

**DANE COUNTY
POLICY AND FISCAL NOTE**

| | | |
|-------------------|--------------|-------------------------------|
| _____ Original | _____ Update | Substitute No. _____ |
| Sponsor: | | Resolution No. <u>510</u> |
| Vote Required: | | Ordinance Amendment No. _____ |
| Majority <u>X</u> | Two-Thirds | |

Title of Resolution or Ord. Amd.:

**AUTHORIZING LEOPOLD LEASE FOR EARLY CHILDHOOD INITIATIVE PROGRAM
DCDHS - CYF Division**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services is involved in a program of providing more localized services in the communities identified as needing those services most. One such program is the Early Childhood Initiative (ECI) Program. The Early Childhood Initiative program is renewing office space in a building owned by the Fiduciary Real Estate Development, Inc. and this space is located at 3301 Leopold Way #108, Fitchburg, Wisconsin. This resolution is to pay for the monthly rental payment of \$525 per month to cover costs related to occupying this space during the lease term of twelve months (05/01/16 - 04/30/17).

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

Authorizes the County Executive and County Clerk to execute a lease for space for the The Early Childhood Initiative program in a building at 3301 Leopold Way #108, Fitchburg, owned by Fiduciary Real Estate Development, Inc. The monthly rental payment is \$525 per month. Adequate funds are budgeted for lease payments, phone, and electric costs.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- _____ No Fiscal Effect
- _____ Results in Revenue Increase
- X Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- X No Budget Effect
 - _____ Increases Rev. Budget
 - _____ Increases Exp. Budget
 - _____ Decreases Rev. Budget
 - _____ Decreases Exp. Budget
 - _____ Increases Position Authority
 - _____ Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

| | Current Year | | Annualized | | | Current Year | | Annualized | |
|----------------------|--------------|----------|------------|----------|--------------|--------------|----------|------------|----------|
| | Increase | Decrease | Increase | Decrease | | Increase | Decrease | Increase | Decrease |
| Expenditures - | | | | | Revenues - | | | | |
| Personal Services | | | | | County Taxes | | | | |
| Operating Expenses | \$3,675 | | \$6,300 | | Federal | | | | |
| Contractual Services | | | | | State | | | | |
| Capital | | | | | Other | | | | |
| Total | \$3,675 | \$0 | \$6,300 | \$0 | Total | \$0 | \$0 | \$0 | \$0 |

Personnel Impact/FTE Changes:

Prepared By:

| | |
|---|---------------------------------|
| Agency: Dane County Human Services Department | Division: Administration |
| Prepared by: Steven Delain | Date: 3/15/2016 Phone: 242-6453 |
| Reviewed by: Edjuana Ogden | Date: 3/15/2016 Phone: 242-6403 |