



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Wednesday, February 21, 2018

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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A. Call To Order

Present: 7 - DENNIS O'LOUGHLIN, PAUL RUSK, SALLY PROBASCO, WILLIAM HAIGHT,
PERRY ARMSTRONG, ANDREW SCHAUER and MAUREEN McCARVILLE

Absent: 1 - DONALD ESPOSITO JR.

Staff in Attendance: Livingston; Jensen; Jones and Ladell

Guests in Attendance: Col. Erik Peterson, 115th FW-ANG; Brett Halverson, Madison Chamber of Commerce

Pledge of Allegiance

The pledge was recited.

Chair Haight moved item F-1 to this point on the agenda in consideration of presenter, Colonel Peterson's schedule. Chair Haight introduced Colonel Peterson from the Wisconsin Air National Guard's 115th Fighter Wing.

Colonel Peterson presented slides providing an overview of the purpose and need for action to obtain the operation of the F-35s in Dane County. He outlined the current status and tentative timeline of the F-35 aircraft Airport selection process, preparation of the Environmental Impact Statement, and opportunities for public involvement for which the Guard will provide notification.

A short discussion ensued and commissioners commended the Guard for its service and impact on the safety of the citizens of Dane County.

B. Consideration of Minutes

- 1. [2017 MIN-471](#) AIRPORT COMMISSION MINUTES 1 10 2018

Attachments: [2017 MIN-471](#)

A motion was made by Cmsnr. PROBASCO, seconded by Supervisor McCARVILLE, that the Minutes be approved. The motion carried by a voice vote. (7-0)

C. Report of Chair

1. TASC Letter

Chair Haight reported that on behalf of the Commission he responded to a written request from TASC that it would not be in order for the Airport Commission to take a formal position on their request at this time.

D. Referrals (Resolutions & Ordinance Amendments)

- 1. [2017 OA-044](#) AMENDING CHAPTER 15 OF THE DANE COUNTY CODE OF ORDINANCES, RESCINDING REFERENCE TO THE TRUAX AIRPORT DESIGN REVIEW COMMITTEE

Sponsors: RUSK, McCARVILLE, NELSON and SCHAUER

Attachments: [2017 OA-044](#)

Jones explained the Ordinance Amendment. A motion was made by Supervisor RUSK, seconded by Supervisor O'LOUGHLIN, that the Ordinance be recommended for approval. The motion carried by a voice vote. (7-0)

- 2. [2017 RES-439](#) AUTHORIZING TRAVEL OUTSIDE OF THE CONTINENTAL UNITED STATES FOR THE DANE COUNTY REGIONAL AIRPORT DEPUTY AIRPORT DIRECTOR - FINANCE AND ADMINISTRATION

Sponsors: RUSK, McCARVILLE, O'LOUGHLIN and SCHAUER

Attachments: [2017 RES-439](#)
[2017 RES-439 Fiscal Note](#)

Jones explained the Resolution. A motion was made by Supervisor SCHAUER, seconded by Supervisor McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote. (7-0)

E. Items Requiring Commission Action

- 1. Mileage and Per Diem for Airport Commission members in attendance at this meeting, February 21, 2018.

A motion was made by Cmsnr. PROBASCO, seconded by Cmsnr. ARMSTRONG, to approve mileage and per diem for commission members in attendance at this, February 21, 2018 meeting of the Airport Commission. Motion carried by a voice vote. (7-0)

F. Presentations

1. 115th FW-ANG Update

The 115th FW-ANG presentation was moved up to the beginning of the meeting - see notes after the "Pledge of Allegiance."

G. Reports to Commission

1. Activity Report

Chair Haight deferred to Director Livingston who reported that December enplanements were up 5 percent year over year.

Livingston was pleased to report that 2017 was the best year in history for the Dane County Regional Airport (DCRA) with passenger traffic up 3 percent from 2016. There were 1.9 million passengers that were served by DCRA.

The estimated load factor for the year was 80 percent. The projected seat capacity from March through August indicates monthly double digit increases.

2. Air Park Matters

Deputy Director Jones reported on Air Park tenant activity including potential new building projects which will likely come back to the commission for review and/or approval. A brief discussion ensued.

3. Capital Project Update

Livingston and Jones briefed the commission on the recent publicly announced Airport Terminal Modernization capital project. The multi-year project includes expansion of select gate seating areas and restrooms, safety and security access systems, and jet bridge replacement including eco-responsible HVAC systems for all bridges.

Jones also gave an overview of the solar project Request for Proposals (RFP) timeline and process. The RFP will be published in March for bid submittals.

H. Future Meeting Items and Dates

After some discussion, and due to conflicts, commissioners decided by unanimous consent to tentatively next meet on Wednesday, March 21, 2018.

I. Public Comment on Items not on the Agenda

There was no public comment on items not on the Agenda.

J. Such Other Business as Allowed by Law

There was no other business as allowed by law.

K. Adjourn

A motion was made by Cmsnr. PROBASCO, seconded by Supervisor McCARVILLE to adjourn. Motion carried by a voice-vote. (7-0) The meeting adjourned at 6:14PM.

Minutes submitted on behalf of William Haight, Chair

WH:cjl

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LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administration Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1