast, Tricia Date: 2023.09.19 09:49:28 -05'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 9/19/23	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Tuesday, September 19, 2023 3:26 PM  
**To:** Hicklin, Charles; Patten (Purchasing), Peter; Gault, David; Lowndes, Daniel  
**Cc:** Stavn, Stephanie; Oby, Joe  
**Subject:** Contract #14090F  
**Attachments:** 14090F.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles		
	Patten (Purchasing), Peter		Approve: 9/19/2023 3:36 PM
	Gault, David	Read: 9/19/2023 3:29 PM	Approve: 9/19/2023 3:30 PM
	Lowndes, Daniel	Read: 9/19/2023 4:19 PM	Approve: 9/19/2023 4:30 PM
	Stavn, Stephanie	Read: 9/19/2023 3:53 PM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #14090F  
Department: Highway  
Vendor: KL Engineering  
Contract Description: Addendum for final design contract of CTH M from Oncken Rd to Blue Bill Park Dr (Res 169)  
Contract Term: 9/1/23 - 12/31/24  
Contract Amount: \$113,408.56

### *Michelle Goldade*

Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

## Goldade, Michelle

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**From:** Hicklin, Charles  
**Sent:** Wednesday, September 20, 2023 8:07 AM  
**To:** Goldade, Michelle  
**Subject:** Approve: Contract #14090F

1 **2023 RES-169**

2 **ADDENDUM #6 TO THE FINAL DESIGN CONTRACT FOR THE DESIGN OF**  
3 **CTH M FROM ONCKEN ROAD TO BLUE BILL PARK DRIVE**

4  
5 The Dane County Highway & Transportation Department awarded Contract #14090 to KL  
6 Engineering Inc. on August 19, 2020 in the amount of \$1,232,638.01 for final design  
7 services on CTH M from Oncken Road to Blue Bill Park Drive.

8  
9 The Highway Department has determined that an increase to PO #20201811 by  
10 \$113,408.56 will be necessary to provide additional work beyond the original agreement  
11 amount including providing additional Real Estate Acquisition services, which includes  
12 additional appraisals, appraisal reviews and condemnation; and design services for  
13 production of additional signing, marking and erosion control plans.

14  
15 The department has funds available in account HWCONCAP-57262 for the additional  
16 project costs.

17  
18 NOW THEREFORE BE IT RESOLVED that the County Executive and the County Clerk be  
19 authorized and directed to execute this sixth addendum to the contract on behalf of Dane  
20 County, with KL Engineering Inc.

21  
22 BE IT FINALLY RESOLVED that any unexpended funds as of December 31, 2023, in the  
23 above mentioned accounts be carried forward to 2024.



## DANE COUNTY CONTRACT ADDENDUM

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as “County”) and KL Engineering, Inc. (hereinafter, “Provider”).

### WITNESSETH:

**WHEREAS** Provider and County, by a separate document (hereinafter, the “Master Agreement”), Dane County Contract # 14090, have previously entered into a contractual relationship pursuant to which Provider provides the CTH M Final Design, and

**WHEREAS** Provider and County wish to amend the Master Agreement in order to provide additional Real Estate Acquisition services, including additional appraisals, appraisal reviews and condemnation, and design services for production of additional signing, marking and erosion control plans.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. Schedule A — Scope of Services, revise the following:
3. Section M,
  - Revise Subsection (5) to read:
    - (5) Complete appraisals and list of improvement values for up to twenty-one (21) properties within Fee & TLE areas. Provide a review appraisal for the 21 properties. Complete an Expanded Sales Study and Nominal Payment Parcel Report for the remainder of the parcels. Provide a copy for the COUNTY to review.
      - (a) Complete a Standard Abbreviate Appraisal Report and Appraisal Review Report for Parcel 29 (Schlecht).
      - (b) Complete two (2) Standard Abbreviated Appraisal Reports and Appraisal Review Reports as necessary to meet the Right-of-way clear deadline.
  - Revise Subsection (13) to read:
    - (13) When a negotiated settlement can't be reached on an appraised parcel, continue with the eminent domain process for a maximum of eight (8) parcels.

- Remove Subsection (14)
- Revise Subsection (16): increase number of Partial Releases of Mortgages from 12 to 18.
- Remove Subsection (17)
- Add the following:
  - (20) Attend twenty-five (25) Real Estate Coordination Meetings.
  - (21) Assume a high, above average, and average level of complexity and coordination for all real estate services. Said complexity level is based on parcel definitions from WisDOT's parcel matrix and corresponding anticipated number of hours per parcel as shown in the table in the attached table (Exhibit A - MSA Revised Scope of Services – Contract Amendment #3, D. REAL ESTATE ACQUISITION, 1. GENERAL UNDERSTANDING)

4. These services will be provided by the Provider at an additional cost of \$113,408.56 and are outlined below in Exhibit A. The following items of Schedule B, Section 1. are amended to read:

Final Roadway Design & Project P.S. & E Package	\$ 428,294.87
Real Estate Acquisition	\$ 298,188.40
Task includes \$7,500 to complete two appraisals and reviews that were authorized by the COUNTY in Addendum #4.	
<b>TOTAL PROJECT COST</b>	<b>\$1,693,398.24</b>

- Remove - The CONTRACT also includes \$35,500 for Real Estate Acquisition to complete appraisals IF AUTHORIZED by the COUNTY.

5. Schedule B, Section III. Is amended to read:  
 III. In no event shall the PROVIDER be paid more than the sum of \$1,693,398.24 without a written addendum to the Master Agreement.



## DANE COUNTY CONTRACT ADDENDUM

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR PROVIDER:**

\_\_\_\_\_  
Gerry Schmitt, P.E., Discipline Leader

9/18/2023

\_\_\_\_\_  
Date Signed

**FOR COUNTY:**

\_\_\_\_\_  
Joseph T. Parisi  
Dane County Executive

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Scott McDonnell  
Dane County Clerk

\_\_\_\_\_  
Date Signed



## Amendment No. 3

**To: KL Engineering, Inc.  
Gerry Schmitt, P.E.  
5400 King James Way, Ste 200  
Madison, WI 53719**

**Date of Issuance: June 1, 2023**

**MSA Project No.: 02082003**

This is amendment #3 to the Agreement signed September 2, 2020 and does acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project amendment:

**Project Name:** CTH M, CTH Q to STH 113 Dane County

**The project scope has changed due to:**

Parcel Complexity: In June 2020, all parcels anticipated to be impacted on the project were labeled at an average level. At that time, the acquisition area and impacts were not yet known. This amendment acknowledges the actual complexity to match the amount of effort needed to acquire the required right of way. The parcel complexity categories and level of effort per categories are based on WisDOT's Real Estate Parcel Matrix, acknowledged as the pertinent resource when estimating for level of effort on right of way projects. In addition, additional parcel fees have been added to re-negotiate parcels 27 and 28 caused by an acquisition change and TPP revision.

RE Coordination Meetings: Originally established at 2 total meetings, this has increased to 25 based on the actual needs of the project.

RE Appraisals and appraisal reviews: This includes appraisal reports and appraisal reviews required for parcels 24, 27, 28 & 29. These are required because of a recent revision to the transportation project plat that changed the acquisition areas for the above parcels.

Partial Releases of Mortgage: The original scope of services included up to 12 partial releases of mortgage. This number will be exceeded before the end of the project and is being increased to 18.

Condemnation: The original scope of services did not include any services to acquire parcels through the eminent domain process. It has become clear that up to 8 parcels may require the acquisition to be concluded through condemnation.

**The scope of the work authorized is:** In addition to the scope of work defined in the Consultant Services Agreement signed September 2, 2020, amended July 13, 2021, further amended May 3, 2023, please find the attached MSA Revised Scope of Services – Contract Amendment #3 for detailed additional description of the services now included in the Agreement.

**The schedule to perform the work is:** Approximate Start: June 1, 2023  
Approximate Completion: December 31, 2023

**The lump sum fee for the work is:** Total compensation for all work under this agreement shall not exceed \$381,893.95 (increase of \$105,704.59)

Authorization for the work described above shall amend the Agreement between MSA and



OWNER. Any attachments or exhibits referenced in this Amendment are made part of the Agreement. Payment for these services will be on a lump sum basis.

**Approval:** MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Amendment. A copy of this Amendment signed by the authorized representatives shall be returned for our files. If a signed copy of this Authorization is not received by MSA within seven days from the date of issuance, MSA may stop work on the project.

**KL ENGINEERING, INC**

**MSA PROFESSIONAL SERVICES, INC.**

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Gerry Schmitt, P.E.  
Vice President, Planning and Survey

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Kevin J. Ruhland, PE  
Vice President - Mobility

Date: \_\_\_\_\_

Date: \_\_\_\_\_

5400 King James Way, Ste 200  
Madison, WI 53719  
Phone: (608) 663-1218

1702 Pankratz Street  
Madison, WI 53704  
Phone: (608) 242-7779

# MSA Revised Scope of Services – Contract Amendment #3

CTH M  
 CTH Q – STH 113  
 (Oncken Rd to Blue Bill Park Dr)  
 Dane County

MSA Professional Services, Inc. (MSA)  
 As Subconsultant to KL Engineering, Inc. (KL)

The following sections of the scope as attached to the original contract signed September 2, 2020, contract amendment #1 dated June 24, 2021 and contract amendment #2 dated March 27, 2023 are revised as follows.

**D. REAL ESTATE ACQUISITION**

*Remove and replace Section D.1 as follows:*

1. **GENERAL UNDERSTANDING:** Dane County plans to reconstruct CTH M from Oncken Road to STH 113. STP Urban funds will be used for construction. There will be WisDOT oversight of the Real Estate process. The Real Estate parcel numbers, names and sizes were provided by KL on April 30, 2020 (for original contract). Below the parcels are listed with owner updates from current County GIS (original contract) and added column for current plat parcels (CA #3).

	TPP Parcel	Tax ID #	Owner	Acquis Type/Acres	Orig Contract Complexity Effort	Current Complexity Effort (CA#3)
1	NPN	80932180040	Bishops Bay Land Holdings LLC	Fee: 1.23 ac	Average	N/A
2	NPN	80929495009	Inspire Holdings LLC	Fee: 1.23 ac	Average	N/A
21	NPN	80920495007	Kenneth J Hellenbrand, Jacqueline Anne Hellenbrand	Fee: unknown ac	Average	N/A
26	NPN	80922394407	Herman J Wipperfurth, N C Wipperfurth Properties LLC	Fee: 0.05 ac	Average	N/A
35	WHA	80922380010	Whitehouse Associates LLC	Total take	Average	Above Average
36		80922383950			Average	
9	1	80928286808	Westport Corners, LLC	Total take	Average	High
4	2	80929196609	Nathaniel P Coleman	Fee: 0.62 ac PLE: 0 TLE: 0.19 ac	Average	High
5	3	80929199704	James E Prochaska	Fee: 0 PLE: 0 TLE: 0.35 ac	Average	Average
8	4	80929183908	Douglas Thomas Shillinglaw	Fee: 0.35 ac PLE: 0 TLE: 0	Average	Average
3	5	80929480006	WI DNR	Fee: 3.16 ac PLE:	Average	High
16		80928385602			Average	

	TPP Parcel	Tax ID #	Owner	Acquis Type/Acres	Orig Contract Complexity Effort	Current Complexity Effort (CA#3)
27		80922385010		TLE: 0.37 ac	Average	
29		80928280000			Average	
34		80922385010			Average	
6	6	80929199900	Nick and Allison Reynebeau	Fee: 0.19 ac PLE: 0 TLE: 0.17 ac	Average	High
7		80929183604			Average	
17	7	80928290508	Richard G Smith (also "Nancy M Smith")	Fee: 4.01 ac PLE: 0 TLE: 0	Average	High
18		80928288100			Average	
19	8	80929181300	Douglas T Shillinglaw, Luann M Washa-Shillinglaw	Fee: 0 PLE: 0 TLE: 0.01 ac	Average	Average
10	9	80928286504	Jacqueline M Statz	Fee: 0.04 ac PLE: 0 TLE: 0	Average	Average
11	11	80929184701	Michael J Cupp	Fee: 0.01 ac PLE: 0 TLE: 0.02 ac	Average	Above Average
20	12	80929180358	Lori A Purdy, Dana C Purdy	Fee: 0.10 ac PLE: 0 TLE: 0	Average	Average
12	13	80929101090 80929101000 80929101030 80929101060	<b>Condominium (4)</b> Advanced Concrete Properties LLC Thomas Finhert Mendota Tr	Fee: 0.12 ac PLE: 0 TLE: 0.03 ac	Average	High
13	14	80929101590 80929101560 80929101500 80929101560	<b>Condominium (4)</b> Torger Mikkelson Janfort LLC Patrick Heany Loeffelholz Tr	Fee: 0.04 ac PLE: 0 TLE: 0.02 ac	Average	High
14	16	80929100050 80929100010 80929100030	<b>Condominium (3)</b> Linmorlex LLC Holiday Warehouses LLC Janfort LLC	Fee: 0.03 ac PLE: 0 TLE: 0.01 ac	Average	High
15	17	80928285005	Donald G Olson	Fee: 0.35 ac PLE: 0 TLE: 0.09 ac	Average	High
	19	80928287905	Harbot Trust	Fee: 0 PLE: 0 TLE: 0.15 ac	None	Average
30	22	80921485409	Town of Westport	Fee: 3.48 ac PLE: 0 TLE: 0	Average	Above Average
22	23	80928185006	Munz Investments LLC	Fee: 0 PLE: 0.53 ac TLE: 0.26 ac	Average	Above Average
23		80921493105			Average	
25	24	80922391510	Town of Westport	Fee: 2.95 ac PLE: 1.02 ac TLE: 0	Average	Above Average
31		80921495005			Average	
32		80922391510			Average	
33	26	80922391651	Bethel S Berg	Fee: 0.03 ac PLE: 0 TLE: 0	Average	Above Average
	27	80922392007	Weston et al	Fee: 0.04 ac PLE: 0.05 ac TLE: 0	None	Above Average

	TPP Parcel	Tax ID #	Owner	Acquis Type/Acres	Orig Contract Complexity Effort	Current Complexity Effort (CA#3)
	28	80928199304	Kulcyk	Fee: 0.03 ac PLE: 0.03 ac TLE: 0	None	Above Average
24	29	80921497405	Stephen L Schlecht, Marianne M Schlecht	Fee: 0.68 PLE: 0.04 TLE: 0	Average	High
28	33	80922361660	<b>Condominium – 100 owners</b> Yahara Crossing LLC	Fee: 0.06 ac PLE: 0 TLE: 0.06 ac	Average	High
	34	80922450790	1st Active Seniors Corp	Fee: 0 PLE: 0 TLE: 0.01 ac	None	Average
	27 Rev	80922392007	Weston et al	Fee: 0.04 ac PLE: 0.05 ac TLE: 0	None	Above Average
	28 Rev	80928199304	Kulcyk	Fee: 0.03 ac PLE: 0.03 ac TLE: 0	None	Above Average

Scope assumptions:

- a. 28 Parcels Total (includes 2 re-negotiations)
  - i. 24 involve Fee and/or PLE
  - ii. 4 involve TLE
- b. Assumes a high, above average, and average level of complexity and coordination for all real estate services. Said complexity level is based on parcel definitions from WisDOT's parcel matrix and corresponding anticipated number of hours per parcel. See above change to parcel complexity levels.
- c. Assume 21 appraisals. This amendment includes re-appraisals for 4 parcels because of TPP revisions, and an Expanded Sales Study and Nominal Payment Parcel Report for the remainder of parcels, in base cost.
- d. Review appraisals included for 21 appraisals.

*Remove and replace Section D.2.b as follows:*

- b. The Relocation Order document for the remaining parcels was provided by KL to the county for the County Clerk to file by September 14, 2022. The work will start upon receiving a copy of this filed document. This delay has reduced the amount of time available for acquisition completion and increased the parcel complexity.

*Remove and replace Section D.3.c.i as follows:*

- c. General meetings:
  - i. Attendance at up to 25 R/E Coordination Meeting with county staff by conference call are included.

*Remove and replace Section D.3.e as follows:*

- e. Appraisals
  - i. Allows for 21 appraisals total, including 4 re-appraisals to accommodate plat revisions, and an Expanded Sales Study, and a Nominal Payment Parcel Report.

*Remove and replace Section D.3.f*

- f. Review appraisals of Compass work products by a separate Review Appraiser  
Metropolitan Appraisal are included for the 21 appraisals

*Remove and replace Section D.3.j.iii as follows:*

- iii. Provide follow-up calls to property owners to answer questions regarding the information provided based on the established acquisition complexity listed in the Section D.1 as follows:

Average: Up to one (1) follow-up call with the owner

Above Average: Up to three (3) follow-up calls with the owner

High: Up to six (10) follow-up calls with the owner

*Remove and replace Section D.3.j.iv as follows:*

- iv. Meetings will be scheduled if requested by property owners to address concerns regarding the project. The meetings are anticipated to be held virtually or locally in Dane County. The number of meetings is based on the established acquisition complexity listed in the Section D.1 table as follows:

Average: Up to one meeting with the owner.

Above Average: up to three (3) meetings with the owner.

High: up to six (6) meetings with the owner.

*Remove and replace Section D.5 as follows:*

5. Partial Release of Mortgage: MSA will review the Title Search or Title Update to determine if a fee or PLE parcel has a mortgage. WisDOT requires a Partial Release of Mortgage for every Fee or PLE parcel with an existing mortgage. This process includes obtaining the Partial Releases or Owner Acknowledgment forms based on each mortgage shown on the title report. Up to 18 Partial Releases of Mortgage from both large and local banks are included.

*Add new Section D.7 as follows:*

7. If a negotiated settlement cannot be reached, on a parcel with value determined through an appraisal, a Jurisdictional Offer, Lis Pendens and Award of Damages will be prepared for signature and delivery by the County for up to 8 parcels. This will include issuance of payment to the parcel owner and recording of the award of damages via Simplifile.

*Section D.7 will now be labeled Section D.8*

**CTH M Project, Dane County  
Contract Amendment #3  
Cost Detail**

**Contract Amendment #3**

CTH M, Dane Co  
CTH Q – STH 113

Original Contract		
# parcels	Cost	Cost/parcel
36	\$90,110.53	\$2,503.07

**Section D.1 - GENERAL UNDERSTANDING**

*	Plat Parcel	Tax ID #	Owner (Orig. Contract)	Current Owner	Orig Contract		Current Situation (CA #3)		Cost Diff, Orig to Current (CA #3 Cost)
					Complexity Effort	Orig Cost	Current Complexity	Current Cost	
1	NPN	80932180040	Bishops Bay Land Holdings LLC		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
2	NPN	80929495009	Inspire Holdings LLC		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
3	5	80929480006	WI DNR*		Average	\$2,503.07	High	\$7,840.00	\$5,336.93
4	2	80929196609	Nathaniel P Coleman	County Ranch, LLC	Average	\$2,503.07	High	\$7,840.00	\$5,336.93
5	3	80929199704	James E Prochaska		Average	\$2,503.07	Average **	\$2,800.00	\$296.93
6	6	80929199900	Jerin P Robertson	Nick & Allison Reynebeau	Average	\$2,503.07	High	\$7,840.00	\$5,336.93
7	6	80929183604	Jerin P Robertson	Nick and Allison Reynebeau	Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
8	4	80929183908	Douglas Thomas Shillinglaw		Average	\$2,503.07	Average **	\$2,800.00	\$296.93
9	1	80928286808	Westport Corners, LLC		Average	\$2,503.07	High	\$7,840.00	\$5,336.93
10	9	80928286504	Jacqueline M Statz		Average	\$2,503.07	Average **	\$2,800.00	\$296.93
11	11	80929184701	Michael J Cupp		Average	\$2,503.07	Above Average	\$3,920.00	\$1,416.93
12	13	80929101090 80929101000 80929101030 80929101060	Condominium (4)		Average	\$2,503.07	High	\$7,840.00	\$5,336.93
13	14	80929101590 80929101560 80929101500 80929101560	Condominium (4)		Average	\$2,503.07	High	\$7,840.00	\$5,336.93
14	16	80929100050 80929100010 80929100030	Condominium (3)		Average	\$2,503.07	High	\$7,840.00	\$5,336.93
15	17	80928285005	Donald G Olson		Average	\$2,503.07	High	\$7,840.00	\$5,336.93
16	5	80928385602	WI DNR*		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
17	7	80928290508	Richard G Smith		Average	\$2,503.07	High	\$7,840.00	\$5,336.93
18	7	80928288100	Richard G Smith		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
19	8	80929181300	Douglas T Shillinglaw, Luann M Washa-Shillinglaw		Average	\$2,503.07	Average **	\$2,800.00	\$296.93

**CTH M Project, Dane County  
Contract Amendment #3  
Cost Detail**

20	12	80929180358	Lori A Purdy, Dana C Purdy		Average	\$2,503.07	Average **	\$2,800.00	\$296.93
21	NPN	80920495007	Kenneth J Hellenbrand, Jacqueline Anne Hellenbrand		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
22	23	80928185006	Munz Investments LLC		Average	\$2,503.07	Above Average	\$3,920.00	\$1,416.93
23	23	80921493105	Munz Investments LLC		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
24	29	80921497405	Stephen L Schlecht, Marianne M Schlecht		Average	\$2,503.07	High	\$7,840.00	\$5,336.93
25	24	80922391510	Town of Westport		Average	\$2,503.07	Above Average	\$3,920.00	\$1,416.93
26	NPN	80922394407	Herman J Wipperfurth, N C Wipperfurth Properties LLC		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
27	5	80922385010	WisDNR*		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
28	33	80922361660	Condominium – 100 owners		Average	\$2,503.07	High	\$7,840.00	\$5,336.93
29	5	80928280000	WisDNR*		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
30	22	80921485409	Lena LLC	Town of Westport	Average	\$2,503.07	Above Average	\$3,920.00	\$1,416.93
31	24	80921495005	Town of Westport		Average	\$2,503.07	N/A	\$2,800.00	\$296.93
32	24	80922391510	Town of Westport		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
33	26	80922391651	Bethel S Berg		Average	\$2,503.07	Above Average	\$3,920.00	\$1,416.93
34	5	80922385010	WisDNR*		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07
35	WHA	80922380010	Whitehouse Associates LLC		Average	\$2,503.07	Above Average	\$3,920.00	\$1,416.93
	19	80928287905	Harbot Trust		N/A	\$0.00	Average	\$2,800.00	\$2,800.00
	27	80922392007	Weston et al		N/A	\$0.00	Above Average	\$3,920.00	\$3,920.00
	27 rev	80922392007	Weston et al		N/A	\$0.00	Above Average	\$3,920.00	\$3,920.00
	28	80928199304	Kulcyk		N/A	\$0.00	Above Average	\$3,920.00	\$3,920.00
	28 rev	80928199304	Kulcyk		N/A	\$0.00	Above Average	\$3,920.00	\$3,920.00
	34	80922450790	1st Active Seniors Corp		N/A	\$0.00	Average	\$2,800.00	\$2,800.00
36	WHA	80922383950	Whitehouse Associates LLC		Average	\$2,503.07	N/A	\$0.00	-\$2,503.07

\* Sorted by original contract order

TOTALS: \$90,110.53 \$147,840.00 \$57,729.47

\*\* Adjusted for time delay

<b>Section D.3.c.i - Real Estate Coordination Meeting</b>				
Increased number of meetings from 2 to 25 expected	\$2,055.88		\$25,698.50	\$23,642.62

**CTH M Project, Dane County  
Contract Amendment #3  
Cost Detail**

<b>Section D.3.e - Appraisals</b>	\$69,600.00		\$69,600.00	\$0.00
Increase number of appraisal reports to include an additional 4 reports.				
Re-appraisal of parcels 24 & 29	\$1,200 ea		\$2,400.00	\$2,400.00
Re-appraisal of parcels 27 & 28	\$800 ea		\$1,600.00	\$1,600.00
<b>Section D.3.f - Review appraisals</b>	\$11,250.00		\$11,250.00	\$0.00
Increase number of appraisal review to include an additional 4 reports				
Parcel 24, 27, 28, & 29	\$750 ea		\$3,000.00	\$3,000.00
<b>Section D.3.h - Relocation</b>	\$2,000.00		\$2,000.00	\$0.00
<b>Section D.4 - Utility Releases</b>	\$3,140.00		\$3,140.00	\$0.00
<b>Section D.5 - Partial Release of Mortgage</b>	\$5,225.00		\$7,837.50	\$2,612.50
Increase the number of potential partial releases of mortgage from 12 to 18				
<b>Section D.6 - Access Agreements</b>	\$2,080.00		\$0.00	-\$2,080.00
<b>Section D.7 - Condemnation / Use of Eminent Domain</b>	\$0.00		\$16,800.00	\$16,800.00
Additional services to include completion of right of way acquisition through use of Eminent Domain				
GEN - RE-PM Billings	\$7,022.20		\$7,022.20	\$0.00
<b>Real Estate Total</b>	<b>\$192,483.61</b>		<b>\$298,188.20</b>	<b>\$105,704.59</b>
Wetland Delineation	\$19,400.75		\$19,400.75	\$0.00
Hazmat	\$64,305.00		\$64,305.00	\$0.00
<b>Grand Total</b>	<b>\$276,189.36</b>		<b>\$381,893.95</b>	<b>\$105,704.59</b>



**D.1 - GENERAL UNDERSTANDING**

**Difference**

TPP Parcel	Name	Current contact amount	Complexity	Actual cost	CA#3 Add'l Requested	Total Contract Amount	Actual Cost vs Total Contract Amount
1	Westport Corners	\$2,503	High	\$8,670	\$5,337	\$7,840	\$830
2	County Ranch	\$2,503	High	\$7,197	\$5,337	\$7,840	-\$643
3	Procaska	\$2,503	Average	\$3,628	\$297	\$2,800	\$828
4	Shillinglaw	\$2,503	Average	\$3,316	\$297	\$2,800	\$516
5	DNR	\$12,515	High	\$9,430	-\$4,675	\$7,840	\$1,590
6	Reynebeau	\$5,006	High	\$7,865	\$2,834	\$7,840	\$25
7	Smith	\$5,006	High	\$9,864	\$2,834	\$7,840	\$2,024
8	Shillinglaw	\$2,503	Average	\$2,617	\$297	\$2,800	-\$183
9	Staz	\$2,503	Average	\$2,624	\$297	\$2,800	-\$176
11	Cupp	\$2,503	Above Ave	\$3,376	\$1,417	\$3,920	-\$544
12	Purdy	\$2,503	Average	\$3,708	\$297	\$2,800	\$908
13	Condo	\$2,503	High	\$6,896	\$5,337	\$7,840	-\$944
14	Condo	\$2,503	High	\$6,192	\$5,337	\$7,840	-\$1,648
16	Condo	\$2,503	High	\$7,231	\$5,337	\$7,840	-\$609
17	Olson	\$2,503	High	\$4,706	\$5,337	\$7,840	-\$3,134
18	Kulby	\$0	Partial	\$616	\$2,800	\$2,800	-\$2,184
19	Harbot	\$0	Average	\$3,267	\$2,800	\$2,800	\$467
22	Town	\$2,503	Above Ave	\$7,577	\$1,417	\$3,920	\$3,657
23	Munz	\$5,006	Above Ave	\$6,618	-\$1,086	\$3,920	\$2,698
24	Town	\$7,509	Above Ave	\$5,458	-\$3,589	\$3,920	\$1,538
26	Berg	\$2,503	Above Ave	\$6,720	\$1,417	\$3,920	\$2,800
27	Weston	\$0	Above Ave x 2	\$6,797	\$7,840	\$7,840	-\$1,043
28	Kulcyk	\$0	Above Ave x 2	\$10,932	\$7,840	\$7,840	\$3,092
29	Schlecht	\$2,503	High	\$8,930	\$5,337	\$7,840	\$1,090
33	Condo	\$2,503	High	\$4,553	\$5,337	\$7,840	-\$3,287
34	1st Active Seniors	\$0	Average	\$2,781	\$2,800	\$2,800	-\$19
Early	Whitehouse	\$5,006	Above Ave	\$6,227	-\$1,086	\$3,920	\$2,307
Additional properties include in OC bu		\$10,012		\$0	-\$10,012	\$0	\$0
<b>Total</b>		<b>\$90,111</b>		<b>\$157,797</b>	<b>\$57,730</b>	<b>\$147,840</b>	<b>\$9,957</b>

**Section D.3.c.i - Real Estate Coordination Meeting**

\$ 2,055.88	\$ 12,044.44	\$ 2,484.12	\$ 4,540.00	\$ 7,504.44
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**GEN - RE-PM & Billings**

\$ 7,022.20	\$ 42,050.65	\$ 22,357.01	\$ 29,379.21	\$ 12,671.44
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**Section D.3.e - Appraisals**

\$ 69,600.00	\$ 73,600.00	\$ 4,000.00	\$ 73,600.00	\$ -
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**Section D.3.f - Review appraisals**

\$ 11,250.00	\$ 14,250.00	\$ 3,000.00	\$ 14,250.00	\$ -
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**Section D.3.h - Relocation**

\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -
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**Section D.4 - Utility Releases**

\$ 3,140.00	\$ 6,034.12	\$ -	\$ 3,140.00	\$ 2,894.12
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**Section D.5 - Partial Release of Mortgage**

\$ 5,225.00	\$ 6,638.49	\$ 1,413.49	\$ 6,638.49	\$ -
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**Section D.6 - Access Agreements**

\$ 2,080.00	\$ -	\$ (2,080.00)	\$ -	\$ -
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**Section D.7 - Condemnation / Use of Eminent Domain**

\$ -	\$ -	\$ 16,800.00	\$ 16,800.00	\$ (16,800.00)
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<b>Total</b>	<b>\$ 192,483.61</b>	<b>\$ 314,415.09</b>	<b>\$ 105,704.38</b>	<b>\$ 298,187.70</b>	<b>\$ 16,227.39</b>
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# Gerry Schmitt

**Subject:** FW: SRF Design Amendment

**From:** Paul Chellevoid <PChellevoid@srfconsulting.com>

**Sent:** Wednesday, September 6, 2023 1:55 PM

**To:** Gerry Schmitt <GSchmitt@KLEngineering.com>

**Subject:** RE: SRF Design Amendment

Gerry,

Below is a listing of the dates, staff, and charges that we are looking to recoup for SRF's work on the CTH M project.

Project	11224.01	CTH M Final Dsgn - Oncken Rd to STH 113	Invoice	<Draft>	
<b>Billing Backup</b>		Tuesday, September 5, 2023			
SRF Consulting Group, Inc.		Invoice <Draft> Dated 8/31/2023		6:46:05 PM	
Phase	00040	County Highway Design			
<b>Professional Personnel</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Professional IV					
10882	Burnham, Rachel	3/20/2023	2.00	50.49	100.98
10882	Burnham, Rachel	3/23/2023	2.00	50.49	100.98
10882	Burnham, Rachel	4/5/2023	1.00	50.49	50.49
10882	Burnham, Rachel	4/11/2023	1.00	50.49	50.49
Professional II					
11390	Elert, Eric	3/17/2023	7.30	38.23	279.08
11390	Elert, Eric	3/20/2023	7.00	38.23	267.61
11390	Elert, Eric	3/21/2023	7.00	38.23	267.61
11390	Elert, Eric	3/22/2023	5.00	38.23	191.15
11390	Elert, Eric	3/23/2023	7.00	38.23	267.61
11518	Johnson, Morgan	3/17/2023	4.00	38.10	152.40
11518	Johnson, Morgan	3/20/2023	3.50	38.10	133.35
11518	Johnson, Morgan	3/21/2023	3.00	38.10	114.30
11518	Johnson, Morgan	3/21/2023	2.00	38.10	76.20
11518	Johnson, Morgan	3/22/2023	3.00	38.10	114.30
11518	Johnson, Morgan	3/23/2023	7.00	38.10	266.70
11518	Johnson, Morgan	3/24/2023	2.00	38.10	76.20
11518	Johnson, Morgan	3/24/2023	1.00	38.10	38.10
11518	Johnson, Morgan	3/31/2023	2.00	38.10	76.20
11518	Johnson, Morgan	3/31/2023	2.00	38.10	76.20
<b>Totals</b>			<b>68.80</b>		<b>2,699.95</b>
<b>Overhead 172.82%</b>					<b>4,666.05</b>
<b>Fee 9%</b>					<b>662.94</b>
<b>Total Labor</b>					<b>8,028.94</b>
			<b>Total this Phase</b>		<b>\$8,028.94</b>
			<b>Total this Project</b>		<b>\$8,028.94</b>
			<b>Total this Report</b>		<b>\$8,028.94</b>

The above includes an unpaid invoice amount of \$324.97, so the actual amount of the amendment request to Pam is \$7,703.97.

The additional staff time occurred as a result of the following:

1. Quantities – SRF agreed to provide KL quantities in spreadsheet format. SRF planned to provide quantities ONLY. In addition to quantities, KL requested SRF to create MQ sheets for inclusion in their plan set. We did not agree in scoping to provide MQ sheets. Additional effort to produce these 31 additional sheets. – 22 hours

2. Assumed 28 sheets for signing and marking plans. Actual sheet number is 56. Assumed signing and marking would be on same sheets. Due to amount of information needed on each page, the sheets were separated into individual sections adding to the effort. - 20 hours
3. Assumed 17 sheets for Erosion Control. Actual sheet number is 38 due to the details required to be shown on the sheets. Extra effort. – 20 hours
4. SRF hours were cut down significantly during negotiations and assumed only LIMITED revisions. Additional revision rounds and multiple updates occurred as design updates to their geometry were incorporated. – 12 hours

Please let me know if you have any questions or need anything else from me.

Thanks,  
Paul