

Dane County

Minutes - Final Unless Amended by Committee

Personnel & Finance Committee

Monday, July 11, 2016

5:30 PM

City-County Building Room 351

City-County Building Room 351

A. Call To Order

Vice-Chair Erickson called the meeting to order at 5:32 PM.

YGP present: Sponem and Esparza

Others Present: Carlos Pabellon, Chuck Hicklin, Meg Krohn, Lynn Green, Sheriff Mahoney, Rob Nebel, Bob Lee, Supervisor Ripp, Janel Heinrich, Colleen Clark, Stephanie Munoz, Kim Jones, John Welch

Registrant: Neil Rainford, representing Dane County Employee Associations Local 65, 705, 720, 1871 and 2634.

Present: 4 - CHUCK ERICKSON, SHELIA STUBBS, CARL CHENOWETH and ANDREW

SCHAUER

Excused: 3 - JEFF PERTL, JENNI DYE and BILL CLAUSIUS

B. Consideration of Minutes

 2016 PERSONNEL & FINANCE COMMITTEE JUNE 6, 2016 MIN-125

Attachments: 2016 min-125 PF20160606

A motion was made by SCHAUER, seconded by STUBBS, that the Minutes be approved. The motion carried by a voice vote 3-0 (YGP 2-0).

C. Fund Transfers

1. 2016 TR-14 160524-2016-16 PD CIP2 increase at CLA FTR-14

Attachments: 2016 ftr-14

A motion was made by STUBBS, seconded by SCHAUER, that the Fund Transfer be approved. The motion carried by a voice vote 4-0 (YGP 2-0).

2016 2. 2016 FTR-15 160526-2016-17 8521 transport revenue incr

FTR-15

Attachments: 2016 ftr-15

A motion was made by CHENOWETH, seconded by STUBBS, that the Fund Transfer be approved. The motion carried by a voice vote 4-0 (YGP 2-0).

FUND TRANSFER REQUEST FOR BID #315032 - IMPROVEMENTS 3. 2016 **FTR-17**

IN BOTH TRAINING AND SAFETY FOR LANDFILL STAFF, AS WELL

AS INCREASING LANDFILL OPERATIONS EFFICIENCY

Sponsors: NELSON

Attachments: 2016 FTR-17 Fund Transf Request

A motion was made by CHENOWETH, seconded by SCHAUER, that the Fund Transfer be approved. The motion carried by a voice vote 4-0 (YGP 2-0).

DEPARTMENT OF ADMINISTRATION - NETWORK 4. 2016

FTR-23 INFRASTRUCTURE UPGRADE

Attachments: 2016 FTR-23 NETWORK INFRASTRUCTURE

A motion was made by STUBBS, seconded by CHENOWETH, that the Fund Transfer be approved. The motion carried by a voice vote 4-0 (YGP 2-0).

D. Referrals (Resolutions & Ordinance Amendments)

1. 2015 AUTHORIZING EXECUTION OF AN AIR SERVICE PROMOTION AND **RES-536** MARKETING AGREEMENT WITH AMERICAN AIRLINES INC - DANE

COUNTY REGIONAL AIRPORT

Sponsors: RUSK, de FELICE, GILLIS, KRAUSE, McCARVILLE, O'LOUGHLIN and SCHAUER

Attachments: 2015 RES-536

2015 RES-536 Fiscal Note

2015 RES-536 CONTRACT #12808

A motion was made by CHENOWETH, seconded by SCHAUER, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0

2. 2015 AWARD OF CONTRACT FOR VEOLIA ES TECHNICAL SOLUTIONS,

RES-539 LLC

Sponsors: RIPP, NELSON, RITT and SCHMIDT

Attachments: 2015 RES-539

2015 RES-539 Fiscal Note

2015 RES-539 CONTRACT #12803

A motion was made by STUBBS, seconded by CHENOWETH, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0 (YGP 2-0).

3. 2015 AWARDING CONTRACT FOR ELEVATOR MAINTENANCE IN

RES-545 COUNTY FACILITIES

Sponsors: PERTL, O'LOUGHLIN and SOLBERG

Attachments: 2015 RES-545

2015 RES-545 Fiscal Note

2015 RES-545 CONTRACT #12825

A motion was made by CHENOWETH, seconded by SCHAUER, that the

Resolution be recommended for approval. The motion carried by a voice vote 4-0

(YGP 2-0).

4. 2016 AUTHORIZING EXECUTION OF A LEASE OF AGRICULTURAL LAND

RES-031 AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, de FELICE and O'LOUGHLIN

Attachments: 2016 RES-031

2016 RES-031 Fiscal Note

2016 RES-031 CONTRACT #12786

A motion was made by CHENOWETH, seconded by SCHAUER, that the

Resolution be recommended for approval. The motion carried by a voice vote 4-0

5. 2016 AWARD OF CONTRACT FOR HENRY VILAS ZOO -

RES-056 ADMINISTRATION BUILDING REROOFING AND RECLADDING

Sponsors: NELSON, GILLIS, RIPP, SCHMIDT and WILLIAMS

Attachments: 2016 RES 056

2016 RES-056 Fiscal Note 2016 RES 056 Sub 1

2016 RES-056 Fiscal note Sub 1 2016 RES-056 CONTRACT #12798

A motion was made by STUBBS, seconded by CHENOWETH, that the Resolution be recommended for approval of Sub. 1. The motion carried by a voice vote 4-0 (YGP 2-0).

6. 2016 AWARD OF CONTRACT FOR INSPECTION AND RE-INSPECTION OF BRIDGES IN VARIOUS MUNICIPALITIES IN DANE COUNTY.

Sponsors: SCHMIDT, NELSON, RIPP and WILLIAMS

Attachments: 2016 RES-084

2016 RES-084 Fiscal Note

2016 RES-084 CONTRACT #12805

A motion was made by CHENOWETH, seconded by SCHAUER, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0

(YGP 2-0).

7. 2016 AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM THE FY 2016 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

(JAG) PROGRAM

Sponsors: RUSK, BAYRD, KRAUSE, LEVIN and WILLETT

Attachments: 2016 RES-085

2016 RES-085 Fiscal Note 2016 RES-085 MOU

A motion was made by SCHAUER, seconded by STUBBS, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 4-0 (YGP 2-0).

2016 AUTHORIZING ACCEPTANCE OF A GRANT FROM THE WI DEPT OF

RES-086 AGRICULTURE, TRADE & CONSUMER PROTECTON

Sponsors: CHENOWETH, DOWNING, KIEFER, KILMER, RIPP and STUBBS

Attachments: 2016 RES-086

2016 RES-086 Fiscal Note

Sub to 2016 RES-086 (Proposed-Downing)

2016 RES-086 CONTRACT #12812

A motion was made by CHENOWETH, seconded by SCHAUER, that the

Resolution be recommended for approval. The motion carried by a voice vote 4-0

(YGP 2-0).

9. 2016 AUTHORIZING DONATION OF FUNDS FOR INDIAN LAKE COUNTY

RES-087 PARK

Sponsors: JONES, CLAUSIUS, DOWNING, KOLAR and RIPP

Attachments: 2016 RES-087

2016 RES-087 Fiscal Note

A motion was made by CHENOWETH, seconded by SCHAUER, that the

Resolution be recommended for approval. The motion carried by a voice vote 4-0

(YGP 2-0).

10. 2016 AUTHORIZING ACCEPTANCE OF A LAKE PROTECTION GRANT

RES-088 FOR THE ACQUISITION OF LAND ALONG RICE LAKE

Sponsors: SALOV, CLAUSIUS, O'LOUGHLIN, RIPP and ZWEIFEL

Attachments: 2016 RES-088 Michaels Lk Protection Grant

2016 RES-088 Fiscal Note

2016 Res 088 BackgroundInformation

A motion was made by CHENOWETH, seconded by SCHAUER, that the

Resolution be recommended for approval. The motion carried by a voice vote 4-0

(YGP 2-0).

11. 2016 AUTHORIZING ACCEPTANCE OF A LAKE PROTECTION GRANT

RES-089 FOR THE ACQUISITION OF LAND ALONG FISH LAKE

Sponsors: RIPP

Attachments: 2016 RES-089

2016 RES-089 Fiscal Note

2016 Res 089 BackgroundInformation

A motion was made by CHENOWETH, seconded by SCHAUER, that the

Resolution be recommended for approval. The motion carried by a voice vote 4-0

12. 2016 APPROVE CROP LEASE AT SILVERWOOD COUNTY PARK

RES-091

Sponsors: SALOV, CLAUSIUS, RIPP and ZWEIFEL

Attachments: 2016 RES-091

2016 RES-091 Fiscal Note

2016 RES-091 CONTRACT #12802

A motion was made by CHENOWETH, seconded by SCHAUER, that the

Resolution be recommended for approval. The motion carried by a voice vote 4-0

(YGP 2-0).

13. 2016 AUTHORIZING ATTACHMENT OF TERRITORY TO THE

RES-092 FISH-CRYSTAL-MUD LAKE DISTRICT

Sponsors: RIPP

Attachments: 2016 RES-092

2016 RES-092 Fiscal Note 2016 RES-092 Legal Notice

A motion was made by STUBBS, seconded by CHENOWETH, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0 (YGP 2-0).

14. 2016 AUTHORIZING AN ADDENDUM TO A PROFESSIONAL SERVICES

RES-093 CONTRACT TO UW MILWAUKEE CULTURAL RESOURCE

MANAGEMENT

Sponsors: RIPP

Attachments: 2016 RES-093

2016 RES-093 Fiscal Note

2016 RES-093 CONTRACT #12059A

A motion was made by CHENOWETH, seconded by STUBBS, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0 (YGP 2-0).

15. 2016 AUTHORIZING DONATION OF FUNDS FOR ANDERSON FARM

RES-097 COUNTY PARK

Sponsors: BOLLIG, CLAUSIUS, DOWNING, DYE, ERICKSON, FERRELL, JONES, KILMER,

KOLAR, LEVIN, McCARVILLE, MILES, RITT, VELDRAN, WEGLEITNER, WILLIAMS,

ZWEIFEL and NELSON

Attachments: 2016 RES-097

2016 RES-097 Fiscal Note

A motion was made by CHENOWETH, seconded by SCHAUER, that the

Resolution be recommended for approval. The motion carried by a voice vote 4-0

16. 2016 INCREASING 2016 PROFESSIONAL SERVICES CONTRACTS WITH RES-100 JOURNEY MENTAL HEALTH CENTER INC AND TELLURIAN UCAN

INC DCDHS - ACS DIVISION

Sponsors: LEVIN, CLAUSIUS, DYE, ERICKSON, FERRELL, KILMER, MILES, NELSON, PERTL,

RITT, VELDRAN, WEGLEITNER and ZWEIFEL

Attachments: 2016 RES-100

2016 RES-100 FISCAL NOTE

2016 RES-100 CONTRACT #83324E 2016 RES-100 CONTRACT #83349B

A motion was made by STUBBS, seconded by SCHAUER, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

voice vote 4-0 (YGP 2-0).

17. 2016 AWARD OF CONTRACT FOR PHASE 10 - CELL #2 LINER

RES-101 CONSTRUCTION

Sponsors: NELSON, GILLIS, RIPP and WILLIAMS

Attachments: 2016 RES-101

2016 RES-101 Fiscal Note

Sub to 2016 RES-101 Phase 10 Cell #2 (PROPOSED - NELSON)

Sub 1 2016 RES-101

2016 RES-101 CONTRACT #12817

A motion was made by CHENOWETH, seconded by SCHAUER, that the Resolution be recommended for approval of Sub. 1. The motion carried by a

voice vote 4-0 (YGP 2-0).

18. 2016 AWARD OF CONTRACT FOR PEDESTRIAN BRIDGES - FALK

RES-102 WELLS WILDLIFE AREA

Sponsors: NELSON, GILLIS, HENDRICK, RIPP and WILLIAMS

Attachments: 2016 RES-102

Sub 2016 RES-102 Falk Wells Ped Bridge (PROPOSED -

NELSON)

2016 RES-102 Fiscal Note

Sub 1 2016 RES-102

2016 RES-102 CONTRACT #12822

A motion was made by CHENOWETH, seconded by SCHAUER, that the Resolution be recommended for approval of Sub. 1. The motion carried by a

19. 2016 AWARD OF CONTRACT FOR THE COUNTY HIGHWAY FACILITY

RES-103 SATELLITE BUILDING

Sponsors: NELSON, GILLIS, RIPP and WILLIAMS

Attachments: 2016 RES-103

2016 RES-103 Fiscal note

Sub to 2016 RES-103 Cty Hwy Fac Satellite Bldg (PROPOSED -

NELSON)

Sub 1 2016 RES-103

2016 RES-103 CONTRACT #12820

A motion was made by CHENOWETH, seconded by STUBBS, that the Resolution be recommended for approval of Sub. 1. The motion carried by a voice vote 4-0

(YGP 2-0).

20. 2016 AWARD OF CONTRACT FOR CITY-COUNTY BUILDING ROOF

RES-104 REHABILITATION

Sponsors: NELSON, GILLIS, RIPP and WILLIAMS

Attachments: 2016 RES-104

Sub to 2016 RES-104 CCB Roof Rehab (PROPOSED - NELSON)

2016 RES-104 Fiscal Note

Sub 1 2016 RES-104

2016 RES-104 CONTRACT #12815

A motion was made by SCHAUER, seconded by CHENOWETH, that the Resolution be recommended for approval of Sub. 1. The motion carried by a

voice vote 4-0 (YGP 2-0).

21. 2016 AWARD OF CONTRACT FOR PUBLIC SAFETY BUILDING CNG

RES-105 RETROFIT

Sponsors: NELSON, GILLIS, RIPP and WILLIAMS

Attachments: 2016 RES-105

2016 RES-105 Fiscal Note

Sub 2016 RES-105 PSB CNG Retrofit

Sub 1 2016 RES-105

2016 RES-105 CONTRACT #12821

A motion was made by CHENOWETH, seconded by SCHAUER, that the Resolution be recommended for approval of Sub. 1. The motion carried by a

22. 2016 AWARD OF CONTRACT FOR FISH HATCHERY HIGHWAY GARAGE

RES-106 RE-ROOFING

Sponsors: NELSON, GILLIS, RIPP and WILLIAMS

Attachments: 2016 RES-106

2016 RES-106 Fiscal note

Sub to 2016 RES-106 F.H Garage (PROPSED-NELSON)

Sub 1 2016 RES-106

2016 RES-106 CONTRACT #12819

A motion was made by STUBBS, seconded by CHENOWETH, that the Resolution be recommended for approval of Sub. 1. The motion carried by a voice vote 4-0

(YGP 2-0).

23. 2016 AWARD OF PROPOSED CONTRACT FOR ENGINEERING DESIGN

RES-107 SERVICES - LOCKS AND SPILLWAY REHABILITATION

Sponsors: NELSON, GILLIS, RIPP and WILLIAMS

Attachments: 2016 RES-107

2016 RES-107 Fiscal Note

Sub to 2016 RES-107 (PROPOSED-NELSON)

Sub 1 2016 RES-107

2016 RES-107 CONTRACT #12823

A motion was made by SCHAUER, seconded by STUBBS, that the Resolution be recommended for approval of Sub. 1. The motion carried by a voice vote 4-0

(YGP 2-0).

24. 2016 AWARD OF CONTRACT FOR CITY-COUNTY BUILDING-FACADE

RES-110 PANEL & PARAPET CAP SELECTIVE REMOVAL

Sponsors: NELSON, GILLIS, RIPP and WILLIAMS

Attachments: 2016 RES-110

2016 RES-110 Fiscal Note

Sub to 2016 RES-110 CCB Facade Parapet Cap (PROPOSED -

NELSON)

Sub 1 2016 RES-110

2016 RES-110 CONTRACT #12816

A motion was made by CHENOWETH, seconded by SCHAUER, that the Resolution be recommended for approval of Sub. 1. The motion carried by a

25. 2016 BUDGET ACCOUNT LINE ADJUSTMENTS REQUIRED FOR RES-115 SHERIFF'S OFFICE SEATBELT ENFORCEMENT PROJECT

Sponsors: RUSK, KRAUSE, McCARVILLE and WILLETT

Attachments: 2016 RES-115

2016 RES-115 Fiscal Note

A motion was made by SCHAUER, seconded by CHENOWETH, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion

carried by a voice vote 4-0 (YGP 2-0).

26. 2016 CHANGE ORDER #1 TO CONTRACT TO J.H. FINDORFF & SON INC.

RES-117 FOR CONSTRUCTION OF COLISEUM LOADING DOCKS

Sponsors: NELSON, GILLIS, RIPP and WILLIAMS

<u>Attachments:</u> 2016 RES-117 Coliseum loading dock

2016 RES-117 Fiscal note

SUB 2016 RES-117 Coliseum Loading Dock-Chg Ord

A motion was made by STUBBS, seconded by SCHAUER, that the Resolution be recommended for approval of Sub. 1. The motion carried by a voice vote 4-0

(YGP 2-0).

27. 2016 DANE COUNTY CONSERVATION FUND GRANT AWARD TO THE RES-118 DRIFTLESS AREA LAND CONSERVANCY (SAMUEL-THOMAS)

Sponsors: DOWNING and JONES

Attachments: 2016 RES-118 Conservation Fund Award

Samuel-Thomas Stream Context2

SW Grasslands Maps2

Map-DALC Samuel-Thomas Property Zones

2016 RES-118 Fiscal Note

2016 Res-118 Attachment 1 (2)

2016 Res-118 Attachment 2

A motion was made by CHENOWETH, seconded by SCHAUER, that the

Resolution be recommended for approval. The motion carried by a voice vote 4-0

AWARD OF CONTRACT FOR OBSERVATION TOWER REPAIRS **28**. **2016**

RES-120

Sponsors: NELSON, de FELICE, GILLIS, RIPP and WILLIAMS

Attachments: 2016 RES-120

2016 RES-120 Fiscal Note

2016 RES-120 CONTRACT #12813

A motion was made by CHENOWETH, seconded by SCHAUER, that the

Resolution be recommended for approval. The motion carried by a voice vote 4-0

(YGP 2-0).

RECOGNIZING OUTSIDE SUPPORT FOR THE AEC **29**. **2016 RES-121**

REDEVELOPMENT ORGANIZATIONAL CONSULTANT

Sponsors: CORRIGAN

Attachments: 2016 RES-121

2016 RES-121 FISCAL NOTE

A motion was made by STUBBS, seconded by CHENOWETH, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

voice vote 4-0 (YGP 2-0).

30. 2016 AUTHORIZING THE PURCHASE OF PROPERTY AT 615 E.

RES-122 WASHINGTON FOR A DAY RESOURCE CENTER

Sponsors: NELSON, CLAUSIUS, de FELICE, DOWNING, ERICKSON, JONES, KILMER, KOLAR,

KRAUSE, LEVIN, McCARVILLE, MILES, O'LOUGHLIN, RITT, SALOV, SCHAUER,

VELDRAN, WEGLEITNER, WILLIAMS and ZWEIFEL

Attachments: 2016 RES-122

RES-122 Fiscal Note

2016 Res-122 Sub 1 Proposed by Ferrell

A motion was made by SCHAUER, seconded by STUBBS, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

voice vote 4-0 (YGP 2-0).

AMENDING THE 2016 OPERATING AND CAPITAL BUDGETS FOR **31**. **2016**

THE CLERK OF COURTS TO IMPLEMENT A PRETRIAL SAFETY **RES-123**

ASSESSMENT PILOT

Sponsors: RUSK, KRAUSE, McCARVILLE and WILLETT

Attachments: 2016 RES-123

2016 RES-123 FISCAL NOTE

A motion was made by STUBBS, seconded by SCHAUER, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a

32. 2016 AWARD OF CONTRACT FOR PARKING/DRIVEWAY PAVING AND

RANGE IMPROVEMENTS FOR THE DANE COUNTY LAW

ENFORCEMENT TRAINING CENTER

Sponsors: NELSON

Attachments: 2016 RES-132

2016 RES-132 Fiscal Note

2016 RES-132 CONTRACT #12818

A motion was made by CHENOWETH, seconded by SCHAUER, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion

carried by a voice vote 4-0 (YGP 2-0).

AMENDING CHAPTER 41 OF THE DANE COUNTY CODE OF **33. 2016 OA-019**

ORDIANCES, ESTABLISHING A FEE FOR DISPOSING OF CLEAN

WOOD WASTE AT THE LANDFILL.

Sponsors: NELSON, GILLIS, RIPP and WILLIAMS

Attachments: 2016 OA-019

Sub to2016 OA-19 Sub 1 2016 OA-19

A motion was made by CHENOWETH, seconded by SCHAUER, that the

Ordinance be recommended for approval of Sub. 1. The motion carried by a voice

vote 4-0 (YGP 2-0).

E. Items Requiring Committee Action

APPROVAL OF BILLS AND ACCOUNTS - JULY 11, 2016 1. 2016 ACT-141

A motion was made by SCHAUER, seconded by CHENOWETH, that the Action

Item be approved. The motion carried by a voice vote 4-0 (YGP 2-0).

REQUEST FOR WAIVER OF BID - AIRPORT - ANNOUNCEMENT 2. 2016

ACT-159 SYSTEM (LEGACY COMMUNICATIONS)

Attachments: 2016 ACT-159 Legacy Communications Waiver of Bid Form

A motion was made by SCHAUER, seconded by CHENOWETH, that the Action

Item be approved. The motion carried by a voice vote 4-0 (YGP 2-0).

2016 3. Request to Fill Position Vacant for More than Six Months - Public Health

ACT-178 (Public Health Nurse #2687)

Attachments: 2016 ACT-178 AReyes FTE increase July 1 2016

2016 ACT-178 PD 2015

A motion was made by SCHAUER, seconded by CHENOWETH, that the Action

Item be approved. The motion carried by a voice vote 4-0 (YGP 2-0).

F. Presentations

1. 2016 PRESENTATION OF 2015 FINANCIAL AUDIT - BAKER TILLY

PRES-029 VIRCHOW KRAUSE LLC

Attachments: 2016 PRES-029 finance cmte materials

Carla Gogin, Baker Tilly Virchow Krause, presented the 2015 Finance audit

results to the committee.

G. Reports to Committee

2016 EQUITY ASSESSMENT OF CURRENT RECRUITMENT/HIRING

RPT-187 PRACTICES

Sponsors: Executive Committee

Attachments: Equity Assessment of Current Recruitment and Hiring Practices

Neil Rainford addressed the committee.

Colleen Clark, Bob Lee, Isadore Knox and Stephanie Munoz, members of the

Racial Equity Tools Team, provided an overview of the report.

H. Future Meeting Items and Dates

The next meeting will be August 8, 2016 at 5:30 PM or the call of the chair.

I. Public Comment on Items not on the Agenda

None

J. Such Other Business as Allowed by Law

None

K. Adjourn

A motion was made by Vice Chair ANDREW SCHAUER, seconded by SHELIA STUBBS, to adjourn at 6:40 PM. The motion carried unanimously.