

2023 FUND TRANSFER REQUEST FORM

AGENCY	Human Services Department	ORGANIZATION	Fund 2610	LEGISTAR FILE #	2023 FTR-			
202306-2	Transferring encumbrance carry forwards from the Behavioral Health Program, which is no longer in use, to their proper divisions in 2023.							
TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase Revenue)				CURRENT BALANCES				
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)		Budgeted Amount	Available Balance			
1	\$437	INPATIENT FEES	464351	355035				
2	\$39,260	OUTREACH	467000	35601				
3	\$13,630	PEER SUPPORT	467138	35511				
4	\$414,900	COMMUNITY PREVN ORGNZN & AWARE	468331	35408				
5	\$454,160	OPERATING TRANSFERS IN	460000	89000				
	\$922,387	Transfer From Total						
TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)				CURRENT BALANCES				
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)		Budgeted Amount	Available Balance			
1	\$437	INPATIENT FEES	96478	355035				
2	\$39,260	OUTREACH	74000	35601				
3	\$13,630	COUNSELING/THERAPEUTIC RESRCES	96471	35507				
4	\$414,900	COMMUNITY PREVN ORGNZN & AWARE	96000	35408				
5	\$39,260	OPERATING TRANSFERS IN	74000	89000				
6	\$414,900	OPERATING TRANSFERS IN	96000	89000				
	\$922,387	Transfer To Total						
EXPLANATION: (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)			APPROVALS					
Technical adjustment to transfer programs to their proper divisions.			Committee	Date	Approved	Denied		
			Oversight Committee					
			Controller					
			County Executive					
			Finance Committee					
<small>Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.</small>								