



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

---

Wednesday, April 20, 2016

5:30 PM

Robert B. Skuldt Conference Room at the Airport

---

#### Robert B. Skuldt Conference Room at the Airport

#### A. Call To Order

Chair Probasco called the meeting to order at 5:30pm

**Present:** 6 - DENNIS O'LOUGHLIN, PAUL RUSK, DAVE de FELICE, SALLY PROBASCO,  
PERRY ARMSTRONG and ANDREW SCHAUER

**Excused:** 3 - GEORGE GILLIS, WILLIAM HAIGHT and DONALD ESPOSITO JR.

Staff in attendance: Livingston; Jensen; Jones; and Ladell

#### Pledge of Allegiance

The Pledge was recited.

#### B. Consideration of Minutes

1. [2015 MIN-701](#) MAR 16 2016 AIRPORT COMMISSION MEETING MINUTES

**Attachments:** [2015 MIN-701 Airport Commission Minutes 3 16 2016](#)  
[2015 MIN-701 registrants at Airport Cmsn 20160316](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. O'LOUGHLIN, that the Minutes of the April 20, 2016 Airport Commission be approved. The motion carried by a voice vote. (5-0)

#### C. Reports of Subcommittees - None

There were no reports of subcommittees.

#### D. Referrals (Resolutions & Ordinance Amendments)

1. [2015 RES-534](#) AUTHORIZING EXECUTION OF ELECTRIC SERVICE AGREEMENT FOR PURCHASE OF BACKUP GENERATION SERVICE AT THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK, de FELICE, KRAUSE, McCARVILLE and O'LOUGHLIN

**Attachments:** [2015 RES-534](#)

[2015 RES-534 FISCAL NOTE](#)

[2015 RES-534 CONTRACT FOR AIRPORT CMSN](#)

A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. de FELICE, that Resolution 2015 RES-534 be recommended for approval. The motion carried by a voice vote. (5-0)

#### **E. Items Requiring Commission Action**

1. *Mileage and Per Diem for Commissioners in attendance at this meeting, April 20, 2016.*

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. O'LOUGHLIN, to approve mileage and per diem for the commissioners in attendance at tonight's meeting, April 20, 2016. Motion carried by a voice vote. (5-0)

#### **F. Presentations - none.**

#### **G. Reports to Commission**

## 1. Activity Report

Cmsnr. SCHAUER arrived prior to this agenda item.

Director Livingston was pleased to report that in February, passenger enplanement was up 8%. Passenger traffic was up 6.4% and tower movement was up 17.3% for the year.

Livingston reported that he recently met with Senator Baldwin's staff in Washington, D.C. regarding approval of additional security checkpoint equipment in time for Epic's September, 2016 Annual, User Group event.

Jones was happy to report that the Airport's Marketing and Communications Director, Brent Kyzer-McHenry, in conjunction with the Airport's marketing agency, were recipients of two "Addy" awards for the "Who knew?!" campaign. Chair Probasco and commission members expressed congratulations.

Jensen reported that May 7-21, 2016, there will be a runway closure which will not affect capacity, but will likely have noise impact on some neighborhoods. The Airport's website should be updated to provide notification and updates to interested parties.

Jensen also reported that Badger Honor flights are scheduled for April 30, 2016 and May 21, 2016. Currently, most participants are Korean War Veterans; there are some Vietnam Vets and very few WWII Vets participants.

## 2. Air Park Update

Jones deferred the report on the Adams Contract to Cmsnr. RUSK. RUSK informed the Commission that the County Board, at its April 7, 2016 meeting, did not approve the Contract with Adams for billboard lease renewal.

Jones also reported that staff recently met with the Airport's concessionaires, SSP and Paradies. Approximately June 1, 2016, SSP will be closing some of the concepts and adding additional seating to the WURST bar & restaurant to accommodate passengers during construction. After construction is complete, they hope to re-open restaurants by August 30, 2016 and should be completely finished with the new concepts by the end of this year. Temporary food kiosks will also be set up to accommodate passengers during the remainder of the construction period.

Paradies, our retail concessionaire, is moving forward with their construction and should be finished by August 15, 2016.

## H. Future Meeting Items and Dates

The next meeting of the Airport Commission is tentatively scheduled for Wednesday, May 18, 2016 at 5:30pm. County Executive supervisor appointments to the Airport Commission will not likely be made by then, so the current supervisor members will serve until such appointments are made and subsequently confirmed by the County Board.

**I. Public Comment on Items not on the Agenda**

There was no public comment.

**J. Such Other Business as Allowed by Law**

There was no other business as allowed by law.

**K. Adjourn**

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. O'LOUGHLIN to adjourn. The motion carried by a voice vote. (6-0) The meeting was adjourned at 6:00pm.

**Minutes respectfully submitted by: Chair, Sally Probasco**

**cjl**

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1*